

How-To Guide Configuring Hospitality Products

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Introduction

The purpose of this guide is to provide a foundational understanding of the options and capabilities available when configuring all the different types of Hospitality Products and Restaurant Courses.

Overview

All activities required to define and configure a new Hospitality Product including Product Preparation Types, Restaurant Course, Option and set product is provided here.

This guide will cover the configuration for the following:

- Hospitality Product
- Hospitality Product Set Product
 - Hospitality Option Product
- Service Charge Fee Product
- Product List
- Option Set
 - Product Options
 - Product Preparation Options
 - Product Set Options
- Product Preparation Types
- Product Preparation Type Mappings
- Restaurant Course

Prior Training / Experience

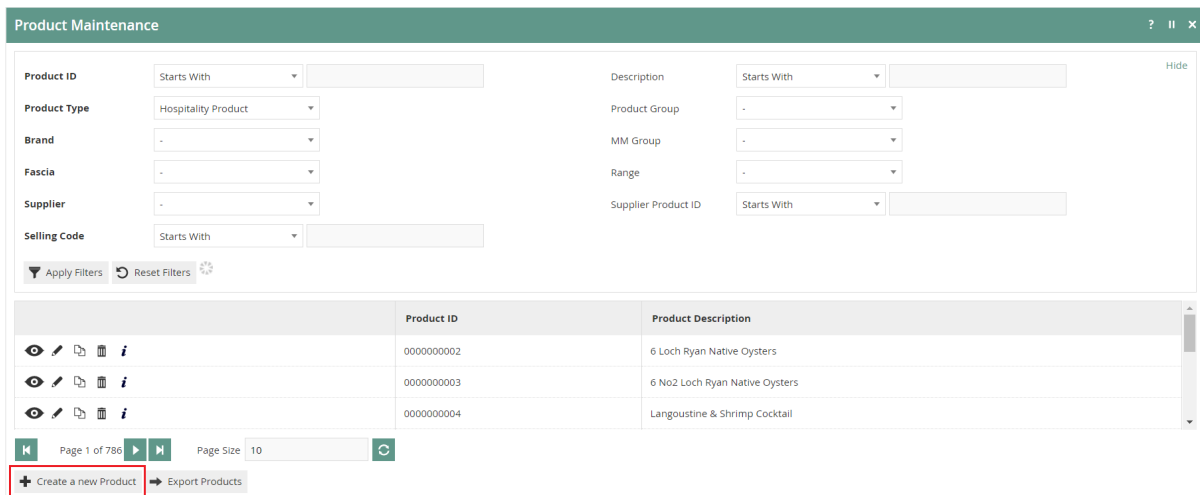
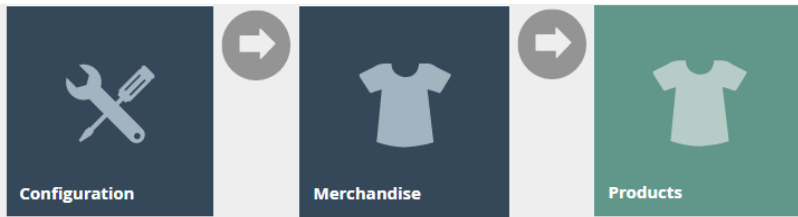
You should be familiar with the following:

- Estate Manager Configuration
- Data Broadcasting

Hospitality Products

Enactor supports multiple hospitality product types such as Hospitality Product, Hospitality Option Product, Hospitality Product Set Product. Hospitality products are configured through the Product Maintenance application on the estate manager.

The Product Maintenance application can be accessed through:
Configurations-> Merchandise -> Products



To create a new Hospitality Product, select **Create a new Product** on the Product Maintenance page.

Select **Hospitality Product** from the Product Type drop-down.

No selection should be made for **Template**. The creation and use of Templates are covered in a separate How-to Guide. This document covers how to manually configure the mandatory and common settings relating to hospitality product maintenance.

Enter a unique **Product ID** for this product that can be alphanumeric and contain a maximum of 20 characters.

Product Maintenance

You are adding a new product, please enter the ID:

Product Type	Hospitality Product
Template	-
Product ID	000000002

[← Back](#) [+ Create](#)

Select **Create**.

* The Product ID cannot be changed once the Product has been created.

Product Maintenance

Numerous tabs and sub-tabs are presented under product maintenance. This guide is focused on the core aspects that are required to create a Hospitality Product and the key tabs are **General** and **Hospitality**.

Product - General Tab

The General tab has all the basic information that captures the identity of the hospitality product.

Product Maintenance

[Save](#) [Cancel](#)

You are editing Hospitality Product 000000002 : 6 Loch Ryan Native Oysters.

General	Selling Options	Alternative	Tenders	Tax	Merchandise	Prices	Location	Supplier	Attributes	Product Media	Hospitality
General	Label	Information	Product Group	Selling Codes	Product Lists						

Product Description* **1** 6 Loch Ryan Native Oysters English (UK) **2**

Product Long Description **3** 6 Loch Ryan Native Oysters serve in a half shell English (UK) **4**

Product Long Description URL **5**

Product Information URL **6**

Product External Reference

Image (Preloaded) - Test Image **7**

Image URL Test Image **8**

Fascia

Sale Start Date

Sale End Date

Product Status Discontinued **9**

Fiscal Product Reference

Template Change Template

* Denotes Mandatory

Product - General – General Sub-tab

Set the appropriate values on the **General** tab as follows:

Configuration	Description
Product Description	Enter a user-friendly, meaningful name for the Product that can be alphanumeric with a maximum of 30 characters. Select the locale in the second field from a dropdown list of all configured locales.
Product Long Description	Enter a long description of the Product if necessary, that can be alphanumeric with a maximum of 30 characters. Select the locale in the second field from a dropdown list of all configured locales.
Product Long Description URL	Enter a URL pointer to an externally defined, usually HTML-formatted, description of the Product.
Product Information URL	Enter a URL pointer to an externally defined, usually HTML-formatted, set of information of the Product.
Image (Preloaded)	Select the ID of an image from the drop-down list to choose the product display image. Images are managed through Image Maintenance. (This is described in a separate how-to guide)
Image URL	Add a URL that points to an externally stored image.
Product Status	Select an appropriate status of the product from a drop-down list. <ul style="list-style-type: none"> • Live – Indicates that the product is currently available. • Discontinued – Indicates that the product is unavailable. • Suspended – Indicates that the product is terminated.

Product - Prices Tab

The screenshot shows the 'Product Maintenance' interface. At the top, there is a green header bar with the text 'Product Maintenance'. Below this, there are two buttons: 'Save' and 'Cancel'. A message states 'You are editing Hospitality Product 19031961 : Test Product Thill.'. Below the message is a horizontal navigation bar with several tabs: 'General', 'Selling Options', 'Alternative', 'Tenders', 'Tax', 'Merchandise', 'Prices', 'Location', 'Supplier', 'Attributes', 'Product Media', and 'Hospitality'. The 'Prices' tab is highlighted with a red box. Below the navigation bar, the text 'The following prices are defined for this product' is displayed above a table. The table has columns for 'Store', 'Price Group', 'Currency', 'Start Date', 'End Date', 'Price Type', 'Price Change Id', 'Price Change Type', 'Price Context', and 'Price'. The first row of the table contains dashes. Below the table, there is a red box containing a plus sign and the word 'Add'.

