

How-To Guide Configuring Hospitality – Menus

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Introduction

The purpose of this guide is to provide a foundational understanding of the options and capabilities available when configuring Hospitality specific Menus related to product sales and other functions.

This guide will cover the configuration for the following Hospitality specific menus:

- Restaurant Course Menu
- Restaurant Bar Menu
- Restaurant Functions Menu
- Restaurant Bar Functions Menu
- Hospitality Modify Item Functions Menu
- Restaurant Bill Split Menu
- Restaurant Manager Functions Menu
- Restaurant Non-Table Sales Functions Menu
- Restaurant Transaction Notes Functions Menu
- Restaurant Item Notes Functions Menu
- Tender Menu

Prior Training / Experience

You should be familiar with the following:

- Estate Manager Configuration
- Data Broadcasting

POS Menus

Enactor Applications that present User Interfaces (UIs) use **Menus** as the principal means to navigate and access functionality of the Application. Menu configuration provides the first level control over what Application Functionality individual Users and groups of Users may access and how they navigate to the functions they require.

Menus are associated with a **Locale**, **User Role** and **Menu Group**. Before configuring menus, the related configuration elements must be understood and configured. From the POS User perspective some POS Menu options select other Menus or refer to software functions. In most hospitality POS Menus, the action behind the Menu Option is an Event; a Function or a Process defined within the constraint of the Menu Set.

Restaurant Menu Configuration

The Menu Maintenance application can be accessed through: Configuration -> System -> Menus



Menu Maintena	nce					? II X
Menu Set		•				Hide
Role	12	•				
Menu Group	-	*				
Locale	-	*				
Menu ID	Starts W	/ith 👻				
▼ Apply Filters	Reset Filters	$\frac{d_{1}^{2}F_{0}}{d_{1}^{2}h_{0}}$				
	Menu Set	Role	Menu Group	Menu ID	Name	*
• / 🗅 🗂	POS	Sales Assistant - UK - WebPos	Fashion	ADMIN	ADMIN	
• / 🗅 🗴	POS	Sales Assistant - PL	Poland Fiscalisation	ADMIN	ADMIN	
• / 🗅 🗖	POS	Manager - UK	Value (Standard POS)	ADMIN	ADMIN	
• / 🗅 🗴	POS	Sales Assistant - UK	Standard POS	ADMIN	ADMIN	•
K Page 1 of 36	► H	Page Size 10	C			
+ Create New Menu						

Creating a Linked Menu

A linked menu is a series of menus linked to one another to form one large menu. Linked menus can be defined when configuring food menus to be used in the POS application. Before creating the main Restaurant Course menu or Restaurant Bar menu, we should create linked menus for each product category. This would enable to add these linked menus to the main Restaurant Course menu or Restaurant Bar menu which will be configured later.

Following is an example of creating a Linked Menu for the product category Champagne and adding an item to it:

To create a new linked Menu, select **Create New Menu** on the Menu Maintenance page.

You will be presented with the following options.

Menu Maintenance		
Please enter an ID for the new menu		
Menu Set	POS	v
Role	Restaurant - UK	•
Menu Group	United Kingdom	•
Locale	English (UK)	•
Menu ID		•
	Champagne	
+ Back + Create		

Set the appropriate values on the **Menu Maintenance** screen as follows:

Configuration	Description
Menu Set	This selection determines the basic elements of functionality
	offered by the Application. Select POS from the drop-down
	list.
Role	Role provides the necessary permissions to access the
	function options of the Menu. Select Restaurant-UK from
	the drop-down list.
Menu Group	This selection allows to identify a set of Menus associated
	the with Location(s) in which its use is enabled. Select
	United Kingdom from the drop-down list.
Locale	Defines the defines locale in which the Menu may be used.
	Select English (UK) from the drop-down list.
Menu ID	Must be a unique ID that identifies an Application Context in
	which the Menu will be requested. Can contain up to a
	maximum of 30 alphanumeric characters.

Select Create.

You will be presented with the following options to complete creating the new linked menu:

Menu Maintenance		
Save 😣 Cancel		
You are editing menu ID Champagne for	menu set POS, role Restaurant - UK, m	enu group Default Standard POS, locale English (UK)
Name	Champagne	
Menu Type	Tree	
Menu Catagory	Retail	
Champagne		
Add a new Button Folder Add a new Button		
Add		

Enter a **Name** that can contain up to maximum of 20 alphanumeric characters.

Select **Tree** from the Menu Type drop-down.

Select **Hospitality** from the Menu Category drop-down.

