

# How-To Guide Configuring Receipts

Document Type: External

Document Version: 2.0

Date: 12/05/2022

Author: Hadhi Jawahir

#### **Table of Contents**

Introduction	4
Overview	4
Receipts Configuration	4
Accessing Receipt Maintenance	4
Create a new Receipt	6
Edit Receipt – Receipt Sections	8
Edit Receipt – Receipt Columns	9
Getting Started with Receipts	
Making the First Customisation	
Previewing the Customised Receipt	12
Printing the Receipt on a Physical Printer	14
Receipt Terminology	16
Understanding the Navigation Bar	16
Managing Receipt Columns	16
Managing Previews	17
Customisations to Receipts	19
Hiding the negative symbol from item value discount in tender sales lines	
Add content such as date, time and thank you message to the footer	24
Addition of the Active Selling Code in the Receipt	29
Style Colour Size Product Customisations	
Basket Modifiers	35
Initial Customisation for Basket Modifiers	
Item Discount Pricing	
Transaction Discount Pricing	
Price Overrides	
Promotions	57
Multiple Basket Items	64
Item Quantity Pricing with Discounts	64
Measurement Products	67
Voided Transactions	70
Duplicate Receipts	72
Pre-requisites	73
Customisations	76
Stored Transactions	79
Receipt Return	85
Standard Receipt Customisation	
Customer Signature Slip Customisation	91
Cash Management Receipts	95
Warranty Receipts	100
Gift Transaction Receipts	
Location based Header & Footer customisations for Receipts	107
Broadcasting	
About This Document	114

Current Document Version information	
Document Context	
Document Inquiries	
Document History	

### Introduction

The purpose of this guide is to show how to configure Receipts to allow you to set up and customise a variety of Receipts to meet your organisations' needs. This guide introduces all the basics in understanding the Receipt Maintenance and the various terminologies that are associated with it, and then walks through on the different customisations that can be made to the receipts that are available for customisation in the Receipt Maintenance.

#### Overview

This guide will cover the configuration for the following:

- Receipts Configuration Provides all the basics required in understanding the Receipt Maintenance, its terminologies and how a basic customisation can be done to a Receipt and printed in a physical printer.
- Customisations to Receipts Provides a step-by-step guide on the various range of customisations that can be made to the different Receipts that are available for customisation in the Receipt Maintenance.

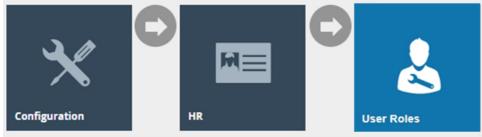
## **Receipts Configuration**

This section covers all the basics that are required to understand the Receipt Maintenance and start making receipt customisations. The areas that are covered in this section are accessing the receipt maintenance, creating a new receipt, getting started with the new receipt by making a basic customisation to it and finally understanding the various terminologies of the Receipt Maintenance.

#### Accessing Receipt Maintenance

If a user needs to access Receipt Maintenance, they will need the appropriate privileges for their user account. However, Receipt Maintenance has a larger number of privileges than other maintenance applications, so it is important to ensure that the correct privileges have been enabled for your users.

To enable these privileges, follow the steps below: Navigate to User Role Maintenance using the Search or the path



In the User Role Maintenance, select the **Edit icon of the User** that you wish to enable the privilege for.

Navigate to the **Authorised Functions tab** of that selected User and change the filter of the Application Package as **Receipt Maintenance** as follows:

Save 🔇 Cancel						
are editing user role ID. 'ADN	INISTRATOR' for region 'All Regions'					
General Authorised Fu	nctions Special Functions Repo	it Functions				
pplication Package	locsipt Maintenance	•	Function ID	Starts With		н
				Starts With		
rocess -		v	Function Name	Starts With		
Y Apply Filters D Resel	Alters 🗇					
	Package	Process	Function ID		Function Name	
0	Receipt Maintenance	Receipt Maintenance	enactor.pageDefinitionDetailMaintenance	. Remove	enactor pageDofinitionDetailMaintenance.Remove	
0	Receipt Maintenance	Receipt Maintenance	enactor receiptMaintenance Edit		Edit	
0	Receipt Maintenance	Receipt Maintenance	enactor receiptMaintenance Export		Export	
	Receipt Maintenance	Receipt Maintenance	enactor.receiptMaintenance.List		List	
0	Receipt Maintenance	Receipt Maintenance	enactor receiptMaintenance New		New	
0	Receipt Maintenance	Receipt Maintenance	enactor.receiptMaintenance.Remove		Remove	
	Receipt Maintenance	Receipt Maintenance	enactor receiptMaintenance.Run		Run	
	Receipt Maintenance	Receipt Maintenance	enactor receiptMaintenance View		View	

This would list out all the privileges that are needed in order to be able to access all the Standard Receipts functions as follows:

Package	Process	Function ID	Function Name
Receipt	Receipt	enactor.receiptMaintenance.View	View
Maintenance	Maintenance		
Receipt	Receipt	enactor.receiptMaintenance.Run	Run
Maintenance	Maintenance		
Receipt	Receipt	enactor.receiptMaintenance.Edit	Edit
Maintenance	Maintenance		
Receipt	Receipt	enactor.receiptMaintenance.New	New
Maintenance	Maintenance		
Receipt	Receipt	enactor.receiptMaintenance.Remove	Remove
Maintenance	Maintenance		
Receipt	Receipt	enactor.receiptMaintenance.List	List
Maintenance	Maintenance		
Receipt	Receipt	enactor.receiptMaintenance.Export	Export
Maintenance	Maintenance		
Receipt	Receipt	enactor.pageDefinitionDetailMainten	enactor.pageDef
Maintenance	Maintenance	ance.Remove	initionDetailMai
			ntenance.Remov
			е

Make sure that your User has the required privileges enabled by ticking on the necessary functions that are listed or if you want to enable all privileges, just click on **Enable All Displayed Functions** and click on **Save**.

For these changes to apply, sign out and back into the Estate Manager. Now you will be able to access the Receipt Maintenance and carry out all Receipt related functions.

#### Create a new Receipt

The Receipt Maintenance is used to create new Receipts. To create a new Receipt follow the steps below:

Navigate to Receipt Maintenance using the Search or the path



#### Select New Receipt Document on the Receipt Maintenance page.

Receipt Maintenance	•				?
Туре	2	•			â
Filename	Starts With	•			
Receipt Document Id	Starts With	•			
Name	Starts With	•			
Apply Filters D Re	eset Filters				
Rec	ceipt Document Id		Name	Туре	Filename
i co	celpt Document ru		Name	type	r nei loi le

	Page Size 10	C
+ New Receipt Document	➡ Export	

This will open the **New Receipt** screen where the following 3 fields must be defined for this new Receipt:

Configuration	Description
Туре	Select the Receipt Type from the Type drop-down.
	This is the page definition type that the custom receipt will
	be linked to. This is necessary for the custom receipt to be
	discoverable by other maintenance applications.
Receipt Document ID	Enter a unique Receipt Document ID for the new Receipt.
	This is the unique id of the receipt. It will be used as part of
	the generated filename for the custom receipt. It will also
	be used as part of the page definition detail automatically
	generated for the custom receipt. The ID can be
	alphanumeric and contain a maximum of 20 characters and
	will be used to uniquely identify this new Receipt. Use of a
	systematic and business-specific naming convention is
	recommended here.

Original Receipt Document	Select an Original Receipt Document from the Original
ongina neecipe bocament	
	Receipt Document drop-down.
	This is a drop-down of the available system receipts. This is
	automatically restricted based Type that was selected
	above. The values displayed are the filenames of the
	receipts. The file name of the selected system receipt will
	be used for generating the filename of your custom
	receipt.
	The Original Receipt Document selected here will decide
	the width of the custom receipt that is you are going to
	create, since this will inherit its layout from the selected
	system receipt, as well as any future changes to that
	system receipt.

We will create a new Receipt with the Type **Standard Receipt** and the Original Receipt Document as **StandardReceiptTemplate44**, which would give us a 44-columns width Receipt as follows:

New Receipt		
Please enter the follo	owing details for the new Receipt Document record	
Туре	Standard Receipt 🔹	

Type	Standard Receipt
Receipt Document Id	EN_StandardReceipt44
Original Receipt Document	Pos/Print/StandardReceiptTemplate44
- Back - Create	

**Note:** The create button will not appear until a type has been selected. Also note that, if system receipts under the Original Receipt Document dropdown are not available for the Type that is selected, then you will not be able to create a custom receipt in Receipt Maintenance.

Once **Create** is clicked, you will be navigated to the Edit Receipt page for your new Receipt. This receipt will match the layout for the system receipt and therefore look identical until customisations are made. In order to use the new custom receipt, you will need to enter a name. The input for this field is presented in the initial view of the receipt.