Select **Add**, and you will be navigated to **Product Price Maintenance** screen as shown below:

Product Price Maintenance

Please enter following details for the new Product Price

Product ID	<input type="text" value="000000002"/> 1
Location	<input type="text" value="The Enactor Restaurant"/> 2
Price Group	<input type="text" value="-"/> 3
Currency	<input type="text" value="Pounds Sterling"/> 4
Start Date	<input type="text" value="04"/> <input type="text" value="May"/> <input type="text" value="202"/> <input type="text" value="..."/> <input type="text" value="00"/> <input type="text" value=":"/> <input type="text" value="00"/> <input type="text" value=":"/> <input type="text" value="00"/> 5
End Date	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Price Type	<input type="text" value="Retail Unit"/> 6
Price Context	<input type="text"/>

Set the appropriate values on the **Product Price Maintenance** as follows:

Configuration	Description
Product ID	Product ID of the product that you wish to set the price of will appear here if accessed through the prices tab in Product Maintenance. Or add the relevant product ID.
Location	Select the appropriate location from the dropdown list. Do not select if a Price Group is already set.
Price Group	Select the appropriate price group from the dropdown list. Set to UK (All Regions) under RESTAURANT (All Regions) . Do not select if a Location is already set.
Currency	Select Pound Sterling from the dropdown list. (Or whichever is applicable)
Start Date	Defines the date from when the product price is applied. Defaults to the date of creation of the Product price entry.
End Date	Defines the end date of the product price application (if necessary). Defaults to indefinite.
Price Type	Select Retail Unit from the dropdown list.

* Location and Price Group cannot be set at the same time. You must choose either one of the options to proceed.

Select **Create**.

You will be presented with the following options to complete creating the new product price:

Product Price Maintenance

Save Cancel

You are editing Product Price for Product '000000002'

, Price Group 'UK'

, Currency 'Pounds Sterling'

, Start Date '02/03/2016, 00:00'

, and Price Type 'Retail Unit'

General

Price* £12.00

Pricing Method -

Enter a positive numeric value for the product price and select **Save**. You will be taken back to the product maintenance prices tab where the configured product price will be visible with the options to edit or delete.




Product Maintenance

Save Cancel

You are editing Hospitality Product 000000002 : 6 Loch Ryan Native Oysters.

General Selling Options Alternative Tenders Tax Merchandise Prices Location Supplier Attributes Product Media Hospitality

The following prices are defined for this product

	Store	Price Group	Currency	Start Date	End Date	Price Type	Price Change Id	Price Change Type	Price Context	Price
 		UK	Pounds Sterling	02/03/2016, 00:00		Retail Unit				£12.00
										

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Product - Hospitality Tab

Product Maintenance

Save Cancel

You are editing Hospitality Product 000000002 : 6 Loch Ryan Native Oysters.

General Selling Options Alternative Tenders Tax Merchandise Prices Location Supplier Attributes Product Media Hospitality

Product Preparation Type Mains

Default Course MAINS

Is Side Dish?

Set the appropriate values on the **Hospitality** tab as follows:

Configuration	Description
Product Preparation Type	Select a Product Preparation Type from the drop-down. This is used to associate the product with a pre-determined preparation type. (Whether the product should be served as a starter, main, or dessert etc.) Configuring Product Preparation Types are described later in the document.
Default Course	Select a course from the drop-down list to associate this product with. The product by default will be served as a part of the selected course unless altered by the server.

	Configuring Restaurant Courses are described later in the document.
Is Side Dish?	Select the checkbox to indicate that the product is served as a side dish.

Hospitality Products Set Products (Set Menu)

A Hospitality Product Set Product can be created if a restaurant wishes to offer a Set Menu. This allows regular hospitality products to be assigned to a set menu with a zero price on individual items that are served. The price of the set menu is defined against the Hospitality Product Set Product.

This can be configured using Product List Option Sets with the ability to define any number of Product List Option Sets. Context pricing is enabled for set menu functionality, in instances when products with surcharges are included in set menus. The price of the product is ignored but the surcharge will be defined as a context price against the item and will be added to the price of the set menu. It is also possible to define a single product to have different context prices against different set menu options.

The following guide will use a use a Set Menu with Three courses as the use case.

Create three Product List Option Sets named STARTERS, MAINS, DESSERTS as described earlier in this document.

The screenshot shows the 'Attribute / Option Set Maintenance' page. The 'Type' dropdown is set to 'Product Set Options'. Below the form is a table with the following data:

Attribute / Option Set ID	Name	Type	Region
DESSERTS	DESSERTS	Product Set Options	QA KB
MAINS	MAINS	Product Set Options	QA KB
STARTERS	STARTERS	Product Set Options	QA KB

To create a new Hospitality Product Set Product, on the Product Maintenance page select **Create a new Product**.

The screenshot shows the 'Product Maintenance' interface. At the top, there are filter options for 'Product ID', 'Description', 'Product Type', 'Brand', 'Fascia', 'Supplier', 'Selling Code', 'Product Group', 'MM Group', 'Range', and 'Supplier Product ID'. Below the filters is a table with columns for 'Product ID' and 'Product Description'. The table contains three rows of data:

Product ID	Product Description
000000002	6 Loch Ryan Native Oysters
000000003	6 No2 Loch Ryan Native Oysters
000000004	Langoustine & Shrimp Cocktail

At the bottom of the interface, there are buttons for '+ Create a new Product' and 'Export Products'.

Select **Hospitality Product Set Product** from the Product Type drop-down.
Enter a unique **Product ID** that can be alphanumeric and contain a maximum of 20 characters.

The screenshot shows the 'Product Maintenance' form for creating a new product. The form has the following fields:

- Product Type**: Hospitality Product Set Product
- Template**: -
- Product ID**: 000000002

At the bottom of the form, there are buttons for 'Back' and 'Create'.

Select **Create**.

* The Product ID cannot be changed once the Product has been created.

To complete creating the Set Menu enter the appropriate values on the **Product Maintenance** as follows:

Product - General - General Sub Tab

Enter a user-friendly, meaningful name for the Set Menu that can be alphanumeric with a maximum of 30 characters.

Select the locale in the second field from a dropdown list of all configured locales.

Product - Selling Options - Option Sets Sub Tab

Product Maintenance

Save Cancel

You are editing Hospitality Product Set Product 12345 : Set Menu.

General Selling Options Alternative Tenders Tax Merchandise Prices Location Supplier Attributes Product Media

General Prompts Restrictions Selling Options Option Sets Option Prices Option Details Allowed Product Types

	Set	Type	Option	Mandatory
	1	Option Set	STARTERS	<input type="checkbox"/>
	2	Option Set	MAINS	<input type="checkbox"/>
	3	Option Set	DESSERTS	<input type="checkbox"/>
			DESSERTS	

Select the Select the desired Option Set for this Set Menu, from the drop-down list that contains all available Product Set Options. (In this case STARTERS, MAINS, DESSERTS)

Select **Add**.

Product - Selling Options - Option Sets Sub Tab

Product Maintenance

Save Cancel

You are editing Hospitality Product Set Product 12345 : Set Menu.

General Selling Options Alternative Tenders Tax Merchandise Prices Location Supplier Attributes Product Media

General Prompts Restrictions Selling Options Option Sets Option Prices Option Details Allowed Product Types

The following is the list of all products in Option Sets of this product. Products that have prices with the Price Context set to the product id of this product are shown with their price details. Products with no price set in this context default to a zero price.