Select the Menu root **Champagne**, and the menu options will appear at the bottom left corner.

Select Add.

From the list select **Add a new Button** to proceed.

Menu Maintenance - General Tab

On adding a basic menu item, the general tab captures the main data associated with the item.

Menu Maintenance		
Save 🔇 Cancel		
You are adding a new button to 'Champagne'. Pleas	e fill in the button details	
General Data		
Туре	● Event 🔿 Menu Link	
Event*	Sell Product 💌	1
Button Label	Philipponnat - Glass	2
Image URL		
Pressed Image URL		
Background Colour		
Foreground Colour		
Position	1 3	
* Denotes Mandatory	U	

Set the appropriate values on the **General** tab as follows:

Configuration	Description
Event	Select Sell Product from the drop-down list.
Button Label	Enter a value that describes what the product ID button will sell on selection, this will be displayed on the POS Application.
Position	Enter a numeric value that will indicate where the menu item is to be displayed in the Menu Order.



Menu Maintenance - Data Tab

The Data Tab allows the user to set a restaurant product for sale in the Restaurant Courses menu. Here the product must be specified in the data tab. This can be done by clicking on the **Product Search icon** in the Data tab.

Men	u Maintenan	ce	
🖬 Sa	ave 🙁 Cancel		
You a	re editing a butt	on on 'RESTAURANT_BAR'. Please update the button details	
Ger	neral Data		
Dat	ta	-	
		Name	Value
		Product ID	9892000303 Q
			T
	+ Add	. •	

After configuring both the tabs, select **Save** to complete creating the new Product in the Menu Link.

Restaurant Course Menu

This is the main menu which displays all the Restaurant Products for the Restaurant Dine-in location. If you have a Dine-in location in your Restaurant and you want to list your Restaurant Products to sell, this is the menu that must be created.

one wing is a comig		urse Menu in the Estate Manager.
Menu Maintenance		
Save 😣 Cancel		
You are editing menu ID RESTAURANT	COURSE for menu set POS, role Restau	urant - UK, menu group UK MENU TESTING, locale English (UK)
		····· ································
Name	RESTAURANT_COURSE	
Menu Type	Tree	~
Menu Catagory	Hospitality	¥
Menu Catagory	riospitality	
RESTAURANT_COURSE 1 - Champagne 2 - White Wine 3 - Rose Wine 4 - Red Wine 5 - Soft Drinks 11 - Oysters 12 - Starters 13 - Classics 14 - Grill 15 - Sides 16 - Desserts 17 - Coffee		
Add		

Following is a configured Postaurant Course Manu in the Estate Manager:

Creating a Restaurant Course Menu

To create a root Restaurant Course menu with the link menu created, select Create New Menu on the Menu Maintenance page.

You will be presented with the following options:

Menu Maintenance		
Please enter an ID for the new menu.		
Menu Set	POS	٣
Role	Restaurant - UK	٣
Menu Group	United Kingdom	*
Locale	English (UK)	٣
Menu ID	Restaurant Course	-
← Back + Create		
+ Back + Create		

Select **Restaurant Course** from the Menu ID drop-down list.

Select Create.

You will be presented with the following options to complete creating the new restaurant course menu:

Enter a **Name** that can contain up to maximum of 20 alphanumeric characters.

Select **Tree** from the Menu Type drop-down.

Select the Menu root **RESTAURANT_COURSE**, and the menu options will appear at the bottom left corner.

Select Add.

From the list select **Add a new Button** to proceed.

You will be presented with the following options:

Save 🙁 Cancel	
	ANT_COURSE'. Please fill in the button details
eneral Data	
ре	⊖ Event @ Menu Link 1
enu*	Drinks (Drinks) v 2
lder	· •
utton Label	Drinks 3
nage URL	Pos/Restaurant/item_button.png 4
essed Image URL	Pos/Restaurant/item_button_pressed.png 5
ackground Colour	
oreground Colour	
osition	3
enotes Mandatory	

Set the appropriate values on the **General** tab as follows:

Configuration	Description
Туре	Select Menu Link which will provide a reference to the link
	Menu that was previously defined independently which
	requires to be added to this course menu.
Menu	Select the appropriate Menu that needs to be linked to,
	from the drop-down list.
Button Label	This is a fixed text which will appear on Tile of Menu tree
	entry that will select the menu folder. Can be alphanumeric
	and contain a maximum of 30 characters. Enter an
	appropriate Button label name.
Image URL	Captures the URL identifying an image to be displayed on
	the button. Can be alphanumeric and contain a maximum of
	100 character. Enter Pos/Restaurant/item_button.png
Pressed Image URL	Captures the URL of any image to be displayed on the
	button when it is pressed. Enter
	Pos/Restaurant/item_button_pressed.png