Edit Receipt			
	ardReceiptTemplate44_EN_StandardReceipt44 Print/StandardReceiptTemplate44_EN_StandardReceip	t44'.	
Receipt Sections R	eceipt Columns		
Receipt Preview	→		
Receipt Name	Enactor Standard Receipt 44		
Default Message R	source Pos/Print/ReceiptMessages		
		Section	Enable
<b>↓</b> ×		Receipt Preparation	
<b>↑</b> ↓ <i>×</i>		Receipt Header Section	
<b>↑</b> ↓ <i>×</i>		Receipt Body Section	
<b>↑</b> ↓ ∕		Authorising User Section	
<b>↑</b> ↓ ∕		Receipt Barcode Section	
t /		Receipt Footer Section	

**Note:** It is recommended that you save the receipt once you have entered a name. It is easier to back out of changes if you can simply exit the page. By saving now, you avoid having to recreate the receipt while making the initial changes.

The Edit Receipt Maintenance, for the newly created Receipt, is presented with the 2 key tabs namely; **Receipt Sections and Receipt Columns**.

#### Edit Receipt – Receipt Sections

The **Receipt Sections** Tab contains the list of each section that the Receipt consists of. Eg: Receipt Header Section, Receipt Body Section, Receipt Footer Section.

Using this, customisations can be made separately for each section of the Receipt.

This tab is also where the preview of the Receipt can be set up and viewed.

Customisations to Receipt Sections and Previewing of the Receipt will be further explained later in this guide.

Receipt			
ave 😣 Cancel			
	Template44_EN_StandardReceipt44		
editing Receipt 'Pos/Print/Stand	ardReceiptTemplate44_EN_StandardReceipt44	К.	
eipt Sections Receipt Colur	nns		
Receipt Preview	<b>→</b>		
Receipt Name	Enactor Standard Receipt 44		
Default Message Resource	Pos/Print/ReceiptMessages		
Default Message Resource		Section	Eastie
Default Message Resource		Section	Enable
Default Message Resource		Section Receipt Preparation	Enable
<b>↓</b> ×		Receipt Preparation	۵
↓ / † ↓ /		Receipt Preparation Receipt Header Section	0
+ / + + / + + /		Receipt Preparation Receipt Header Section Receipt Body Section	

#### Edit Receipt – Receipt Columns

The **Receipt Columns** Tab contains the list of all configured columns that the Receipt can make use of in each of its sections.

ceipt							? 11
Cancel	ndardReceiptTemplate44_EN_StandardRece	tipt44					
	los Print/StandardReceiptTemplate44_EN_Stan	dardReceipt44.					
Sections	Receipt Columns						
	Column	Start	End	Align	Wap	Preview	*
	2 Columns Row (Left)	0	22	Left Centre	No	0	
•	2 Columns Row (Right)	22	44	Left Centre	No	012	
•	8	4	30	Left Centre	No	0	
	Address Detail	10	44	Left Centre	No	0	
	Address Label	0	9	Right Centre	No	0	
	Amount	28	40	Right Centre	No	0	
•	Flag	o	2	Left Centre	No	0	
	Full Width (Centre)	0	44	Centre Centre	No	••••••••••••••••••••••••••••••••••••••	
•	Full Width (Centre, Whapped)	0	44	Centre Centre	Yes	0	

Each of these columns can be edited by clicking on the edit sign. New columns can also be created by clicking on **Create** at the end of this table.

Customisations to Receipt Columns will be further explained later in this guide.

#### **Getting Started with Receipts**

This section allows you to get started with making proper use of the Receipts Maintenance and covers the basics on:

- How a customisation can be made to a new Receipt.
- Previewing the customised Receipt in the Receipt Maintenance.
- Getting the customised Receipt printed using a physical printer in the POS.

To make the customisations, we will use the Enactor Standard Receipt 44, which is the following 44-column Standard Receipt that was created in the previous section:



The customisation is to hide the currency symbols of each merchandise item in the receipt that is printed.

#### Making the First Customisation

Receipts display the currency symbols of the item values by default. To hide the currency symbols, we should first navigate to the exact element that displays the currency symbol for the item value in the Receipt.

First, navigate to the Receipt Maintenance and click on the **Edit icon of the Receipt** that was created.

In the Edit Receipt page, we need to make the customisation to the Receipt Body Section, hence click on the **Edit icon of the Receipt Body Section** as follows:

Receipt > Pos/Print/StandardReceiptTemplate44_EN_StandardReceipt44         You are editing Receipt Pos/Print/StandardReceipt44_EN_StandardReceipt44.         Receipt Sections         Receipt Preview
You are editing Receipt 'Pos/Print/StandardReceiptTemplate44_EN_StandardReceipt44'.           Receipt Sections         Receipt Columns
Receipt Sections Receipt Columns
-
Receipt Preview
Receipt Preview
Receipt Name Enactor Standard Receipt 44
Default Message Resource Pos/Print/ReceiptMessages
Section Enable
Receipt Preparation
↑ ↓ ✓         Receipt Header Section         ☑
Receipt Body Section         Image: Comparison of the comparison of th
Authorising User Section
↑ ↓ ✓         Receipt Barcode Section         ☑
1 Receipt Footer Section

This would list down the Elements used in this Receipt Body Section. From this section, we need to navigate to the Element which displays the current item value of the Receipt. Following is the path where this element exists:

Basket Items List > Merchandise Item > Merchandise Standard Item Details > Value

Edit Conta	ainer								? II >
	S Cancel								
			<u>ccelo144</u> > <u>Receipt Body_Section</u> > <u>Bas</u> Receipt 'Pos/Print/StandardReceiptTerr		e <u>rchardise Item</u> > <u>Merchandise Standard Item Details</u> > <b>MerchandiseRemDetailsLineValue</b> ardReceigh44.				
Elements	Translatable Messages								
Recei	pt Preview	j →							^
Colur	nn				Proview				
Item \	/alue				0				
Order				Element		Enable	Start	End	
1		ū	/	Item Value		•	30	44	
				Admin Char	o litem Al Total	+ Add			
+ Ad	d Message 🕂 Create Message	+ Create Exp	ression						-

It can be noticed that there is an element called Item Value here, which is what displays the value of each item in the Receipt, which also includes the currency symbol.

First, we need to isolate the currency symbol and item value as 2 elements.

1- Disable the current "Item Value" element and select the following 2 elements from the dropdown and click + Add:

- Sales Item Value Currency
- Sales Item Value

dit Container ?						
	stTemplate44_EN_StandardReceip144 > Receipt Body seltemDetailsLineValue" of the Receipt Pos/Print/Standa	<u>kector</u> » <u>Easter hems Lat</u> » <u>Merchandise hem</u> » <u>Merchandise Standard hem Details</u> » "Merchandise/komDetailaLiveValue Officerby/Template-H_DN_StandardReceipt44.				
ments Translatable Mess	ages					
Receipt Preview	(e) ⇒					-
Column		Preview				
Item Value		0				
Order		Element	Enable	Start	End	
1	n + /	Item Value	- <b>E</b>	30	44	
2	□ <b>†</b> ↓ ∕	Sales Rem Value Currency		30	44	
3 🗈 🕇 🖍 Sales Item Value		Sales Item Value	2	30	44	
		Admin Charge Item At Total	+ Add			

If you now check the preview of the receipt, you will notice that adding these 2 elements have had the same effect as the Value element that was disabled.

Note: Previewing of the Receipt is covered in the next sub-section.

Enactor H Bluecoa Hertfo SG14 1 Tel: 01992 <b>Sal</b>	rts nrd PB 500881
JVC LT-40CA890 Android	I TV 40" £299.00
TOTAL	£299.00
Cash UK	-£299.00
000107860000421	11101041121
Thank you for shopp 10/11/2021 10:4Hertford	-

Next, the currency symbol is to be hidden. 2 – **Disable the "Sales Item Value Currency" element** as follows:

								?
ave 😵 Cancel								
			Merchandise Item > Merchandise Standard Item Details > "Merchandise/temDetailsLineValue					
e editing Container 'Merchandiself	emDetailsLineValue' of the Receipt 'Pos/Print/Standar	dReceiptTemplate44_EN_Sta	ndardReceipt44'.					
Translatable Message	s							
Receipt Preview								-
cooper renew								
Column			Preview					
Column			Proview					
Item Value			0					
			nerenner					Ι.
Order		Element		Enable		Start	End	1
1	1 4 /	Item Value		0	E	30	44	
2	=++/	Cales Here's	Value Currency		5	30	44	
-								
3	1 t /	Sales Item	lalue		-	30	44	
		Admin Ch	arge Item At Total	🕂 Add				

Now click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

Once these changes have been made, we should navigate to the root of the Receipt to save all changes.

For this click on the **Pos/Print/StandardReceiptTemplate44\_EN\_StandardReceipt44** in the Navigation Bar that is found right below the Save button as follows:

Edit Container	
Save Save	
Receipt > Pos/Print/StandardReceiptTemplate44_EN_StandardReceipt44 > Receipt Body Section > Basket Ite	ms List > Merchandise Item > * Merchandise Item Trailer > * Merchandise Item Article > *MerchandiseItemArticle
You are editing Container 'MerchandiseltemArticle' of the Receipt 'Pos/Print/StandardReceiptTemplate44_EN_Stan	idardReceipt44'.