	Option	Option ID	Product ID	Product Description	Store	Price Group	Currency	Start Date	End Date	Price Type	Price Change Id	Price
	STARTERS	STARTERS	0000000004	Langoustine & Shrimp Cocktail								Default (zero)
	STARTERS	STARTERS	0000000005	Dressed Crab								Default (zero)
	STARTERS	STARTERS	0000000006	Lobster Ceviche								Default (zero)
	STARTERS	STARTERS	0000000007	Lobster Bisque								Default (zero)
	STARTERS	STARTERS	0000000008	Salt & Pepper Squid								Default (zero)
	STARTERS	STARTERS	0000000009	Belvelly Smoked Salmon								Default (zero)
	STARTERS	STARTERS	0000000010	Small Bouillabaisse								Default (zero)
	MAINS	MAINS	0000000011	Cornish Misto								Default (zero)
	MAINS	MAINS	0000000012	Fish & Chips								Default (zero)
	MAINS	MAINS	0000000013	Cornish Mussel Pot								Default (zero)

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To add a context price to a specific product, select the **Add** button against each product and you will be navigated to the **Product Price Maintenance** where you can add the surcharge applicable on the selected product. The context price will be set against the Hospitality Product Set Product ID and will be added to the total cost of the Set Menu (as a surcharge / context price) if the product is ordered.

Product - Prices Tab

Select the **Add** button and you will be navigated to the **Product Price Maintenance**. Set the appropriate values (total price for the Set Menu) on the **Product Price Maintenance** as done previously.

Service Fee Products

This option is used to define products with a service charge applicable. This will usually be a Fee Product with a percentage configured as the product price.

To create a new Service Fee Product, on the Product Maintenance page select **Create a new Product**.

Select **Fee Product** from the Product Type drop-down.

Enter a unique **Product ID** that can be alphanumeric and contain a maximum of 20 characters.

The screenshot shows the 'Product Maintenance' form. At the top, a green header reads 'Product Maintenance'. Below it, a message says 'You are adding a new product, please enter the ID:'. There are three input fields: 'Product Type' (dropdown menu with 'Fee Product' selected), 'Template' (dropdown menu with '-' selected), and 'Product ID' (text input field containing 'SERVICE_CHARGE'). At the bottom left, there are two buttons: 'Back' with a left arrow and 'Create' with a plus sign.

Select **Create**.

* The Product ID cannot be changed once the Product has been created.

Product - General - General Sub Tab

Enter a user-friendly, meaningful name for the Service Fee Product that can be alphanumeric with a maximum of 30 characters.

Select the locale in the second field from a dropdown list of all configured locales.

Product - Prices Tab

A fee product can either be configured with a fixed price or with a percentage.

The screenshot shows the 'Product Maintenance' page with the 'Prices' tab selected. At the top, there are 'Save' and 'Cancel' buttons. Below them, it says 'You are editing Fee Product 19031961 : Test Product Thili.'. There are several tabs: 'General', 'Selling Options', 'Alternative', 'Tenders', 'Tax', 'Prices' (highlighted), 'Attributes', and 'Product Media'. Below the tabs, a message says 'The following prices are defined for this product'. There is a table with the following columns: Store, Price Group, Currency, Start Date, End Date, Price Type, Price Change Id, Price Change Type, Price Context, Price, and Percentage. The table is currently empty. In the bottom left corner of the table, there is a '+ Add' button.

Select the **Add** button and you will be navigated to the **Product Price Maintenance**.

Set the appropriate values as done previously.

Product Price Maintenance

Please enter following details for the new Product Price

Product ID	19031961
Location	The Enactor Restaurant
Price Group	-
Currency	Pounds Sterling
Start Date	06 May 2020 00:00:00
End Date	
Price Type	Fee
Price Context	

[← Back](#) [+ Create](#)

Select **Fee**, from the **Price Type** dropdown list.

Select **Create**.

General **Thresholds**

Price*	£0.00
Price Rate	2%

Price Change [Q](#)

Set a fixed price in the **Price** field or a percentage in the **Price Rate** for the service Fee Product.

Select **Save** and you will be taken back to the Product Maintenance prices tab where the Fee product price will be shown.

Product Maintenance

[← Back](#)

You are viewing Fee Product SERVICE_CHARGE : Service Charge @ 12%.

General **Selling Options** Alternative Tenders Tax Prices **Attributes** Product Media

The following prices are defined for this product

Store	Price Group	Currency	Start Date	End Date	Price Type	Price Change Id	Price Change Type	Price Context	Price	Percentage
	UK	Pounds Sterling	21/09/2016, 00:00		Fee				£0.00	12%

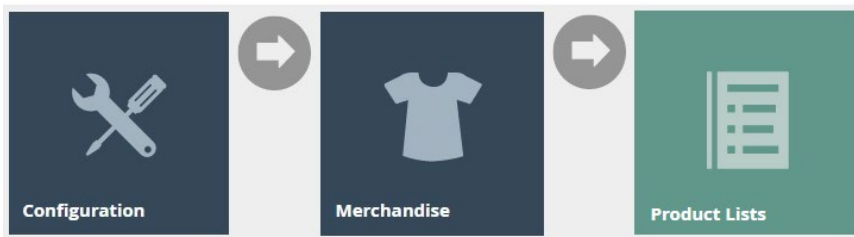
[H](#) Page 1 of 1 [H](#) 10 [↻](#)

Product List

A Product List is a collection of products referenced by an ID and a specific Region. Each product ID in the collection (list) is also associated with predefined Product Attributes. (Also referred to as option sets) Hospitality makes use of product list for option set configuration, which is discussed later in this document.

Product Lists are configured through the Product List Maintenance application on the estate manager.

The Product List Maintenance application can be accessed through:
Configurations-> Merchandise -> Product Lists



	Product List ID	Group	Name
	DEMOISELLE_SETMENU_DESSERT		DEMOISELLE SET MENU DESSERT
	DEMOISELLE_SETMENU_MAIN		DEMOISELLE SET MENU MAIN
	DEMOISELLE_SETMENU_STARTER		DEMOISELLE SET MENU STARTER
	DESSERTS		DESSERTS
	Rest_Consumer_App_4_desserts		Desserts
	OPT_DRESSING	United States	Dressing Options

To create a new Product List, select **Create a new Product List** on the Product List Maintenance page.

Enter a unique **Product List ID**. The ID can be alphanumeric and contain a maximum of 50 characters.

Select the Group type **Region**, from the **Group Type** drop-down.

Select a region that is applicable for the restaurant from the **Group** drop-down. (Can opt to select **All Regions**)

Product List Maintenance

Please enter following details for the new Product List

Product List ID

Group Type

Group

Select **Create**.

* The Product List ID cannot be changed once the Product List has been created.

You will be presented with the following options to complete creating the new product list:

Product List Maintenance - General Tab

Product List Maintenance

You are editing Product List ID: 'Chargeable' for Region 'All Regions'

General

Name*

* Denotes Mandatory

Set the appropriate values on the **General** tab as follows:

Configuration	Description
Name	Enter your product list name in this field which can be alphanumeric and contain a maximum of 40 characters. This name will be displayed in screens and other configuration options. The name is locale dependent. Select the appropriate Locale from the drop-down list.

Product List Maintenance - Items Tab

The Items tab allows you to specify any number of products you wish the product list to contain.

Product List Maintenance ? || x

You are editing Product List ID: 'Chargeable' for Region 'All Regions'

Items

Product List Items

Button Position	Product ID	Product Description	Button Description	Button Image URL
	<input type="text"/>			

To add a new product, enter the Product ID in the space and Select **Add**.

Or select the search icon and you will be navigated to a product search screen as shown below:

Select the checkboxes of products that you wish to add to the Product list and **Apply Selection**.