After configuring both the tabs, select **Save** to complete creating the new Restaurant Course Menu item.

en ho:	spitality 2011 16229	Sit 4 values 1	Lag not	enactor hospitality 544-25	21 13 4758 Frans)	8			To 4-Mailor 1		eg net
	Π	E		Table 1 Order Please scan or enter a product or select another	In Use	Champagne	White Wine	Rose Wine	Red Wine	Soft Drini	
	Tables	Takeaway		QTY DINER ITEM	PRICE	Oysters	Starters	Classics	Grili	Sides	
		*		RESTAURANT_FUNCTI	IONS	Desserts	Coffee				
	Bar	Admin		тот	AL:E0.00	H Quantity Sell	F Edit Notes	Print Bill	Capture Loyalty	Co More Funct	
				Subr	mit		Starters Away	Mains Away	Desserts Away	Coffee Aw	wy

This menu can be accessed in the POS as follows:

The menu represented by RESTAURANT_COURSE in the above image is the one to be configured.

Restaurant Bar Menu

This is the main menu which displays all the Restaurant Products for the Restaurant Bar location. If you have a Bar location in your Restaurant and you want to list your Restaurant Products to sell, this is the menu that must be created.

When creating this new menu, make sure to select **Restaurant Bar** from the Menu ID dropdown list.

Following is a configured Restaurant Bar Menu in the Estate Manager:

Menu Maintenance						
Save 😵 Cancel						
You are editing menu ID RESTAURANT_COURSE fo	r menu set POS, role Restaurant - UK,	menu group UK MENU TESTING, locale English (UK)				
Name	RESTAURANT_BAR					
Мепи Туре	Tree	v				
Menu Catagory	Hospitality	v				
BESTAURANT_BAR 1 - Soft Drinks 2 - Wine by the Glass 3 - Wine by the Bottle 4 - Cocktails 5 - Coffee and Tea 11 - Starters 12 - Salads 13 - Mains 14 - Sides 15 - Desserts						

Following are the events which can be configured for this menu:

Event Name and	Description	Privileges
Data Sell Product Data: Product ID	Allows the user to set a restaurant product for sale in this menu. Here the product must be specified in the data tab. This can be done by clicking on the Product Search icon in the Data tab.	No privileges are required.

This menu can be accessed in the POS as follows:

en ho:	spitality 24 Mar 2021 MSR 25	Til 4. Waiter 1	Lag not	hospitality (154/2 2011 12/00) Faxe 35		Hera Lag out
				Bar Order Plase scan or ertor a product or select another function. Champagne White Wine Red Wine	Rose Wine	Soft Drinks
		_		QTY DINER ITEM PRICE Hot Drinks Enactor-Bar Suba Libre	Mojito	Martini
				RESTAURANT_BAR Sea on the Beach Whiskey Sour Virgin Mary	Cranberry cutie cocktail	Chocolate cocktail
	Tables	Takeaway		Virgin strawberry pina celada cacktail Nephew	Blackwell	Koko Kanu
				RESTAURANT BAR_FUNCTIONS	Sipsmith	Babicka Wormwood
				Barnhau	Glenmorangie	Dalmore
		32		VOIDS DISCOUNTS NO SALE	Johnnie Walker	Havana Club
	Bar	Admin			Ja?germeister	Sambuca
				PRODUCT RETURNS QTY SALE Pimm's Amaretto Baileys	Tiger	Singha
				RECALL TRANS MOR FUNCS Total Kirin Asahi Havana	Kraken	Hennessy

The menu represented by RESTAURANT_BAR in the above image is the one to be configured.

Restaurant Functions Menu

This is the main menu which displays all the Restaurant related functions in the Restaurant Dine-in location.

When creating this new menu, make sure to select **Restaurant Functions** from the Menu ID drop-down list.