A Confirm Navigation popup would appear showing the changes that have been made and make sure to click **Save and Continue**, which would save the changes in these sections.

Finally, click on the **Save** button to successfully save the Receipt and now you are ready to try out the customised Receipt.

#### Previewing the Customised Receipt

Using the Receipt Maintenance, we will be able to preview the changes made to the Receipt. For this go back to the Edit Receipts page of the Enactor Standard Receipt 44, and click on the " $\rightarrow$ " icon of the Receipt Preview field as follows:

Edit Receipt		
Receipt > Pos/Print/StandardReceiptTemplate44_EN_StandardReceipt44 You are editing Receipt 'Pos/Print/StandardReceipt144'.		
Receipt Sections Receipt Columns		
Receipt Preview		
Receipt Name Enactor Standard Receipt 44		
Default Message Resource Pos/Print/ReceiptMessages		
	Section	Enable
<b>+</b> +	Receipt Preparation	
<b>↑ ↓ +</b> ♪	Receipt Header Section	
<b>↑↓</b> + ⊘	Receipt Body Section	
<b>↑ ↓</b> +	Authorising User Section	
↑↓+	Receipt Barcode Section	
<b>†</b> +	Receipt Footer Section	

This would navigate to the Retail Transaction Archive of the Estate Manager. Using this select a transaction suitable to be used as the Receipt Preview.

Next, in the Edit Receipt Preview page, **Enter a suitable description** for this Receipt Preview as follows:

Edit	Recei	pt Preview		
		Cancel		
You a	re editing	the preview for Application 'PC	DS', Transaction '00010786000042111101041121'.	
Ge	eneral	Transaction		
L r				
L	Descri	ption	Basic SKU Product Receipt Preview	

Once you click **Save**, you can now notice there is a new Show Preview icon that appears along with  $\rightarrow$  icon in the Receipt Preview field.

Click on the **Show Preview of the Receipt Preview field**, which would bring up the Receipt Preview.

Following are examples of the Receipt Previews before and after the currency symbol customisation is made:



This way you can clearly notice that the customisation made to disable the currency symbol has been successfully made, and only the value of each Merchandise Item is now displayed in the Receipt.

#### Printing the Receipt on a Physical Printer

Now that we have made and previewed a customisation to a receipt, we are ready to use this customised Receipt on a physical printer.

To set this customised Receipt as your Primary Receipt, navigate to the POS Terminal Maintenance using the Search or the path:



Click on the Edit icon of the POS Terminal that the Primary Receipt is to be changed. Go to the tab Printing → General and in the drop-down for Primary Receipt select Enactor Standard Receipt 44 as follows:

POS Terminal Maintenance				? II х
Save Cancel You are editing POS terminal for device ID 'pos1@00	11.enactor' at store 'UK Hertford Store' based on template 'Standard P	DS Terminal Template'		
General Peripherals Printing	ay Start Day End User Interface Tax Online	Auth Loyalty Groups External Attri	tributes Tendering	
General Receipt Locales Cards	Inventory Sundry Flags Email Reports			
				Use Template Value
Primary Receipt	Enactor Standard Receipt 44			
Page Printer Primary Receipt	· •			
Combined Card Voucher/Receipt	Combined Receipt & Card Voucher 48			8
Additional Receipt 1	Standard Receipt 48 Col 💌			
Additional Receipt 2	Standard Receipt 48 Col 💌			•
Gift Receipt per Item	Gift Item Receipt 48 Col			8
Gift Receipt per Transaction	Gift Transaction Receipt 48 Col 💌			
Transaction Stored Receipt	- · · · · ·			•
No Sale Receipt	Use Default Receipt			•
Post Void Receipt	· •			2

Click **Save** and finally broadcast the following entities to your device:

- Page Definition
- Page Definition Detail
- POS Terminal

After the broadcast has been sent successfully, make sure to restart your POS terminal. Finally, carry out a complete transaction in your POS and you will be able to notice the receipts printed as follows:

ena Enactor He Bluecoa	
Hertfo: SG14 11	
Tel: 01992 :	
Sal	e
APPLE MacBook Pro 16"	2,470.00
TOTAL	£2,470.00
Cash UK	-£2,470.00
0001078600011;	2111121504509
Thank you for shopp: 12/11/21 15:05 Hertford S	-

The value for the Merchandise Item is now displayed without the currency symbol and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

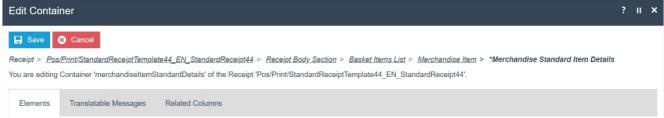
#### **Receipt Terminology**

This section covers in detail the terminology of the various functions available in the Receipt Maintenance such as the unique navigation bar, receipt columns and receipt preview functions.

#### Understanding the Navigation Bar

Receipts are structurally complex during configuration and to help with this the Receipt Maintenance uses multiple pages to help you drill down to the part of the receipt that you wish to change. To prevent the user from getting lost during this, a navigation bar is provided.

The navigation bar basically lists the locations that have been visited and how far into the sections of this particular receipt you currently are.



Following are the 3 navigation item formatting and what they each depict:

- **Bold** This is the current entry in the navigation bar.
- <u>Underlined</u> This is the previous entry in the navigation that can be navigated directly to.
- \* This shows that the current or previous entry in the navigation bar has been modified and has unsaved changes.

**Note:** The most important navigation item in the navigation bar is the root of the receipt, i.e., the first navigation item that follows "Receipt >" in the navigation bar. The importance is that this is the only place in the navigation bar that **allows you to save all the changes to the database**.

#### Managing Receipt Columns

The placement of text on a line is controlled by columns. These tell the printer where the text should start and end, how it should be aligned, and whether there should be any wrapping.

Edit Column Definition	
Save Cancel	
Receipt > <u>Pos/Print/StandardReceiptTe</u>	emplate44_EN_StandardReceipt44 > Column > Address Detail
You are editing Column Definition 'Addre	essDetail'.
0+12 L11111111111111	+3+44 11111111111111111
General Usage	
Column Def Id	AddressDetail
Start Position	10
End Position	44
Allow Wrapping	
Horizontal Alignment	Left 🔻
Vertical Alignment	Centre

The following table details the	properties of the Column Definition:
Configuration	Description
Column Def Id	This ID is used to uniquely identify a column.
	Changing the ID of an existing column will have no effect
	on the users of that column and will stop the printer from
	being able to correctly place the output for that element.
Start and End Position	These control where an element can place its output.
	Positions that start before or end after the receipt line are
	meaningless and so will be prevented by the application.
	When multiple columns appear on the same line they are
	applied in order. Should two columns overlap, the later one
	will overwrite the earlier one. Whitespace can never
	overwrite text.
Allow Wrapping	Normally a column will truncate any output to fit within its
	bounds. By enabling wrapping, the column will instead use
	additional lines to fit any remaining output. Once the
	wrapping is done normal output will resume from the next
	line.
Horizontal and Vertical	This controls where the output is to be placed within the
Alignment	start and end boundaries of the column.

#### The following table details the properties of the Column Definition:

#### **Managing Previews**

Understanding how a change to a receipt affects the final output of the receipt is not simple. To help with this, the Receipt Maintenance allows you to select a transaction to view while making your changes. You will then be able to see how the receipt for that transaction

changes as you make customisations using the Receipt Preview option available in the Receipt Maintenance.

The basics of creating a preview was covered in the previous section. This section is about how these previews can be managed. Once a preview has been created and the Show Preview icon is clicked the following Receipt Preview popup appears:



The following table details the	The following table details the 3 tabs of the Receipt Preview popup:					
Configuration	Description					
Receipt Preview	This shows the rendered receipt with all the current					
	changes made for this receipt in the Receipt maintenance.					
Transaction	This shows the transaction XML that is used to show the					
	Receipt Preview.					
Manage Previews	This contains all the options required to manage all the					
	previews that are linked with this receipt.					

**Note:** The rendered receipt in the Receipt Preview tab is updated whenever a change is made and can be viewed immediately.

The Manage Previews tab manages a list of previews for a receipt. Whenever a preview is chosen it will be added to the list.

Receipt Preview							
Close							
Receipt Preview Transaction XML	. Manage Previews						
	Preview	Transaction					
₫ 🖌 →	Basic StyleColourSize Product Receipt Preview	Application:POS;Transaction:00010786000032111101018360					
₫ 🖌 →	Basic SKU Product Receipt Preview	Application:POS;Transaction:00010786000042111101041121					
Ē .	Selling Code Receipt Preview	Application:POS;Transaction:00010786000052111101127596					

The following can be done to each receipt preview that is in this list:

• Previews that are no longer required can be deleted.

- Previews can be edited, which goes to the same page used when creating the preview.
- Previews that are not the currently selected preview will have a button to switch to that preview.

Eg: If I need to make some customisations that are related to just a Style Colour Size product, the **Basic StyleColourSize Product Receipt Preview** should be selected from the above shown screen. This preview that has been created contains a transaction where just a Style Colour Size product has been sold, and this would allow to preview the customisations which are relevant to just this. The same way you can create your own set of previews here for the different scenarios that you will want to customise and preview your receipts.