All products added to the list will be displayed under the specific product list:

Field	Example Value	Description
Button Position	1, 2, 3	A read-only value, which indicates the position of the button on the POS.
Product ID	00004455	A read-only value, which indicates the product ID(s) of product added to the list.
Product Description	Onion Rings	Alphanumeric; maximum 40 characters description to be displayed on POS button. The original values obtained from product configuration can be edited as required. Select the Locale from the dropdown list as required.
Button Image URL	image://PRODUCT/hildonstill33.png	A read-only value, which indicates the URL that identifies the image to be displayed on POS button.

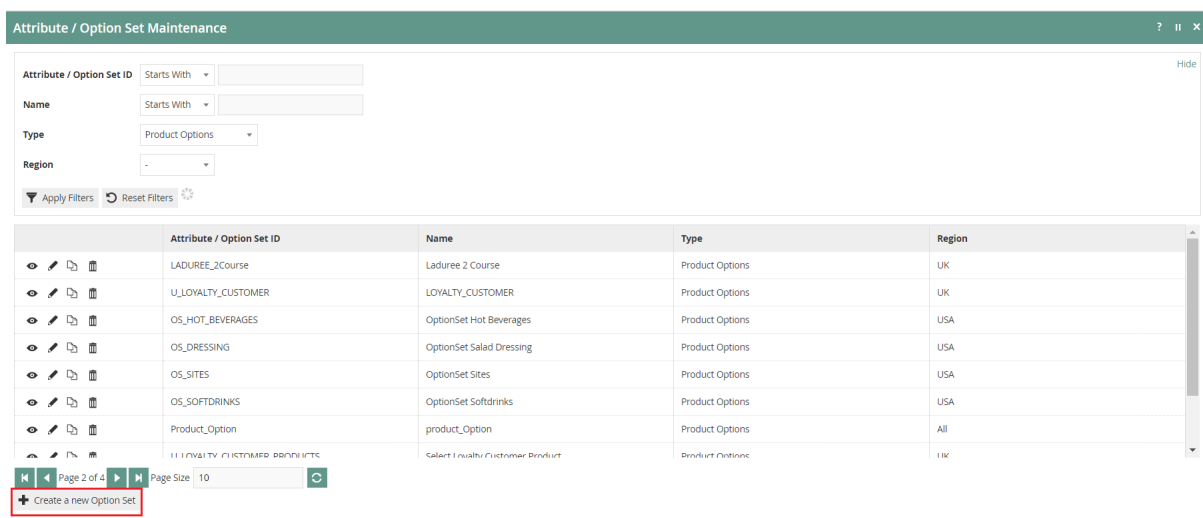
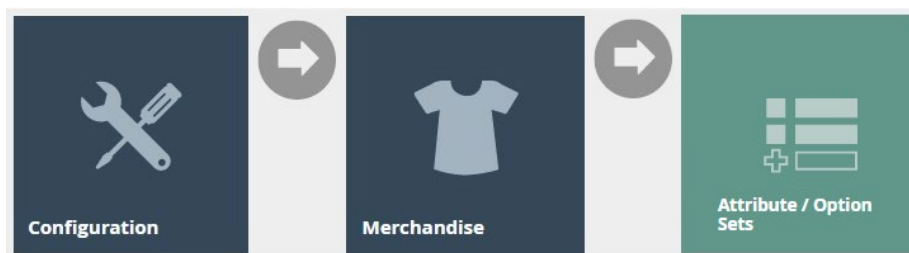
* You can edit the order of the Product List items using directional arrow buttons. Select the edit icon to navigate directly to product maintenance, which will enable you to edit product details.

Option Sets

Option Sets are used to create user-configurable data entry fields. The purpose and function of the option set is defined by the Option Set Type. In a restaurant, Product Options, Product Preparation Options and Product Set Options are examples of Option Set Types that can be used.

A single or multiple option sets can be added to a hospitality product. Once all desired Option Sets have been configured against the product, these will be displayed in the POS application as options to be selected when a product is sold.

The Product Attribute / Option Set Maintenance application can be accessed through: Configurations-> Merchandise -> Attribute / Option Sets



To create a new Option Set, select **Create a new Option Set** on the Attribute / Option Set Maintenance page.

Create New Attribute / Option Set Type (Product Options /Product List Options)

Enter a unique **Option Set ID**. The ID can be alphanumeric and contain a maximum of 40 characters.

Select **Product Options**, from the **Type** dropdown list.

Select the appropriate **Region** from the drop-down list.

New Attribute / Option Set

Please enter the Attribute / Option Set ID, Type and Region:

Attribute / Option Set ID: Chargeable

Type: Product Options

Region: All Regions

Back Create

Select **Create**.

* The Option Set ID cannot be changed once the Option Set has been created.

You will be presented with the following options to complete creating the new option set:

Edit Attribute / Option Set

Save Cancel

You are editing Attribute / Option Set ID: 'Chargeable' of Type: 'Product Options', for the Region: 'All'

Name* Chargeable

Attribute / Option Set

- Add...
- Add Group
- Add Boolean Option
- Add Choice Option
- Add Compound Option
- Add Date Option
- Add Percentage Option
- Add Product Option
- Add Text Option
- Add List Option
- Add Preparation Choice Option
- Add Numeric Option
- Add Product List
- Add Capture Product Option

Enter an alphanumeric character value for the **Name**.

Select **Add**.

Select **Add Product List**, from the list displayed against the Add button.

Edit Product List Option - General Tab

Edit Product List Option

Save Cancel

General Restrictions

ID* 1 Chargeable

Name* 2 Chargeable

Description 3

Product List* 4 Chargeable →

Mandatory 5

Auto Submit

Next Option Set -

Next Option

* Denotes Mandatory

Set the appropriate values on the **General** tab as follows:

Configuration	Description
ID	Enter an alphanumeric value for the Product List Option ID. This will be displayed in screens and other configuration options.
Name	Enter an alphanumeric value. This will be displayed in screens and other configuration options.
Description	Enter an optional description for Product List Option. This will be displayed in screens and other configuration options.
Product List	Select the pre-defined Product List referenced by this option set from the dropdown list.
Mandatory	Select the checkbox to define that at least one option from the Product List must be selected when present to a user on the POS application.

*To edit the chosen product list, select the arrow button which will navigate you to Product List Maintenance.

Select **Save** when completed.

Edit Attribute / Option Set

Save Cancel

You are editing Attribute / Option Set ID: 'Chargeable' of Type: 'Product Options', for the Region: 'UK'

Name* Chargeable

Attribute / Option Set
└ Chargeable

Add...

Create New Attribute / Option Set

Type (Product Preparation Options)

A Product Preparation Options in Option Set is a text list of preparation options that can be applied to a product.

Enter a unique **Option Set ID**. The ID can be alphanumeric and contain a maximum of 40 characters.

Select **Product Preparation Options**, from the **Type** dropdown list.

Select the appropriate **Region** from the drop-down list.

New Attribute / Option Set

Please enter the Attribute / Option Set ID, Type and Region:

Attribute / Option Set ID	Salad Options
Type	Product Preparation Options ▾
Region	All Regions ▾

← Back + Create

Select **Create**.

* The Option Set ID cannot be changed once the Option Set has been created.

You will be presented with the following options to complete creating the new option set:

Edit Attribute / Option Set

Save Cancel

You are editing Attribute / Option Set ID: 'Salad Options' of Type: 'Product Preparation Options', for the Region: 'All'

Name* Salad Options - not wanted

Attribute / Option Set

Add... Add Preparation Choice Option
Add Product Option
Add Product List

Enter an alphanumeric character value for the **Name**.