Following is a configured Restaurant Functions Menu in the Estate Manager:

Menu Maintenance		
Save Save		
You are editing menu ID RESTAURANT_FUNC	TIONS for menu set POS, role Restaurant	- UK, menu group UK MENU TESTING, locale English (UK)
Name	RESTAURANT_FUNCTIONS	
Menu Type	Tree •	
Menu Catagory	Hospitality •	
RESTAURANT_FUNCTIONS 1 - PrintBill 2 - ManagerFunctions 3 - Add Notes 4 - CaptureLoyalty 5 - Total		

Following are the events which can be configured for this menu:

Event Name and	Description	Privileges
Data		
Print Bill	Allows the user to print the bill for a table (note - this is also available from one of the quick launch buttons on each table).	No privileges are required.
Manager Functions	Allows to user to access the Restaurant Manager Functions menu.	No privileges are required.
Add Notes	Allows to user to access the Restaurant Transaction Notes Functions menu.	No privileges are required.
Total	Enables to start the Tender process by taking the user to the Tender menu.	No privileges are required.

This menu can be accessed in the POS as follows:

er ho	spitality 26464 2001 146025	Sir 4. Hanner 1	Ling not	enactor hospitality	154Mar 2021 134758 Frans 3	1				ter lag est
	Π	E		Table 1 Order Please scan or enter a product or se QTV DINER ITEM	In Use elect another function. PR3CE	Champagne	White Wine	Rose Wine	Red Wine	Soft Drinks
	Tables	Takeaway		RESTAURANT_	COURSE	Oysters Desserts	Starters Coffee	Classics	Grill	Sides
	B ar	Admin		RESTAURANT_F		+ Quantity Sell	F tdit Notes	Print Bill	C apture	More Functions
					TOTAL:£0.00 Submit		Starters Away	T) Mains Away	Loyalty	Coffee Away

The menu represented by RESTAURANT_FUNCTIONS in the above image is the one to be configured.

Restaurant Bar Functions Menu

This is the main menu which displays all the Restaurant related functions in the Restaurant Bar location.

When creating this new menu, make sure to select **Restaurant Bar Functions** from the Menu ID drop-down list.

Following is a configured Restaurant Bar Functions Menu in the Estate Manager:

Menu Maintenance		
Save Save		
You are editing menu ID RESTAURANT_BAR_	FUNCTIONS for menu set POS, role Re	estaurant - UK, menu group UK MENU TESTING, locale English (UK)
Name	RESTAURANT_BAR_FUNCTIONS	
Мепи Туре	Tree	•
Menu Catagory	Hospitality	*
 ➡ RESTAURANT_BAR_FUNCTIONS ↓ - Volds ↓ - Volds ↓ - Discounts ↓ - ProductSearch ↓ - ProductSearch ↓ - RecallTransactionByCustomerId ⊕ - ManagerFunctions ↓ - Total 		
Add		

The events that are available for configuration in this menu are the same set of events available for the Restaurant Functions menu.

This menu can be accessed in the POS as follows:

er ho	spitality 2446-2021 1969.25	Six 4 visioner 1	Leg not	ene	actor _{bitality}	1544ar-2021 134807 Frans	*			Tit 4 Hater 1	Ners Log est
				Bar Order Please scan or ent	er a product or select a	nother function.	Champagne	White Wine	Red Wine	Rose Wine	Soft Drinks
	T	_		QTY DINER 11	ЕМ	PRICE	Het Drinks	Enactor-Bar signature	Cuba Libre	Mojito	Martini
				RE	STAURANT_	BAR	Sex on the Beach	Whiskey Sour	Virgin Mary	Cranberry cutie cocktail	Chocolate cocktail
	Tables	Takeaway					Virgin strawberry pina colada	Morning star cocktail	Wray and Nephew	Blackwell	Koko Kanu
				DESTALIE	ANT DAD	UNCTIONS	Sailor Jerry Spiced Rum	Chairman's Reserve	Russian Standard Platinum	Sipsmith	Babicka Wormwood
				HESTAUR	ANT_DAN_T	TOTAL:E0.00	Martins Miller	Bombay Sapphire	Gin Mare	Glenmorangle	Dalmore
	* E (**		VOIDS	DISCOUNTS	NO SALE	Macallan	Glenkinchie	Glenfiddich	Johnnie Walker	Havana Club
	Bar	Admin					Ambar	Campari	Kehlua	ja?germeister	Sambuca
				PRODUCT SEARCH	RETURNS	QTV SALE	Pimm's	Amaretto	Baileys	Tiger	Singha
				RECALL TRANS	MGR FUNCS	Tetal	Kirin	Asahi	Havana	Kraken	Hennessy

The menu represented by RESTAURANT_BAR_FUNCTIONS in the above image is the one to be configured.

Hospitality Modify Item Functions Menu

This is the menu which allows to make modifications to the list of items added in the order.

When creating this new menu, make sure to select **Hosp Modify Item Functions** from the Menu ID drop-down list.