### Customisations to Receipts

There are various customisations that can be made to Receipts and this section covers most of the basic customisations. In the previous section, a customisation was made to hide the currency symbol of each merchandise item in the printed standard receipt. This section would cover step-by-step on a wider range of customisations that can be made to Receipts.

**Note:** Each of the following customisations start by using a new Standard Receipt that has a 44-columns template from scratch (as shown in the Create a new Receipt section) and ends up with the customisation being made as per each requirement.

Following is the preview of the Standard Receipt with the 44-columns template without any customisations that we will be using throughout the next sections:



## Hiding the negative symbol from item value discount in tender sales lines

This section will guide you through on how customisations can be done when an item value discount is included in the transaction. The current Standard Receipt displays item value discounts as follows:



It can be seen here that the discount reason is displayed twice in this Receipt and contains the negative symbol for each of the discount values.

In this customisation, we will change the content of the receipt as follows:

- Disable the item discount that re-appears.
- Hide the negative symbol of the discount value.

Let us first disable the duplicate item discount that appears in the current Receipt.

1 – Navigate to the Receipt Body Section > Basket Items List where we can find the "Discount Item" element that displays the duplicate item discount reason.

2 – Disable the Discount Item element as follows:

		_
□ <b>↑</b> ↓ ✓	Non Merchandise Item	5
□ ↑ ↓	Hide Alteration Service Item	-
□ ↑ ↓ ✓	Non Merchandise Item	S
□ <b>↑</b> ↓ ✓	Non Merchandise Item Multiple	S
□ <b>↑</b> ↓ ✓	Transaction Void Item	5
□ ↑ ↓ ✓	No Sale fiem	5
□ ↑ ↓ ✓	Discount Item	5
□ <b>↑</b> ↓ ✓	Transaction Discount Item	5
□ ↑ ↓	Hide Atteration Service Detail Item Void Item	5
□ ↑ ↓ ✓	Alteration Service Detail Item	5

3 – Clicking on Receipt Preview now would show that the duplicate item discount reason does not display in the Receipt anymore.

Receipt Preview		
Olose		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '00	010786000142111151208165'
Description		Discounts Value Receipts Preview
	Bluecoats Hertford SG14 1PB Tel: 01992 500 Sale	0881
APPLE MacB Item Dis		£2,470.00 (-£220.00)
TOTAL Cash UK	ł	E2,250.00 -£2,250.00
000	107860001421111	151208165
	ou for shopping 2:0Hertford Sal	g at Enactor Les 0001 0786 0014
-		

Next, we need to hide the negative symbol of the item discount value.

4 – From the Basket Items List page, **navigate to Merchandise Item > Item Modifiers > Discount Modifier** where we can find the elements that display the various item discount values.

We need to enable the proper elements that would allow us to hide the negative symbol for the item discount values.

5 – Disable the "Discount Modifier Review Line" element and enable the "Discount Percentage Modifier" and "Discount Value Modifier" elements as follows:

S Cancel				
Pos/Print/StandardReceiptTemplation	e44 EN StandardReceipt44 > Receipt Body Section > 8	Basket Items List > Merchandise Item > Item Modifiers > Discount Modifier		
editing Container 'discountModifier' of	the Receipt 'Pos/Print/StandardReceiptTemplate44_EN_St	andardRoceipt44'.		
ants Translatable Messages				
eceipt Preview				
Drder		Element	Enable	
r.	■ ↓ ×	Discount Percentage Modifier	2	5
	□ <b>↑</b> ↓ ∕	Discount Value Medifier	<b>Z</b>	5
	□ <b>↑</b> ↓ ✓	Discount Modifier Review Line		-
	□ <b>†</b> /	Discount Modifier Line	D	-
		Admin Charge Item At Total	+ Add	

Now that we have the appropriate elements enabled, let us hide the negative symbol for the item discount values.

6 – Navigate to the "Discount Value Modifier" element and disable the Item Reason element since this element would display a duplicate reason.

Cancel  > Pos/Print/StandardRecei	ptTemplate44 EN StandardReceipt44	Receipt Body Se	ction > Basket Items List > Merchandise Item > Item Modifiers > Discourt	Modifier > *Discount Value	Modifie	er					
editing Container 'discountV	alueModifier' of the Receipt 'Pos/Print/St	andardReceiptTem	plate44_EN_StandardReceipt44'.								
ents Translatable Mest	sages Related Columns										
	-										
Receipt Preview	ēî <b>→</b>										
Order		Elemen	nt -			Enable		Start	End	Column	
	n 4	Discour	nt Modifier Line				۲.				
			Element	Enable		Start	End	t	Column		^
1	n + /		a   Item		ei.	4		34	Item Detail Line :	2 💌	
	• <b>†</b> /		b   Hem Value		Ei	30		44	Item Value	•	
			Admin Charge Item At Total 👻	+ Add							
											*
2	• <b>†</b> /	c   Iten	n Reason		-	0	-	4	34	Item Detail Line 2	
			Charge Item At Total			+ Add					

Now let us make the final customisations to hide the negative symbol for the item discount values.

7 – Navigate to the "Item Value" element and add the "Discount Absolute" element and disable the Discount Value element as follows:

Edit Contai	iner							? II ×
Receipt > <u>Pos</u> r		EN StandardReceipt44 > <u>Receipt Body Section</u> > <u>Bask</u> ue' of the Receipt 'Pos/Print/StandardReceiptTemplate44_		Mechandise Item > (tem Modifier) > <u>Discourt Modifier</u> > <u>* Discourt Value Modifier</u> > *DiscountModifientemValue oregid44.				
Elements	Translatable Messages							
Receipt	t Preview	÷						*
Column	n			Previow				
ltem Va	alue			82				]
Order			Element		Enable	Start	End	*
1		1.47	Discount Va	ue Currency	•	30	44	
2		1 + + ×	Discount Va	ue		30	44	
3		1 t /	Discount Ab	solute	•	30	44	
			Admin Cha	rge Item At Total	+ Add			
+ Add	Message 🕂 Create Message	Create Expression						÷

Now that we have made all the necessary changes to the item discount values, **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

You can **select your Receipt again and preview** it before broadcasting and using this new customised Receipt in the POS.

Receipt Preview		
😣 Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt for	r Transaction ID '0001	0786000142111151208165
Description	Di	scounts Value Receipts Preview
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 50088 Sale	31
APPLE MacE Discount	ook Pro 16"	£2,470.00 £220.00
TOTAL	£	2,250.00
Cash UK		-£2,250.00
000	1078600014211115	1208165
	ou for shopping a 2:0Hertford Sales	

If everything is successful, your Receipt will now show discount item value without the negative symbol in the POS as follows:



The discount item value for the item appears here as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

## Add content such as date, time and thank you message to the footer

This section will guide you through on how customisations can be done in the footer section of the Receipt. In the existing Standard Receipts footer, there is already a line with the date, time, name and transaction ID. And also, this line is below the message that says, "Thank you for shopping at Enactor".

In this customisation, we will change the content of the footer and display it in the following order:

- Display only the date and time.
- Display the Thank you message.
- Centre align both lines.

Let us first disable the Thank you message that appears in the current Receipt.

1 – **Navigate to the Receipt Barcode Section** where we can find the "Location Trailer Lines" element that displays the Thank you message.

2 – Disable the Location Trailer Lines element as follows:

Cancel				
	clate44 EN StandardReceipt44 > *Receipt Barcode Section			
editing Container 'receiptBarcode'	of the Receipt 'Pos/Print/StandardReceiptTemplate44_EN_Stand	ardReceip144'.		
ents Translatable Messages				
eceipt Preview	ēî <b>→</b>			
Drder		Element	Enable	
Ú.	n + /	Separator Line		-
	■ <b>↑</b> ↓ ✓	Barcode	8	-
	□ <b>†</b> ↓ ≠	Retail Quole Trailer	8	5
	□ <b>†</b> ↓	Empty Line	ei 🛛	5
	□ <b>↑</b> /	Location Trailer Lines		5
1		Admin Charge Item At Total	🛖 Add	

3 – Clicking on Receipt Preview now would show that the Thank you message does not display in the Receipt anymore.

Receipt Preview	1	
Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '00010786	6000042111101041121'
Description	Basic	SKU Product Receipt Preview
 ЈVС LT-40С	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 500881 <b>Sale</b> A890 Android TV 40"	£299.00
TOTAL	£	299.00
Cash UK		-£299.00
000	10786000042111101041	121
10/11/2021 1	0:4Hertford Sales 00	001 0786 0004

Next, we need to disable the existing line that displays date, time, name and transaction ID. 4 – **Navigate to the Receipt Footer Section** where we can find the "Trailer Line" element that displays the date, time, name and transaction ID.