Select **Add**.

Select **Add Preparation Choice Option**, from the list displayed against the Add button.

Edit Choice Option - General Tab

Edit Choice Option

Save Cancel

General Values Advanced

ID* 1

Name* 2

Description 3

Title English (UK)

Subtitle English (UK)

Auto Submit

Mandatory 4

Allow Multi-Select 5

Next Option Set

Next Option

* Denotes Mandatory

Set the appropriate values on the **General** tab as follows:

Configuration	Description
ID	Enter an alphanumeric value for the Product List Option ID. This will be displayed in screens and other configuration options.
Name	Enter an alphanumeric value. This will be displayed in screens and other configuration options.
Description	Enter an optional description for Product List Option. This will be displayed in screens and other configuration options.
Mandatory	Select the checkbox to define that at least one option from the Product List must be selected when present to a user on the POS application.
Allow Multi-Select	Select the checkbox to allow multiple selection of the displayed options in the POS application.

Edit Choice Option - Values Tab

The values tab allows you to define the preparation options entries as string values.

	Value	Label	Image Url
🗑️ ↓	Tomato	No Tomato	
🗑️ ↑ ↓	Lettuce	No Lettuce	
🗑️ ↑ ↓	Sliced peppers	No Sliced peppers	
🗑️ ↑ ↓	Cucumber	No Cucumber	
🗑️ ↑	Beetroot	No Beetroot	
+	Onion 1	No Onion 2	

To add a new choice option, enter an alphanumeric value in the **Value** field.

Enter an alphanumeric value in the **Label** field. This is the field that will be displayed on the POS application.

Select the **Add** button.

All Choice options added will be listed in this screen.

* You can edit the order of the option items using directional arrow buttons.

Select **Save** when completed.

You are editing Attribute / Option Set ID: 'Salad Options' of Type: 'Product Preparation Options', for the Region: 'All'

Name*

Attribute / Option Set

- ☑ Served Without
 - No Tomato
 - No Lettuce
 - No Sliced peppers
 - No Cucumber
 - No Beetroot
 - No Onion

Create New Attribute / Option Set

Type (Product Set Options)

Product Set Options are essentially Product List Options but are intended to only be selected by Hospitality Product Set Products (Detailed previously in the document).

Enter a unique **Option Set ID**. The ID can be alphanumeric and contain a maximum of 40 characters.

Select **Product Set Options**, from the **Type** dropdown list.

Select the appropriate **Region** from the drop-down list.

New Attribute / Option Set

Please enter the Attribute / Option Set ID, Type and Region:

Attribute / Option Set ID	STARTERS
Type	Product Set Options
Region	All Regions

[← Back](#) [+ Create](#)

Select **Create**.

* The Option Set ID cannot be changed once the Option Set has been created.

You will be presented with the following options to complete creating the new option set:

Edit Attribute / Option Set

[Save](#) [Cancel](#)

You are editing Attribute / Option Set ID: 'STARTERS' of Type: 'Product Set Options', for the Region: 'All'

Name*	STARTERS
-------	----------

Attribute / Option Set

[Add...](#) Add Product Option
[Add Product List](#)
Add Product Group

Enter an alphanumeric character value for the **Name**.

Select **Add**.

Select **Add Product List**, from the list displayed against the Add button.

Edit Product List Option - General Tab

Save Cancel

General Restrictions

ID* 1 STARTERS

Name* 2 STARTERS

Description 3

Product List* 4 STARTERS →

Mandatory 5

Auto Submit

Next Option Set -

Next Option

* Denotes Mandatory

Set the appropriate values on the **General** tab as follows:

Configuration	Description
ID	Enter an alphanumeric value for the Product List Option ID. This will be displayed in screens and other configuration options.
Name	Enter an alphanumeric value. This will be displayed in screens and other configuration options.
Description	Enter an optional description for Product List Option. This will be displayed in screens and other configuration options.
Product List	Select the pre-defined Product List referenced by this option set from the dropdown list.
Mandatory	Select the checkbox to define that at least one option from the Product List must be selected when present to a user on the POS application.

*To edit the chosen product list, select the arrow button which will navigate you to Product List Maintenance.

Select **Save** when completed.

Edit Attribute / Option Set

Save Cancel

You are editing Attribute / Option Set ID: 'STARTERS' of Type: 'Product Set Options', for the Region: 'QA KB'

Name* STARTERS

Attribute / Option Set
└ STARTERS

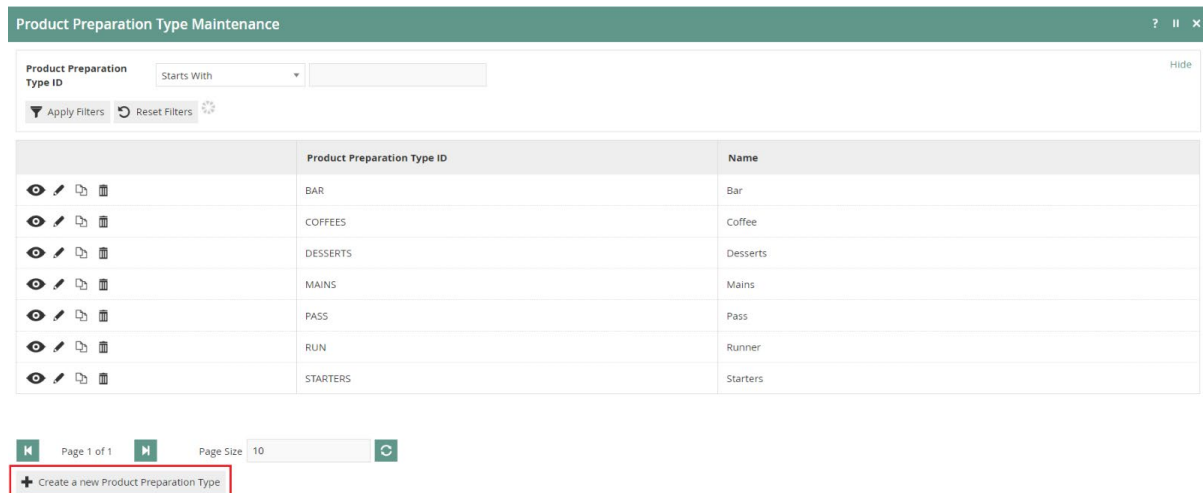
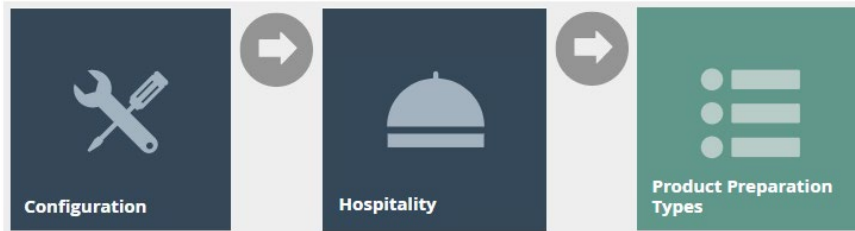
Add...

Product Preparation Types

Product Preparation types is a means of categorising restaurant products by defining the type of preparation required for the product when ordered and submitted to a kitchen.