Following is a configured Hospitality Modify Item Functions Menu in the Estate Manager:

Menu Maintenance		
Save 😣 Cancel		
You are editing menu ID HOSP_MODI	FY_ITEM_FUNCTIONS for menu set PC	OS, role Restaurant - UK, menu group UK MENU TESTING, locale English (UK)
Name	HOSP_MODIFY_ITEM_FUNCTIONS	IS
Menu Type	Tree	Ŧ
Menu Catagory	Hospitality	×
HoSP_MODIFY_ITEM_FUNCTION 1 - AddMessage 2 - EditNotes 3 - ServeWithCourse 4 - ModifySalesitem 5 - ReOrderitem 6 - SelecteditemVoid 7 - ReallocateItemToDiner 8 - More 1 - OnHold 2 - RemoveOnHold	15	
Add		

Following are the events which can be configured for this menu:

Event Name and Data	Description	Privileges
Re Order Item	Allows the operator to select an item already in the virtual basket, then re-order it (including any options selected) with one button press.	
Modify Sales Item	Allows the operator to edit the item, changing options selected or editing the item message.	
Reallocate Item To Diner	Allows an item to be allocated to a different diner.	No privileges are required.
On Hold	Adds a text message of On Hold to the item when it is submitted to the kitchen.	
Add Message	Allows the operator to add a message to the item that will be submitted to the kitchen.	
Edit Notes	Allows the operator to edit notes already added to the item.	No privileges are required.
Serve With Course	Allows the operator to allocate an item to a course other than the one it is configured against (e.g. customer orders a starter as a main course).	
Selected Item Void	Allows the operator to void the selected item.	No privileges are required.

This menu can be accessed in the POS as follows:

enactor hospitality 2446-2021 162214 Taxe 2	1	58 4 Water 1 Shee	hospitality xate att 168 0 for 30	El 4 Mater 1 Ster
Table 1 Butter Manager Plase solet a function or press Back to return. QTV DDLR TBM PSICI 1 1 clampager Philipponna FL000 1 Champager Philipponna FL000	Champagne White Wine ReseWine Oysters Rarters Classics Desserts Caffee	Rod Wine Soft Drinks	Table 1 Istue Term Details Modify Selects an action to perform or change your item selection Description: Course: Description: Description: Description: Description: Description: Description: Description: 1 1 Selects and perform or change your item selection Product 10: Course: Description: Description: Description: De	Madify
Service5430 11 Product(s) TOTALE44.30 Submit	Change Course Change Course Transaction Discourt Walk Out	Tem Discount	11 Product(s) Senice2680 TOTAL564.80 Back Submit	Serve Wilh Course Void

The menu appears on the right when the item is selected.

Restaurant Bill Split Menu

This is the menu which allows to split the total amount of the restaurant bill based on the split requirement.

When creating this new menu, make sure to select **Restaurant Bill Split Menu** from the Menu ID drop-down list.

Following is a configured Restaurant Bill Split Menu in the Estate Manager:

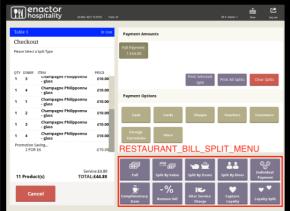
Menu Maintenance		
Save Save		
You are editing menu ID RESTAURANT_E	ILL_SPLIT_MENU for menu set POS, ro	ole Restaurant - UK, menu group UK MENU TESTING, locale English (UK)
Name	RESTAURANT_BILL_SPLIT_MENU	
Menu Type	Tree	•
Menu Catagory	Retail	v
RESTAURANT_BILL_SPLIT_MENU 1 - FullPaymentPressed 2 - IndividualPaymentPressed 3 - SplitByCustomerPressed 4 - SplitByItemPressed 5 - SplitByValuePressed		
Add		



Following are the events which can be configured for this menu:

Event Name	Description	Privileges
Full Payment Pressed	Enables the transaction to be paid in full without any bill splitting.	No privileges are required.
Split By Value Pressed	Enables the transaction total to be split by the number entered by the POS operator.	No privileges are required.
Split By Item Pressed	Allows the operator to split the bill per item in the transaction.	No privileges are required.
Split By Customer Pressed	Once selected, a split is created for each diner on the table and each diner's items are automatically allocated to their split.	No privileges are required.
Individual Payment Pressed	Allows an operator entered cash amount to be paid off the value of the transaction.	No privileges are required.