5 –	Disable	the	Trailer	Lines	Element as follows:	
-----	---------	-----	---------	-------	---------------------	--

S Cancel				
	nplate44 EN StandardReceipt44 > *Receipt Footer Section			
diting Container 'receiptTrailer' o	of the Receipt 'Pos/Print/StandardReceiptTemplate44_EN_Standar	iReceipt44'.		
nts Translatable Messager				
eceipt Preview				
Order		Element	Enable	
	n + ×	Training Mode Trailer	2	۲,
	n + + /	Reversed Transaction Trailer	•	Ľ
	□ <b>†</b> ↓ ✓	Reversal Transaction Trailer		5
	□ <b>†</b> ↓ ≠	Trailer Line		5
	□ <b>↑</b> ↓ ✓	Trailer Store Line		-á
	□ <b>↑</b> ↓ ✓	Trailer Logo		5
	□ <b>↑</b> ↓ ✓	Hidden Row		5
	n + + /	Email Receipt Trailer	2	-á
	0 ± + ×	???qrcodeFormatElement???	•	-
10	<b>n t</b>	Page Break	8	-á
		Admin Charge Item At Total	+ Add	

6 – Clicking on Receipt Preview now would show that the date, time, name and transaction ID does not display in the Receipt anymore.

eceipt Preview		
8 Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '0001078	6000042111101041121
Description	Basic	SKU Product Receipt Preview
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 500881 Sale	
JVC LT-40C	A890 Android TV 40"	£299.00
TOTAL	£	299.00
Cash UK		-£299.00
000	1078600004211110104	1121

Now that we have disabled the existing elements of the current receipt, we can now start adding the elements in the order that we need.

First, we need to add the element to display just the date and time in the Receipt Footer. 1 - In the Elements column, from the dropdown, **select the "Header Line" element** and **click on the Add button**.

2 – Now we need to move it up in the order list.

Use the up arrow of the Header Line element row and move this element to the position of the Trailer Lines element that was disabled.

Container			
Cancel			
	emplate44 EN_StandardReceipt44 > *Receipt Footer Section		
e editing Container 'receiptTrailer'	of the Receipt 'Pos/Print/StandardReceiptTemplate44_EN_Star	dardReceipI44.	
Translatable Messag	es		
Receipt Preview	ē →		
Order		Element	Enable
1	n + /	Training Mode Trailer	☑ 🖬
2	■ <b>↑</b> ↓ ✓	Reversed Transaction Trailer	
3	■ <b>↑</b> ↓ ×	Reversal Transaction Trailer	<b>2</b>
4	□ <b>↑</b> ↓ ∕	Header Line	2 🖸
5	□ <b>↑</b> ↓ ✓	Trailer Line	- <b>-</b>
6	■ <b>↑</b> ↓ ✓	Trailer Store Line	- <b>-</b>
7	□ <b>↑</b> ↓ ✓	Trailer Logo	<b>a E</b>
8	■ <b>↑</b> ↓ ✓	Hidden Row	<b>a 1</b>
9	■ <b>↑</b> ↓ ✓	Email Receipt Trailer	<b>a</b> [3]
10	■ <b>↑</b> ↓ ✓	???qrcodeFormatElement???	◙ ≦
11	□ <b>↑</b>	Page Break	
		Admin Charge Item At Total	📥 Add

We must now customise this element to display only the Date and Time.

3 – Click on the edit icon of the Header Line element and disable the two elements that are not required to display the date and time.

The two date and time related elements that are enabled have "Three Columns Row 1 (Left)" assigned to them. This gives a left alignment to this element.

4 – To centre align the date and time elements, **change the corresponding columns to "Full Width (Centre**)" as follows:

ents Trans	slatable Messages	Related Columns									
Receipt Preview	w	<ul> <li>→</li> </ul>									
		2									
bi	000000000000000000000000000000000000000	100000000000000000000000000000000000000	DDDDDD								
Order		Element		Enable	Start		End			Column	
		Line		<b>2</b>							
			Element			Enable		Start	End		*
										Column	
	0	+ ×	a   Completed Date and	Time			S	0	44	Full Width (Centre) 👻 4	
	. 1	+ ×	b   Created Date and Tir	ne			S	0	44	Full Width (Centre)	
		+ /	c   Completed by Name			3	ú	15	29	Three Columns Row 1 (Middle) 💌	
	= <b>†</b>	1	d   Originated by Name				3	15	29	Three Columns Row 1 (Middle) 💌	
			Admin Charge Item At T	w lete		+ Add					

Now that we have customised to display only the centred date and time in our Receipt footer, **click Save**.

Finally, we need to display the Thank you message as the final line of the Receipt. 1 – In the Elements column of the Receipt Footer section, from the dropdown, **select the "Location Trailer Lines" element** and **click on the + Add button**.

Since we need the Page Break to be final element of the Receipt, we need to move the Location Trailer Lines element up in the order list.

2 – Use the up arrow of the Location Trailer Lines element row and move this element to the position of the Page Break element.

Container			
	is <u>(Template44_EN_StandardReceipt44</u> > "Receipt Footer Section aler' of the Receipt PostPrint/StandardReceiptTemplate44_EN_StandardRec	cepter.	
Translatable Mes	isages		
Receipt Preview			
Order		Element	Enable
	m + /	Training Mode Trailer	
	■ <b>↑</b> ↓ ✓	Reversed Transaction Trailer	<b>2</b>
	■ <b>↑</b> ↓ ✓	Reversal Transaction Trailer	که د <u>م</u>
	■ ↑ ↓ ✓ 🖻	Header Line	2 2
	B 1 + /	Trailer Line	- <b>E</b>
	■ <b>↑</b> ↓ ✓	Trailer Store Line	- <b>E</b>
	■ <b>↑</b> ↓ ✓	Trailer Logo	2
	■ <b>↑</b> ↓ ✓	Hidden Row	2
	11 1 I I I	Email Receipt Trailer	2
10	■ <b>↑</b> ↓ ✓	???qrcodeFormatElement???	2
11	□ <b>1</b> ↓ ×	Location Trailer Lines	■ 4
12	D <b>1</b>	Page Break	<b>≥</b> ≦
		Admin Charge Item At Total	+ Add

Now that we have made all the necessary changes to the Receipt Footer section, **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

You can **select your Receipt again and preview** it before broadcasting and using this new customised Receipt in the POS.

Receipt Preview	Transaction XML	Ma	nage Previews	
Sample Receipt for	Transaction ID '0001	000400	036220106122118	31'
Description	В	asic SKI	J Product Receipt	Pre
	Hertford 5G14 1PB Tel: 01992 5008	81		
	Sale			
JVC LT-40CA	Sale	40"	£299.00	
JVC LT-40CA			£299.00 <b>99.00</b>	
TOTAL Cash UK	A890 Android TV	£2	<b>99.00</b> -£299.00	
Cash UK	A890 Android TV Tax Breakdown Net	<b>£2</b> Tax	<b>99.00</b> -£299.00 Gross	
Cash UK	A890 Android TV Tax Breakdown	<b>£2</b> Tax	<b>99.00</b> -£299.00 Gross	
Cash UK	A890 Android TV Tax Breakdown Net	<b>£2</b> Tax 9.83	<b>99.00</b> -£299.00 Gross £299.00	
Cash UK	A890 Android TV Tax Breakdown Net £249.17 £4	<b>£2</b> Tax 9.83	<b>99.00</b> -£299.00 Gross £299.00	

If everything is successful, your Receipt will now display the customised Receipt Footer in the POS as follows:



The Receipt Footer appears here as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

#### Addition of the Active Selling Code in the Receipt

This section will guide you through on how customisations can be done when products are sold using the Active Selling Code.

In this customisation, we will change the content of the receipt and display it in the following order:

- Display the Active Selling Code underneath the Product Description.
- Display the Item Value in the Active Selling Code line.
- Hide the Item Value from the Product Description line.

Let us first display the Active Selling Code for each Merchandise Product.

1 – Navigate to the Receipt Body Section  $\rightarrow$  Basket Items List  $\rightarrow$  Merchandise Item where we can find the "Merchandise Item Trailer" element.

ntainer			
	<u>árs:Receictéf &gt; Receict.Boyk.Section &gt; Beaket Nerra Laj</u> > Merch PosPintStandartReceiptTemplate44_EN_StandardReceipt44	andez form	
s Translatable Messages			
eipt Preview ei			
der		Element	Enable
	n +/	Merchandise Item Standard Details	2
	1 <b>†</b> ‡ /	Merchandise Item Style Colour Size Details	•
	1 1 + + /	Merchandise Item Other Details	a 🖬
	1 ± + /	Receipt Message	a 🖬
	1 <b>†</b> ‡ ≠	Item Modifiers	<b>2</b>
	■ <b>↑</b> /	Merchandise Item Trailer	<b>2</b>
		Admin Charge Item At Total	+ Add

2 – **Navigate into the Merchandise Item Trailer** element where we can find the "Merchandise Item Article" element that enables the Active Selling Code.

#### 3- Tick in the Enable column of the Merchandise Item Article to enable this element.

	ste44 EN_StandardReceipt44 > Receipt Body Section > Basket Items List > Me.		
ng Container 'merchandiselternT	railer' of the Receipt Pos/Print/StandardReceiptTemplate44_EN_StandardReceipt4	κ.	
Translatable Messages			
lat Preview	● →		
		Element	Enable
ler			
ler	1 10	Merchandise Item Article	
Ser		Merchandise Item Adole Admin Charge Item Ad Tital	

After enabling this element, click on the edit icon to further customise this element. This would show that the Merchandise Item Article Element consists of the following Elements:

- **Merchandise Item Article Number**: This element contains the text for the Active Selling code.
- Merchandise Item Value: This element contains the currency and value of the item.