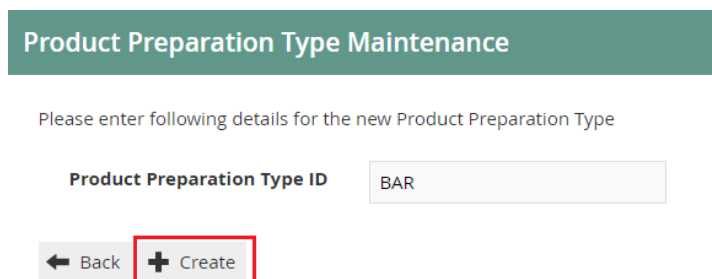
Creating a Product Preparation Type

The Product Preparation Type maintenance application can be accessed through:
Configuration -> Hospitality-> Product Preparation Types



To create a new product preparation type, select **Create a New Product Preparation Type** on the Product Preparation Type Maintenance page.

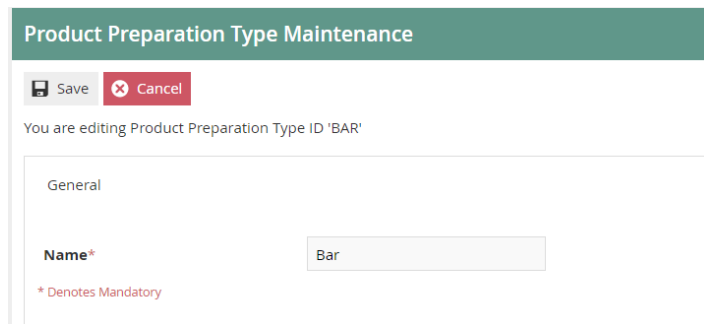
Enter a unique **Product Preparation Type ID** that can be alphanumeric and contain a maximum of 20 characters.



Select **Create**.

* The Product Preparation Type ID cannot be changed once it has been created.

You will be presented with the following option to complete creating the Product Preparation Type:



The screenshot shows a web form titled "Product Preparation Type Maintenance". At the top, there are two buttons: "Save" (with a floppy disk icon) and "Cancel" (with a red 'X' icon). Below the buttons, a message states "You are editing Product Preparation Type ID 'BAR'". The form is divided into a "General" section. Under "General", there is a label "Name*" followed by a text input field containing the value "Bar". A red asterisk and the text "* Denotes Mandatory" are positioned below the label.

Enter a Product Preparation Type **Name**. This mandatory field can contain up to maximum of 30 alphanumeric characters.

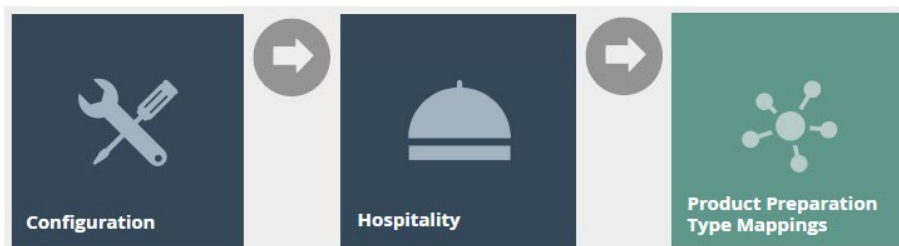
Product Preparation Type Mappings

Product Preparation Type Mappings are used to associate Products with a preparation type. ('Chocolate brownies' to Desserts, 'Gin & Tonic' to 'Drinks' etc.)

This can be done when configuring new products in Products Maintenance (described in a separate how-to guide) or through the Product Preparation Type Mappings Maintenance application.

Creating a Product Preparation Type Mapping

The Product Preparation Type Mapping Maintenance application can be accessed through: Configuration -> Hospitality-> Product Preparation Type Mappings



The screenshot shows the 'Product Preparation Type Mapping Maintenance' application. It features a search bar with 'Product ID' and 'Product Preparation Type' filters. Below the search bar is a table with the following data:

	Product ID	Product Preparation Type ID
	9851301024	COFFEES
	0300001212	COFFEES
	9892028450	COFFEES
	1430001	DESSERTS
	0300001291	DESSERTS
	0000000046	DESSERTS
	1420002	DESSERTS

At the bottom of the interface, there is a button labeled '+ Create a new Product Preparation Type Mapping' which is highlighted with a red box.

To create a new product preparation type mapping, select **Create a New Product Preparation Type Mapping** on the Product Preparation Type Mapping Maintenance page.

Enter the product ID you wish to create a mapping for.

The screenshot shows the 'Product Preparation Type Mapping Maintenance' application with the 'Create a new Product Preparation Type Mapping' form. The form contains a 'Product ID' field with the value '0000056864' entered. Below the form are two buttons: 'Back' and 'Create'. The 'Create' button is highlighted with a red box.

Select **Create**.

You will be presented with the following option to complete creating the Product Preparation Type Mapping:

Product Preparation Type Mapping Maintenance

Save Cancel

You are editing the Product Preparation Type Mapping for Product ID '0000056864'

General

Preparation Type* Coffee

* Denotes Mandatory

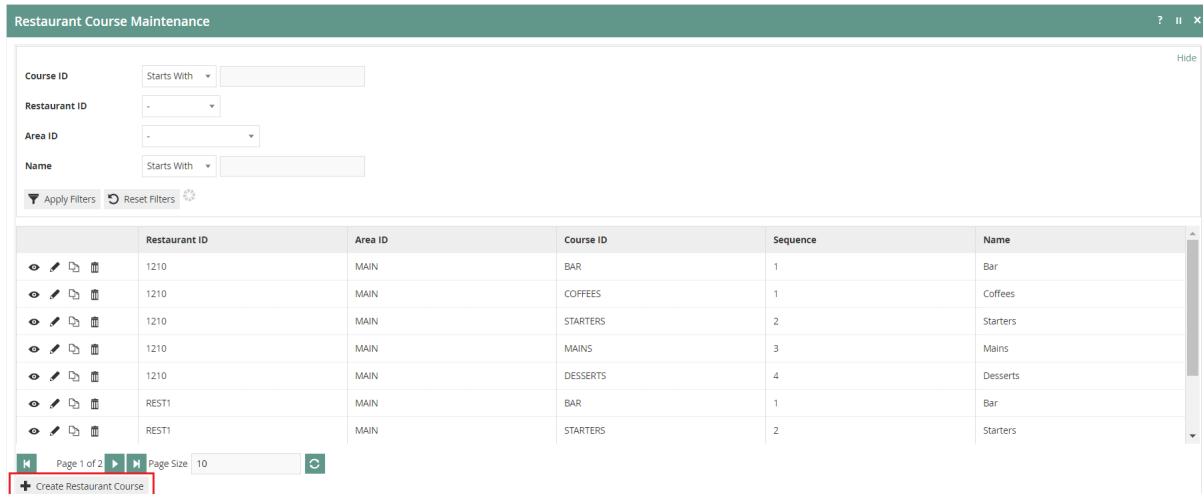
Select the appropriate Product Preparation Type Mapping from the dropdown list.

*You can view, edit, copy, or delete Product Preparation Type Mapping associated with any product through the Product Preparation Type Mapping Maintenance application.

Restaurant Course

New Courses can be created for Restaurant Locations and Areas that have already been configured. Restaurant Courses are configured with a sequence number to define the order courses are served in.

The Restaurant Courses Maintenance application can be accessed through:
Operations -> Restaurant -> Restaurant Courses



To create a new Restaurant Course, select **Create Restaurant Course** on the Restaurant Course Maintenance page.

Select the relevant location by choosing the **Restaurant ID**, from the dropdown list.

Select the relevant restaurant area by choosing the **Area ID**, from the dropdown list.