This menu can be accessed by clicking on the total button of another menu, and would appear in the POS as follows:



The menu represented by RESTAURANT_BILL_SPLIT_MENU in the above image is the one to be configured.

Restaurant Manager Functions Menu

This is the menu which allows to access and run Manager based events and functions for a Restaurant.

When creating this new menu, make sure to select **Restaurant Manager Functions** from the Menu ID drop-down list.

Following is a configured Restaurant Manager Functions Menu in the Estate Manager:

Menu Maintenance		
Save 🔇 Cancel		
You are editing menu ID RESTAURANT	_MANAGER_FUNCTIONS for menu set POS,	role Restaurant - UK, menu group UK MENU TESTING, locale English (UK)
Name	RESTAURANT_MANAGER_FUNCTIONS	
Menu Type	Tree •	
Menu Catagory	Retail	
E - RESTAURANT_MANAGER_FUNCT 1 - ChangeCovers 2 - ModifyServiceCharge 3 - PriceOverride 4 - ItemDiscount 6 - TransactionDiscount 7 - NoSale 8 - More Functions 9 - TransactionVoid 10 - Back Button	IONS	
Add		

Following are the events which can be configured for this menu:

Event Name	Description	Privileges
Modify Service	Enables to modify the service	No privileges are required.
Charge	charge of the order.	
Change Covers	Allows the operator to amend the number of diners originally entered on the table.	No privileges are required.
Cancel Course Away	Enables the operator to cancel an Away Message that was submitted by mistake.	No privileges are required.
Change Table Status	Enables a user to change the status of a table.	No privileges are required.
Merge Transaction By Table	Enables the transactions on two tables to be merged into one transaction on one table.	No privileges are required.

This menu can be accessed by clicking on the Manager button of another menu, and would appear in the POS as follows:

enac hospit	ality 2000 10	15151 Trans 38				Til 4-Viater 1	1 C	Pencetor hospitality X446-20140312 / Rev 32 X446-20140312 / Rev 32 X446-20140312 / Rev 32	•
Table 1 Order Please scan or enter a	a product or select another fur	In Use	Champagne	White Wine	Rose Wine	RedWine	Soft Drinks	Table 1 Is the Manager Champagne White Wire Rose Wire Red Wire Hease relea 4 Junction or press Back to return.	Soft Drinks
-gl Cha -gl	impagne Philipponna ass impagne Philipponna ass impagne Philipponna	FRICE £10.00 £10.00 £10.00	Oysters	Starters	Classics	Grili	Sides	Op/ Character memory on the second seco	Sides
- gl 1 2 Cha 1 2 - gl 1 3 Cha 1 3 - gl	impagne Philipponna ass impagne Philipponna ass	£10.00 £10.00 £10.00	Desserts	Coffee				1 2 Champager Philippoma (10.00 1 3 Champager Philippoma (10.00 1 4	
1 4 chi -el	Senic TOTAL:f		Rich Product Search	CRM	My Task	Gift Cards	Charitable Donation	Premotion Samp	
	Submit		Change Theme			 Manager	e Back	Submit Southant South	e Back

The menu represented by RESTAURANT_MANAGER_FUNCTIONS in the above image is the one to be configured.

Restaurant Non-Table Sales Functions Menu

This is the menu which allows to access and run Admin related functions of a Restaurant.

When creating this new menu, make sure to select **Restaurant Non Table Sales Functions** from the Menu ID drop-down list.

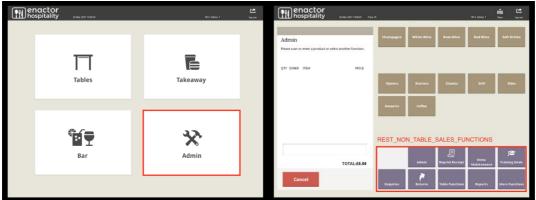
Following is a configured Restaurant Non Table Sales Menu in the Estate Manager:

lenu Maintenance				
Save Scancel	_SALES_FUNCTIONS for n	nenu set POS, role Restaurant	· UK, menu group UK MENU TESTING, lo	cale English (UK)
lame	REST_NON_TABLE_SA	ALES_FUNCTIONS		
lenu Type	Tree	Ŧ		
lenu Catagory	Retail	Ŧ		
FIST NON_TABLE_SALES_FUNCTIONS 1 - CustomerLoyaltyAccountEnquiry 2 - DisplayReports 3 - GiftCardEnquiry 4 - ProductSearch 5 - Returns/voids 6 - Table Functions 7 - ReprintRecent 8 - Total 9 - enactor.coreUI.MenuBack 10 - More 1 - TerminalCashManagement 2 - ItemDiscount 8 - ToggleTrainingMode 10 - enactor.coreUI.MenuBack				
Add				

Following are the events which ca	n ha configurad for this manu:
I UNUWING ALE LITE EVENUS WINCH LA	in be configured for this menu.