Following is a Receipt Preview that shows what has happened after enabling this.

eceipt Preview	Transaction XML	Manage Previews
ample Receipt fo	r Transaction ID '000	10786000052111101127596
escription)	5	Selling Code Receipt Preview
	5G14 1PB Tel: 01992 500 Sale	881
APPLE MacB Article MA	ook Pro 16"	£2,470.00 £2,470.00
		1
Cash UK	±	-£2,470.00
	107860000521111	

We can notice that in front of the Active Selling Code, it says "Article". We need to disable the Article text that appears and leave only the Active Selling Code in this line.

4 – To do this, click on the **Edit icon of Merchandise Item Article Number**, and **Disable the Merchandise Article Text and Single Spacing** elements as follows:

Container						? :
	nglate44_EV_StandardReceint44 > Receint Body Section > Basia mAtticle' of the Receipt Pos Print StandardReceiptTemplate44_EN_	<u>t hons List &gt; Machandra hon &gt; Machandra hon Tailin &gt; "Machandra hon Arisin &gt; Wershandrahan Arisin Santardheanyat (</u>				
ements Translatable Messages						
Receipt Preview	© →					*
Column		Provine				
Item Detail Line 1		04				
Order		Element	Enable	Start	End	*
1	n 4	Merchandise Antole Text	0	2	34	
2	1 <b>†</b> ‡ ×	Single Spacing	D	2	34	
3	= <b>†</b> /	Sales Item Selling Code	2	2	34	
		Admin Charge Item At Total	+ Add			

Finally, we need to disable the Item Value that appears in the Product Description line. 1 - Go back to the root of the Receipt and Click Save and Continue when prompted.

#### 2 – Navigate to the following path:

Receipt Body Section  $\rightarrow$  Basket Items List  $\rightarrow$  Merchandise Item  $\rightarrow$  Merchandise Standard Item Details

#### 3 – Disable the Value element as follows:

re 😣 C	Cancel														
		slate44 FN StandardReceigt44 > F	Receipt Body Ser	ction > Basket Items List > Merchandise Item > "Merchandise	e Standard Item Detr	alls									
				Receip/Template44_EN_StandardReceip144'.											
nts Tr	ranslatable Messages	Related Columns													
ceipt Prev	view	@` →													
der	0+	2	-44												
	aa ccddddddddddddddd	dddddddddddddd													
rder			Element					Enable		Start	End	Column			
	1	n +/	a   Flags						S	0	2	Flag	*		
		□ ↓ / □ <b>↑</b> ↓							5				•		
		- •	a   Flags										•		
		- •	a   Flags			Enable				0			•		
		- •	a   Flags	a Ine		Enable	1	0	ű	0	2		•		
		□ + /	a   Flags	ne Element				Start	ű	0	2 Column	Flag	*	A	
			a   Flags	s Element b   Buy Back Flag c   Return Flag		•	S	Start 0	ű	0	2 Column Flag Flag	Flag V	•	A	
			a   Flags	s Element b   Boy Back Flag c   Return Flag d   Hern		0 0	ų V	<ul> <li>Start</li> <li>0</li> <li>0</li> <li>2</li> </ul>	ű	0 2 2 34	2 Column Flag Flag Item Detail Line	Flag	•	*	
			a   Flags	s Element b   Buy Back Flag c   Return Flag		•	S	Start 0	ű	0	2 Column Flag Flag	Flag V	•	*	
			a   Flags	s Element b   Boy Back Flag c   Return Flag d   Hern	<b>→</b>	0 0	ų V	<ul> <li>Start</li> <li>0</li> <li>0</li> <li>2</li> </ul>	ű	0 2 2 34	2 Column Flag Flag Item Detail Line	Flag	•	A	

Now that we have made all the necessary changes as required, **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

You can **select your Receipt again and preview** it before broadcasting and using this new customised Receipt in the POS.

Receipt Preview	Transaction XML Manage Previews
Sample Receipt for	Transaction ID '0001078600005211110112759
Description	Selling Code Receipt Previe
	Hertford 5G14 1P8 Tel: 01992 500881 <b>Sale</b>
APPLE MacBo MAC161616	ook Pro 16" £2,470.00
TOTAL	£2,470.00
Cash UK	-£2,470.00
0001	0786000052111101127596

If everything is successful, the customised Receipt with the Active Selling Code will now show in the POS as follows:



The Active Selling code for the item appears here as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If the Product sold does not have an Active Selling Code, then the Product ID would replace this and display in the Receipt.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

#### Style Colour Size Product Customisations

This section covers the customisations of the Receipts that are related to Style Colour Size Products.

The current Standard Receipt displays Style Colour Size Products as follows:



You can notice that the Product Description line and the Style, Colour and Size lines are all together. In this customisation we will change the content of the receipt to display the Style, Colour and Size lines indented to the right for each product, so that it will make the Receipt look more organised.

#### 1 – Navigate to the Receipt Body Section $\rightarrow$ Basket Items List $\rightarrow$ Merchandise Item $\rightarrow$ Merchandise Item Style Colour Size Details where we can find the Style, Colour and Size elements.

2 - For these 3 elements, change the column from Item Detail 1 to Item Detail Line 2 as follows: Edit Container Save 😣 Cancel \*Merchandise Item Style Colour Size Details Elements Translatable Messages Related Column 🗐 🕇 Receipt Preview 4 34 1 a Style **v** Item Detail Line 2 **Z 4** ■ **↑ ↓ /** b Colour 34 Item Detail Line 2 • 4

34

Item Detail Line 2

**~** 5

+ Add

c Size

Admin Charge Item At Total

• 1 /

+ Add Message + Create Message + Create Expression

3

Now that we have made all the necessary changes as required, **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

You can **select your Receipt again and preview** it before broadcasting and using this new customised Receipt in the POS.

	_	
Receipt Preview	Transaction XMI	Manage Previews
Sample Receipt for T	ransaction ID '000	010004000432201101108063'
Description	i	Style Colour Size Product Recei Preview
т	Enactor Hous Bluecoats Hertford SG14 1PB el: 01992 500	
	Sale	
Zofia Short Dress Style: 14R6OR8 Colour: Black Size: M		£200.00
Web Ruffle Dress Style: 2DG1Q8X Colour: Black Size: L		£1,200.00
TOTAL	f	1,400.00
Cash UK		-£1,400.00
		n Tax Gross
UK VAT 20% E	1,166.67 £2	33.33 £1,400.00

If everything is successful, the customised Receipt with the Style, Colour and Size customisations will now show in the POS as follows:



The Style, Colour and Size customisations for the item appears here as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and **not** the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

#### **Basket Modifiers**

This section covers the customisations that are related to basket item modifiers of the basket items such as item discounts, transaction discounts and price overrides. The current Standard Receipt displays discounts as follows:



It can be seen here that the discount reason is displayed twice in this Receipt, the discount value contains brackets and the item price after the reduction is not displayed in this Receipt.

So before starting any of the basket modifier customisations, let us first customise the current Standard Receipt to show the basket item modifiers in a clean and clear manner.

#### Initial Customisation for Basket Modifiers

In this customisation, we will change the current Standard Receipt content of the receipt as follows:

- Hide the item value that appears at the end of product description line.
- Disable the item discount that re-appears.
- Hide the brackets and leave just the discount value with the negative symbol.
- Display the final item value after discount, along with its Active Selling Code.

Let us first hide the item value of the item and leave only the product description in the first line of each item in the Receipt.