Enter a unique **Course ID**. The ID can be alphanumeric and contain a maximum of 20 characters.

Restaurant Course Maintenance

Please enter following details for the new Restaurant Course

Restaurant ID	The Enactor Restaura
Area ID	Main▼
Course ID	STARTERS

← Back + Create

Select **Create**.

* The Course ID cannot be changed once a Restaurant Course has been created.

You will be presented with the following options to complete creating the new restaurant course:

Restaurant Course – General Tab

Restaurant Course Maintenance

Save Cancel

You are editing the course with Restaurant ID: 'Restaurant1', Area ID: 'Area1', Restaurant Course ID: 'STARTERS'

General	Product Preparation Types
Sequence	2 1
Name	Starters 2
On order move to next status	<input checked="" type="checkbox"/> 3
On order move to status	Starters ▼ 4
On away move to next status	<input checked="" type="checkbox"/> 5
On away move to status	Starters ▼ 6
Force order per cover	<input checked="" type="checkbox"/> 7
Warn On Over Order	<input checked="" type="checkbox"/> 8

Set the appropriate values on the **General** tab as follows:

Configuration	Description
Sequence	Add a numeric value to the sequence of courses the table will go through.
Name	Enter an alphanumeric value that can contain a maximum of 20 characters. This name will be displayed in screens and other configuration options.
On order move to next status	Select the checkbox to indicate that the tables status should move to the next table status in its sequence when an order is submitted.
On order move to status	Select from the dropdown list to define the table status to change to. This works in conjunction with On order move

	to next status and the table status definition Allow Sequence Number Override setting.
On away move to next status	Select the checkbox to indicate that the table status should move to the next table status in its sequence when an away message is submitted on the POS application.
On away move to status	Select from the dropdown list to define the table status to change to. This works in conjunction with On away move to next status and the table status definition Allow Sequence Number Override setting.
Force Order per cover	Select checkbox to prompt on the POS Application that for the given course, all covers (Diners) should have an order. This can be fulfilled with course fillers (No Course Orders)
Warn On Over Order	Select the checkbox to warn the POS Application operator if more items of this course have been ordered than the available diners on the table.

Restaurant Course – Product Preparation Types Tab

Restaurant Course Maintenance

Save Cancel

You are editing the course with Restaurant ID: 'Restaurant1', Area ID: 'Area1', Restaurant Course ID: 'STARTERS'

General **Product Preparation Types**

Output Course Items 1

Output Away Messages 2

	Product Preparation Type
	STARTERS
	PASS
+ Add	<ul style="list-style-type: none"> Bar Coffee Desserts Hadhi Preparation Type Mains Pass Runner Starters

Select the **Output Course items** checkbox to indicate to the POS Application to print ordered item to the kitchen.

Select the **Output Away Messages** checkbox to indicate to the POS Application to print away messages to the kitchen.

To add to the collection of **Product Preparation Types**, choose a preferred a type from the dropdown list and select the **Add** button.

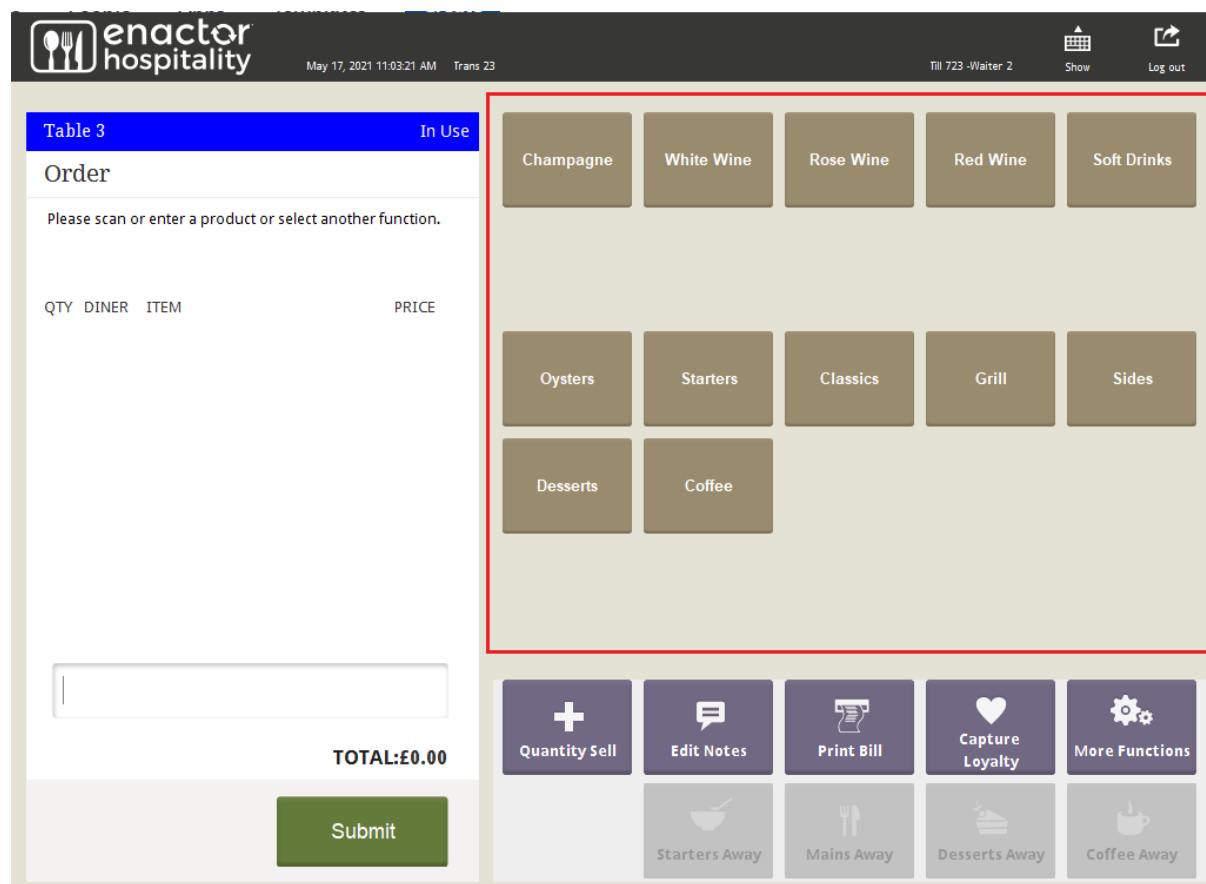
Broadcasting

To deliver the configuration changes to the POS, broadcast the following entities.