Event Name	Description	Privileges
Set Table Out Of Use	Enables to change the status of the table to "Out of Use".	No privileges are required.
Set Table In Use	Enables to change the status of the table to "Out of Use".	No privileges are required.
Set Table Reserved	Enables to change the status of the table to "Out of Use".	No privileges are required.
Remove Table Reservations	If there are any table reservations, this enables to remove them.	No privileges are required.
Product Search	Enables to search for a Product of the list of Products configured.	enactor.pos.AllowProductSearch

This menu can be accessed in the POS as follows:



The menu represented by REST_NON_TABLE_SALES_FUNCTIONS in the above image is the one to be configured.

Restaurant Transaction Notes Functions Menu

This is the menu which allows to attach notes to the current transaction of the Restaurant.

When creating this new menu, make sure to select **Restaurant Transaction Notes** from the Menu ID drop-down list.

Following is a configured Restaurant Transaction Notes Functions Menu in the Estate Manager:

Ivialiagei.		
Menu Maintenance		
Save 😣 Cancel		
You are editing menu ID RESTAURAN	IT_TRANSACTION_NOTES for menu set POS, ro	ole Restaurant - UK, menu group UK MENU TESTING, locale English (UK)
Name	RESTAURANT_TRANSACTION_NOTES	
Menu Type	Tree •	
Menu Catagory	Retail •	
RESTAURANT_TRANSACTION_T 1 - DefaultNoteSelected 2 - FreeText 3 - Back	NOTES	
Add		

Following are the events which can be configured for this menu:

Event Name	Description	Privileges
Free Text	Enables to enter any text to attach with the transaction.	No privileges are required.
Default Note Selected	Enables to have the default note attached with the transaction.	No privileges are required.
Data: Default Note Value	When configuring the Default Note, the value that you want to have as your Default Note should be specified in the data tab.	

This menu can be accessed by clicking on the Edit Notes button of either the Restaurant Functions or Restaurant Bar Functions menu, and would appear in the POS as follows:

Table 1 to the Order Press stars or errors appodut or siets another function. QVY DUER. Trisk Press gass 1 Champage Philippons gass 1 Champage Philippons gass	
1 1 Champage Philipsona f10.00 - Ghampage Philipsona f10.00 - Ghampage Philipsona f10.00	
BESTAUBANT TRANSA	
Service 24.88 11 Product(s) TOTAL264.80 Submit: Submit: Prove Rest Rest Rest Rest Rest Rest Rest Res	CTION_NOTES Gluten Sensitivity Intelerance Providest Complaint Back

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The menu represented by RESTAURANT_TRANSACTION_NOTES in the above image is the one to be configured.

Restaurant Item Notes Functions Menu

This is the menu which allows to attach notes to each item of the current transaction.

When creating this new menu, make sure to select **Restaurant Item Notes** from the Menu ID drop-down list.

Following is a configured Restaurant Item Notes Menu in the Estate Manager:

Menu Maintenance							
Save 🔇 Cancel							
You are editing menu ID RESTAURANT_I	TEM_NOTES for menu set POS, role Rest	aurant - UK, menu group UK MENU TESTING, locale English (UK)					
Name	RESTAURANT_ITEM_NOTES						
Menu Type	Tree						
Menu Catagory	Retail						
RESTAURANT_ITEM_NOTES 1 - DefaultNoteSelected 2 - FreeText 8 - Back							

Following are the events which can be configured for this menu:

Event Name	Description	Privileges
Free Text	Enables to enter any text to attach with the transaction.	No privileges are required.
Default Note Selected	Enables to have the default note attached with the transaction.	No privileges are required.
Data: Default Note Value	When configuring the Default Note, the value that you want to have as your Default Note should be specified in the data tab.	