- Product
- Product Attribute
- Product List
- Product Group
- Product Preparation Type
- Product Preparation Type Mapping
- Product Price
- Option Set
- Restaurant Course

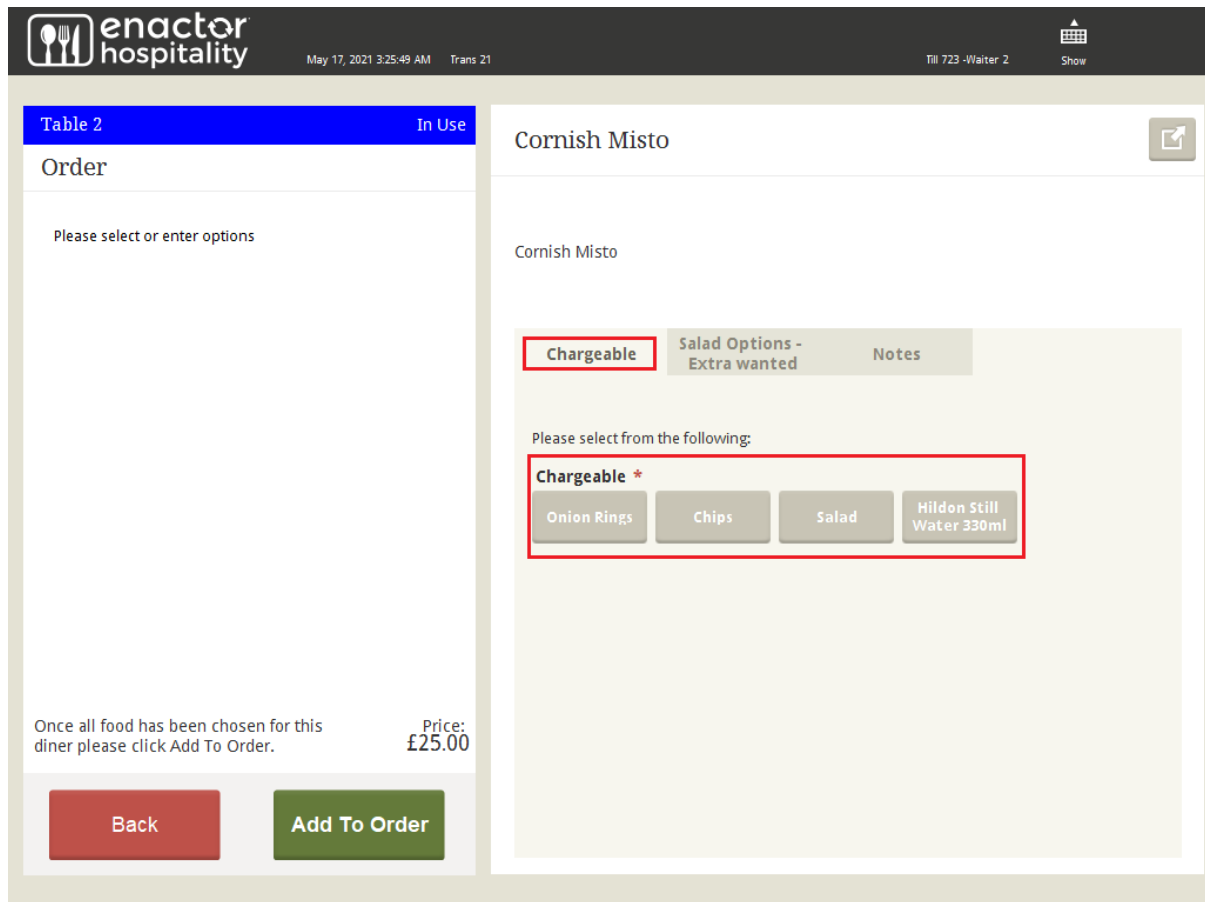
POS Functionality

The operator after selecting a table, the POS will prompt to select the number of diners on the table. Once the number of diners is entered, the table order screen will be displayed with two separate menus.



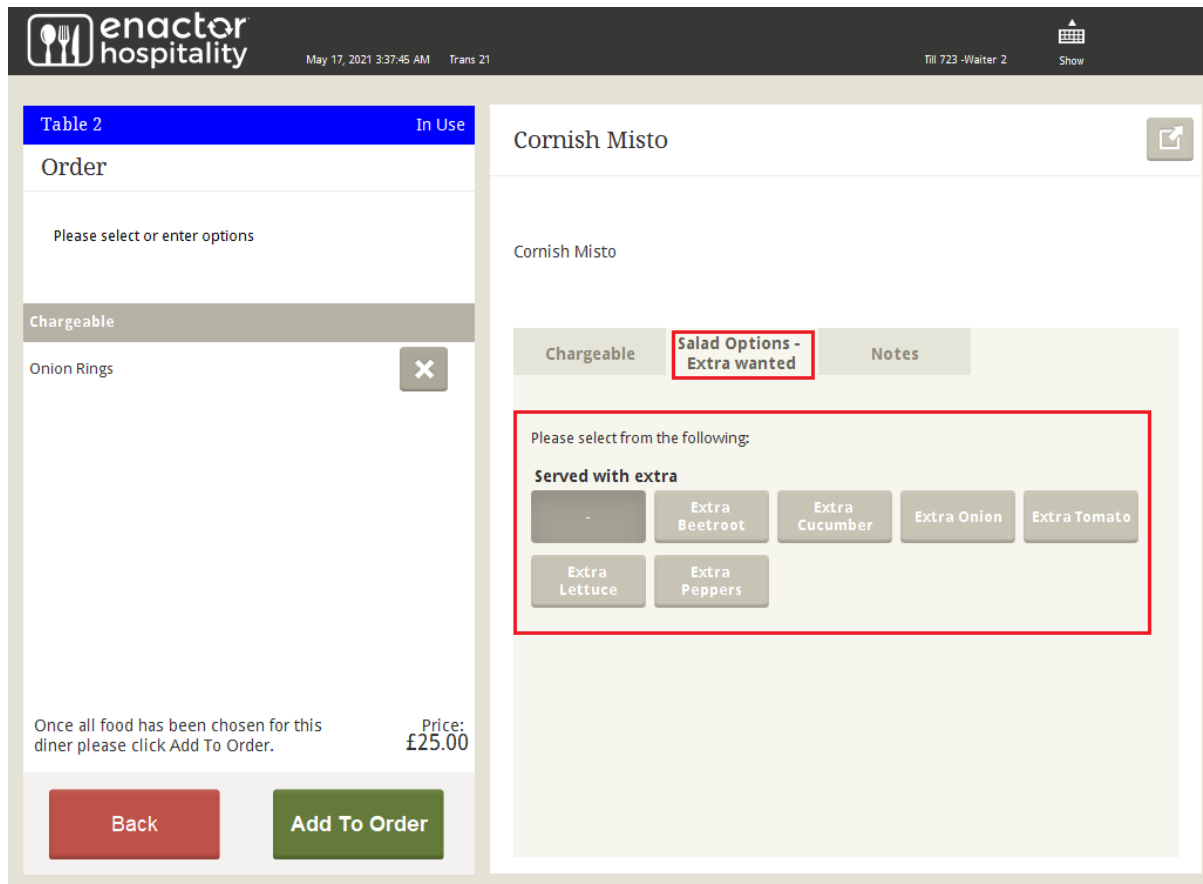
Function	Outcome
Restaurant Course	Shows the available course for this table. Select to proceed.

The operator after selecting a product added in a Product list / Option Set, it is prompted for following selection.



Function	Outcome
Chargeable	Shows the options enabled for this product. Select to proceed.

The operator after selecting a product added in a Product list / Option Set with a product type set to product preparation options, it is prompted for following selection.



Function	Outcome
Served with Extra	Shows the Salad options enabled under extra wanted for this product. Select to proceed.

About This Document

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The amendment history of this document can be found in the table below.

Current Document Version information

Document Version 1.0

Product Version 2.6

Document Context

This document is part of the Enactor Product Documentation Series. All Enactor products include a comprehensive documentation set designed to improve understanding of the product and facilitate ease of use.

Document Inquiries

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For matters of document quality or any other inquiries regarding this document please contact:

By Email: documentation@enactor.co.uk

Document History

The following versions of the document have been produced:

VERSION	STATUS	ISSUE DATE	AUTHOR	REASON FOR ISSUE
1.0	Initial Draft	28/05/21	Thilini Sayakkara	Initial version