This menu can be accessed by clicking on the Edit Notes button of the Hospitality Modify Item Functions Menu in the POS as follows:

Notify Notes 0 Outly Consequence Philipponate - glass 1 Outrysgence Philipponate - glass 1 Product(s) Service (4.84) 1 Product(s) Service (4.84) 1 Product(s) Submit	enactor hospitality 2444-2021 53354 Trave	39 Til + Water 1	2ker	enactor hospitality	2644ar-2021 1537:16 Rans	38			Til 4-Waiter 1	in the second se
Void Void	Table 1 Detect Modify Select an attorn to perform or change your item selection OPF Differ The selection of the selection 1 1 Charmagaper Hillippenna 1000 1 Charmagaper Hillippenna 1000 1 Charmagaper Hillippenna 1000 2 Charmagaper Hillippenna 1000 3 Charmagaper Hillippenna 1000 2 Charmagaper Hillippenna 1000 3 Charmagaper Hillippenna 1000 4 Charmagaper Hillippenna 1000 3 Charmagaper Hillippenna 1000 4 Charmagaper Hillippenna 1000 1 Charmagaper Hillippenna 1000 1 Charmagaper Hillippenna 1000	Item Details Description: Ourspage Philipponnat - glas Product ID: 0001000001 Ceurs: Bar Uter: Water 1 Quantity: 1 Item Ordered?: Yes Order Date/Time: 1003/21 10:03	5 Beweder Beweder Reality Reality Consided Manager Manager Constants Constants Constants Constants	Table 1 Notes Please select from a default mess	In Use	RESTAL	See Server	Do Not Make	OTES On The Side	tgiklery

The menu represented by RESTAURANT_ITEM_NOTES in the above image is the one to be configured.

Tender Menu

This is the menu which allows to make tender transactions after the products have been added and are ready to be totalled.

When creating this new menu, make sure to select **Tender** from the Menu ID drop-down list.

Menu Maintenance				
Save 😣 Cancel				
ou are editing menu ID TENDER f	for menu set POS, role Sales Assistant, r	nenu group Default Standard POS, locale '		
Name	TENDER			
Menu Type	Tree	¥		
Menu Catagory	Retail	¥		
 TENDER 12. Cards 2. Cards 3. Cheque 3. Cheque 4. Vouchers 5. Customers 9. 5. Customers 9. 6. Foreign Currencies 9. 7. More 8. Back 				
Add				

Following is a configured Tender Menu in the Estate Manager:

Following are the events which can be configured for this menu:

Event Name	Description	Privileges
Cash Tender	Enables to make cash-based tender transactions. Here the Tender ID must be specified	enactor.pos.CashTenderAllowed
Data: enactor.mfc.TenderId	in the data tab with a Cash Tender that has already been configured.	

This menu can be accessed by clicking on the Total button of another menu in the POS as follows:

enactor hospitality	Aug 4, 2021 4:13:28 PM Trans	103			TIII 785 HADHI	show Log out	enactor hospitality	Aug 4, 2021 4:14:19 PM Trans	103	Till 7		Bhow Show
Table 3	In Use						Table 3	In Use	Payment Amounts			
Order		Champagne	White Wine	Rose Wine	Red Wine	Soft Drinks	Checkout		Full Payment			
Please scan or enter a product or sel	lect another function.						Please Select a Split Type		1 £5.00			
QTY DINER ITEM	PRICE						QTY DINER ITEM	PRICE				
1 1 Coke	£5.00						1 1 Coke	£5.00		Print Selected Split Pr	nt All Splits	Clear S
		Oysters	Starters	Classics	Grill	Sides			Payment Options	TENDER		
		Desserts	Coffee						Cash Card			
												Bac
1 Product(s)	Total:£5.00	Item Discount	Price Override	Transaction Discount	Tax Scheme Override	Manager	4 Production	Total:£5.00	Full	Split By Diner Sp	iit By Items	Split By
i Froducija)	Total:£5.00			Discount	Override		1 Product(s)	iotal:£5.00	Payment			
	Submit	Buy Customer	Total	Change	More	Lookup Item	Cancel					

The menu represented by TENDER in the above image is the one to be configured.

About This Document

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The amendment history of this document can be found in the table below.

Current Document Version information

Document Version 1.0 Product Version 2.6

Document Context

This document is part of the Enactor Product Documentation Series. All Enactor products include a comprehensive documentation set designed to improve understanding of the product and facilitate ease of use.

Document Inquiries

At Enactor we aspire to producing the highest quality documentation to reflect and enhance the quality of our product. If you find that the document is inaccurate or deficient in any way, please assist us in improving our standard by letting us know.

For matters of document quality or any other inquiries regarding this document please contact:

By Email: documentation@enactor.co.uk

Document History

The following versions of the document have been produced:

VERSION	STATUS	ISSUE DATE	AUTHOR	REASON FOR ISSUE
1.0	Initial Draft	19/03/21	Savva Kontou	Initial version