1 – Navigate to the Receipt Body Section  $\rightarrow$  Basket Items List  $\rightarrow$  Merchandise Item  $\rightarrow$  Merchandise Standard Item Details and disable the "Value" element as follows:

ments Translatable	Messages Related Columns											
Receipt Preview	(∞) →											
1 aa	1+2+3+ ddddddddddddddddddddddddd	4										
Order		Elemer	t			Enable	5	art	End	Column		
1	n + /	a   Fla	75				5	0	2	Flag	•	
	m <b>↑</b> ↓	Details	Line				5					
			Element	Enable		Start	End		Column			*
			b Buy Back Flag		-	0	3	2	Flag	•		
2	■ <b>↑</b> ↓ ✓		c Return Flag		-	0	3	2	Flag			
*	■ <b>↑</b> ↓ ✓		d   Item		5	2	2 34		Item Detail Lin	ie 1 💌		
	• <b>† +</b> <i>×</i>		e Value		-á	30	4	4	Item Value	•		
	■ <b>↑</b> /		f   Consumer Benefit Marker									

This would now hide the item value and leave only the product description in the first line of each item in the Receipt as follows:

Receipt Preview		
🙁 Close		
Receipt Preview	Transaction VMI	Manage Previews
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '00010	788000582112011105473'
Description	lter Pre	m Discounts Value Receipts eview
	Enactor House Bluecoats	
	Hertford	
	SG14 1PB	
	Tel: 01992 50088	1
	Sale	
JVC LT-40C	A890 Android TV 4	0"
-	em Discount (Amou unt (JVC LT-40CA8	
Item Disco	unt (JVC LI-40CA8	90 An -18.00
TOTAL		£291.00
Cash UK		-£291.00
888	10786000582112011	105473
	ou for shopping a	
01/12/2021 1	1:0Hertford Sales	0001 0786 0058

Now we have to disable the duplicate item discount that appears in the current Receipt. 1 – Navigate to the Receipt Body Section > Basket Items List where we can find the "Discount Item" element that displays the duplicate item discount reason. 2 – Disable the Discount Item element as follows:

			_
□ ↑ ↓ ✓	Non Merchandise Item		5
□ ↑ ↓	Hide Alteration Service Item		5
□ ↑ ↓ ✓	Non Merchandise Item		-
□ ↑ ↓ ✓	Non Merchandise Item Multiple		-
□ ↑ ↓ ✓	Transaction Void Item		S
□ ↑ ↓ ✓	No Sale Item		S
□ ↑ ↓ ✓	Discount Item		5
□ ↑ ↓ ✓	Transaction Discount Item		5
□ ↑ ↓	Hide Alteration Service Detail Item Void Item		-
□ ↑ ↓ ✓	Alteration Service Detail Item		-
	1 + + /       1 + + /       1 + + /       1 + + /       1 + + /       1 + + /       1 + + /       1 + + /       1 + + /       1 + + /	Image:	Image:

3 – Clicking on Receipt Preview now would show that the duplicate item discount does not display in the Receipt anymore.

Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '00010	0788000582112011105473
Description	lter Pre	m Discounts Value Receipt eview
	Hertford SG14 1PB Tel: 01992 50088 <b>Sale</b> A890 Android TV 4 em Discount (Amou	10"
TOTAL		£291.00
Cash UK		-£291.00
000	10786000582112011	105473
-	ou for shopping a 1:0Hertford Sales	

Next, we need to hide the brackets and leave just the item discount value with the negative symbol.

1 – From the Basket Items List page, **navigate to Merchandise Item > Item Modifiers > Discount Modifier** where we can find the elements that display the various item discount values.

The **Discount Modifier Review Line** is the element that displays the discount values with the brackets.

2 – Disable the "Discount Modifier Review Line" element and enable the "Discount Percentage Modifier" and "Discount Value Modifier" elements as follows:

S Cancel			
	alate44 EN_StandardReceipt44 > Receipt Body Section > 1 of the Receipt 'Pos/Print/StandardReceiptTemplate44_EN_S	Basket Items List > Merchandise Item > Item Modifiers > Discount Modifier	
eating Container discountwodiller	of the Receipt PostPrint/StandardReceipt template++_ER_S	anuaruvotopix++ .	
Translatable Messages			
Receipt Preview			
Order		Element	Enable
1		Discount Percentage Modifier	2
2	□ <b>↑</b> ↓ ✓	Discount Value Modifier	■
3	■ <b>↑</b> ↓ ✓	Discount Modifier Review Line	
4	0 t /	Discount Modifier Line	· 4
		Admin Charge Item At Total	👍 Add
	■ T /		

#### This would now display the applied discount along with its reason as follows:

Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '00010	786000582112011105473
Description	lter Pre	n Discounts Value Receipt view
	Enactor House	
	Bluecoats	
	Hertford	
	SG14 1PB	
	Tel: 01992 50088	1
	Sale	
JVC LT-40C	A890 Android TV 44	a"
Discount		£-8.00
Reason R	ange Item Discount	t (Am
TOTAL		£291.00
Cash UK		-£291.00
000	10786000582112011	105473
Thank v	ou for shopping at	t Enactor
, , , ,		0001 0786 0058

Now let us display the final item value after discount, along with its Active Selling Code. 1 -**Navigate to the Receipt Body Section**  $\rightarrow$  **Basket Items List**  $\rightarrow$  **Merchandise Item** where we can find the "**Merchandise Item Trailer**" element.

Container			
	<del>ist ( EN Sandars/Rocket ( &gt; Beckit Boy, Sector &gt; Basket Bena La) &gt; A</del> f the Receipt Pos/PrimStandars/ReceiptTemplate4_EN_Standars/Receipt4	orchandse kom	
ments Translatable Messages			
Receipt Preview	ē →		
Order		Element	Enable
	0 4 4	Werchandise Item Standard Details	a 🛛
		Merchandise Item Style Colour Size Details	• 2
	□ <b>↑</b> ↓ /	Merchandise Item Other Details	•
	■ <b>+ +</b> <i>×</i>	Receipt Message	a 🖂
	□ <b>†</b> ↓ ×	Item Modifiers	<b>2</b>
1	■ <b>↑</b> ✓	Merchandise Item Trailer	<b>2</b>
		Admin Charge Item At Total	🔶 Add

2 – **Navigate into the Merchandise Item Trailer** element where we can find the "Merchandise Item Article" element that enables the Active Selling Code.

## 3- Tick in the Enable column of the Merchandise Item Article to enable this element.

Translatable Messages			
	ē →		
ipt Preview			
в		Element	Enable
		Merchandise Item Article	
		Admin Charge Item At Total	🔸 Aas

Following is a Receipt Preview that shows what has happened after enabling this.

Close		
Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receip	t for Transaction ID '000	1078600058211201110547
Description	li F	tem Discounts Value Recei Preview
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 5000 Sale	
Discou	10CA890 Android TV unt n Range Item Discou	£-8.00
Cash UK	L	£291.00 -£291.00
	000107860005821120	11105473
	<pre>&lt; you for shopping L 11:0Hertford Sale</pre>	at Enactor es 0001 0786 0058

Now that we have made all the necessary changes as required, **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

This Standard Receipt is now ready to make basket modifier customisations.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done for the Standard Receipt should also be made to the Combined Receipt.

## **Item Discount Pricing**

This section will guide you through on how Item Discount customisations can be made in Receipts.

In this customisation, we will change the content of the receipt and display it in the following order:

- Display only the Product Description of the item without the value.
- Display the Original Price of the item.
- Display the Item Discount and value.
- Display the Item Discount Reason.
- Display the Product ID or Active Selling Code and the final value of the item.

From the above list, the current customised standard receipt only needs customisations for the first 2 lines of the Receipt, i.e., hiding the item value from line 1 and adding the new line 2 which displays the original price of the item.

**Note:** Before starting the customisations in this section, make sure that you have made the customisations to the Standard Receipt as discussed in the sub-section "Initial Customisation for Basket Modifiers".

Let us first add the new line to display as line 2, of each item in the basket, which is to display the original price of this item before the item discount is applied.

1– Navigate to the Receipt Body Section  $\rightarrow$  Basket Items List  $\rightarrow$  Merchandise Item  $\rightarrow$  Item Modifiers and enable the "PreItem Modifiers Conditional" element as follows:

Container			
S Cancel			
	ceiptTemplate44_EN_StandardReceipt44 > Receipt Body_Section		
e editing Container 'itemMo	odifiers' of the Receipt 'Pos/Print/StandardReceiptTemplate44_EN_	StandardReceipt44".	
ments Translatable Me	lessages		
	[] →		
Receipt Preview			
Order		Element	Enable
1	n + ×	Preitem Modifiers Price Override Conditional	- <b>E</b>
2	■ <b>↑ ↓ ∕</b> 🖻	Preitem Modifiers Conditional	
3	■ ↑ ↓ ×	Preitem Modifiers Promotions Conditional	- <b>G</b>
	m <b>↑</b> ↓	Table of Modifiers	☑ 4
		Element	Enable
	n 🖡	???HideVoidedItemModifierFormatElement???	☑ 🖸

This element would display the below contents of the Receipt for each item in the basket:

Receipt Preview       Transaction XML       Manage Previews         Sample Receipt for Transaction ID '00010786000142111151208165'       Lem Discounts Value Receipts         Description       Item Discounts Value Receipts         Stat 1PB       Stat 1PB         Tel: 01992 500881       Stat 1PB         Discount       £-220.00         Reason Item Discount       £-220.00         Reason Item Discount       £-220.00         Article 500201       £2,250.00         Cash UK       -£2,250.00         O0010786000142111151208165       Thank you for shopping at Enactor         Thank you for shopping at Enactor       15/11/2021 12:0Hertford Sales 0001 0786 0014	Receipt Preview	r.	
Sample Receipt for Transaction ID '00010786000142111151208165' Tescription Tenactor House Bluecoats Hertford SG14 1PB Tel: 01992 500881 Calle Tel: 01992 500881 Calle Discount E-220.00 Reason Item Discount E-220.00 Cash UK E2,250.00 C	S Close		
Description       Emactor House Bluecoats Hertford SG14 PB         Tel: 01992 50081         Sale         PPLE MacBook Pro 16"         Original Price       £2,470.00         Discount       £220.00         Discount       £220.00         Discount       £2,250.00         Cotto Lise       £2,250.00         Cash UK       £2,250.00         Out078600014211115120015       Cash UK         Thank you for shopping at Enactor	Receipt Preview	Transaction XML	Manage Previews
Description Preview          Enactor House         Bluccoats         Hertford         SG14 1P8         Tel: 81992 500881         Sale         APPLE MacBook Pro 16"         Original Price       £2,470.00         Discount       £-220.00         Reason Item Discount         Discount       £-220.00         Reason Item Discount         Article 500201       £2,250.00         Cash UK       -£2,250.00         00010786000142111151208105         Thank you for shopping at Enactor	Sample Receipt fo	r Transaction ID '000	10786000142111151208165'
Bluecoats Hertford SG14 1PB Tel: 01992 500801 Sale APPLE MacBook Pro 16" Original Price £2,470.00 Discount £-220.00 Reason Item Discount Discount £-220.00 Reason Item Discount Article 500201 £2,250.00 Cash UK -£2,250.00 Cash UK -£2,250.00 Cash UK -£2,250.00	Description		
Original Price         £2,470.00           Discount         £-220.00           Reason Item Discount         £-220.00           Reason Item Discount         £-220.00           Article 500201         £2,250.00           Cash UK         -£2,250.00           0001078600014211151208165         Thank you for shopping at Enactor		Hertford SG14 1PB Tel: 01992 500	881
Discount         £-220.00           Reason Item Discount         £-220.00           Reason Item Discount         £-220.00           Article 500201         £2,250.00           TOTAL         £2,250.00           Cash UK         -£2,250.00           00010786000142111151208165         Thank you for shopping at Enactor	APPLE MacB	ook Pro 16"	
Reason Item Discount           Article 500201         £2,250.00           TOTAL         £2,250.00           Cash UK         -£2,250.00           00010786000142111151208165           Thank you for shopping at Enactor	Discount		
Article 500201         £2,250.00           TOTAL         £2,250.00           Cash UK         -f2,250.00           00010786000142111151208165         -f2,250.00           Thank you for shopping at Enactor			£-220.00
Cash UK -£2,250.00 00010786000142111151208165 Thank you for shopping at Enactor			£2,250.00
00010786000142111151208165 Thank you for shopping at Enactor	TOTAL	f	2,250.00
Thank you for shopping at Enactor	Cash UK		-£2,250.00
	000	107860001421111	51208165

By enabling the above element, you can notice that the original price is displayed but the following 2 adjustments are to be made:

- Remove the duplicate item discount that appears from the Discount Modifier element.
- Fix the alignment of the Original Price label.

2 – In the current Item Modifiers page, disable the two "Discount Modifier" elements.
3 – In this same page, navigate to Preltem Modifiers Conditional > Preltem Modifiers Item

Value.

Edit Conta	ainer																? 11
	😣 Cancel																
							Receipt Body Section > Based on the Based of the Based			ilodifiers > Preite	em Modifiers	Conditional > F	Preitem Modifier:	s Item Value			
ou are editing	g Container 'pr	reltem	Modifie	rsiten	Value' of	the Receipt 'Pos/Pr	int/StandardReceiptTemplate44	_EN_StandardRe	eceipt44'.								
Elements	Translatat	ble Me	issages		Related (	Columns											
Recei	pt Preview				୍ତି 🕈												^
Order 1						344											
Order	r				Element			Enable	Start			End		Colum	ın		*
		۵		F	Preitem M	odifiers Line		2 🗹									
							Element			Enable		Start	End	Column			*
1			Ô	ŧ	1		a   Original Value Label				3	4	34	Item Detail Line 2	•		
		1	• 1		1		b Original Value				5	30	44	Item Value	•		
							Admin Charge Item At Tota	•		+ Add							÷
					Admin Ch	narge Item At Total		+ Add									
	Id Message																

4 – For the "Original Value Label" element, **change the column to Item Detail Line 2** as follows:

Now that we have made all the necessary changes as required, **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

You can **select your Receipt again and preview** it before broadcasting and using this new customised Receipt in the POS.

Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '0001	0786000142111151208165
Description		em Discounts Value Receip review
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 50088	81
	Sale	
APPLE MacB	ook Pro 16"	
Original	Price	£2,470.00
Discount		£-220.00
	tem Discount	
Article 50	0201 	£2,250.00
TOTAL	£	2,250.00
Cash UK		-£2,250.00
	1078600014211115	

If everything is successful, the customised Receipt with the Item Discount customisations will now show in the POS as follows:



The Item Discount will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

## **Transaction Discount Pricing**

This section will guide you through on how Transaction Discount customisations can be made in Receipts.

Following shows how transaction discounts are displayed in the current customised standard receipt:

Receipt Preview	(	
S Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '00	010786000592112011106206'
Description		Transaction Discount Receipt Preview
	Enactor Hous Bluecoats Hertford SG14 1PB Tel: 01992 500 Sale	
Article 50	A890 Android TV 0100 50Q60TAUXXU 50"	£239.20
Article 50	0103	£519.20
Discount ( Discount)	20% Transaction	-£189.60
TOTAL		£758.40
Cash UK		-£758.40
000	107860005921120	011106206
	ou for shopping 1:0Hertford Sal	; at Enactor .es 0001 0786 0059

**Note:** Before starting the customisations in this section, make sure that you have made the customisations to the Standard Receipt as discussed in the sub-section "Initial Customisation for Basket Modifiers".

In this customisation, we will change the content of the receipt and display it in the following order:

- Display only the Product Description of the item without the value.
- Display the Product ID or Active Selling Code and the final value of the item.
- Display a separator after all the basket items.
- Display the total of the original prices of the items in the basket.
- Display the reason and total value of all the Transaction Discount applied for each item in the basket.
- Display the final total of the Receipt which is the transaction discounts total deducted from the original price.

From the above list, the current customised standard receipt needs customisations for displaying the transaction discount and value of each basket item, display a separator at the end of the basket items and displaying of the 3 totals.

Let us add the separator, total transaction discount value and the final total value of the Receipt.

1– Navigate to the Receipt Body Section, disable the "Transaction Discount Item List" element and enable the "Basket Transaction Items List" element.

2 – **Navigate into the "Basket Transaction Items List" element** and enable both elements that are displayed as follows:

😣 Cancel			
	iptTemplate44_EN_StandardReceipt44 > Receipt Body Section > E	Basket Transaction Items List	
	ansactionitemsList' of the Receipt 'Pos/Print/StandardReceiptTemplate		
ents Translatable Mes	22002		
Receipt Preview			
Order		Element	Enable
2	■ <b>↑ ↓ /</b> 🖻	PreBasket Transaction Discounts Conditional	<b>a b</b>
3	□ <b>↑</b> /	Transaction Discount Item List	☑ 5
		Admin Charge Item At Total	- Add

This element would display in the receipt as follows:

Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '0001	0786000592112011106206
Description		ansaction Discount Receip eview
	Enactor House	
	Bluecoats	
	Hertford	
	SG14 1PB Tel: 01992 50088	1
		1
	Sale	
JVC LT-400	A890 Android TV 4	10"
Article 50	0100	£239.20
-	50Q60TAUXXU 50"	
Article 50		£519.20
Discount ( Discount)	20% Transaction	-f189.60
TOTAL		-£189,60 £948,00
	20% Transaction	2510100
Discount)		-£189.60
ΤΟΤΑΙ		£758.40
Cash UK		-£758.40
000	10786000592112011	106206
Thank v	ou for shopping a	t Enactor
-		0001 0786 0059

Let us now add a separator line to the first line of this element.

3 – Navigate into the PreBasket Transaction Discounts Conditional > PreTransaction Discounts Total and from the dropdown, select the "Separator" element and click on the + Add button. Now move it up to the first row by clicking on the up-arrow of this element once.

Let also fix the alignment of the Total Label here.

4 – Change the Column of the Label row to "Item Detail Line 1" as follows:

After adding the Seperator and fixing the total label alignment, the changes made are as follows:

	ncel													
> Pos/Print/S	StandardRece	iptTemplate4	4 EN StandardReceipt44 :	Receipt Body Section > Basket Trans	action Items Li.	t > PreBasket Transaction Discounts Cor	ditional > *PreTran	saction Disc	ounts Total					
				Print/StandardReceiptTemplate44_EN_S					_					
ents Tran			Related Columns											
nts iran	nslatable Mes	sages I	celated Columns											
		_	-											
eceipt Preview	9W	Ŀ	⇒î <b>→</b>											
			24											
			eparatorseparatorsepa aaaaaaaaaaacccccccccc											
														,
			Element		Enable	Start		End				olumn		
Order	_		Element		Enable	Start		End			0	numn		
	8	+ /	Separator Line		Image: Second									
	0 1		Transaction Original Valu	e Line	<b>2</b>									
	-				-									
				Element			Enable		Start	End	Column			*
													_	
		•	/	a   Label				-	2	34	Item Detail Li	ne 1	•	
	1		/	b   Transaction Original Value				5	30	44	Item Value		*	
2		111												
2	1	<b>† +</b>		c   Transaction Original Merchan	dise Value			S	30	44	Item Value		•	
2	1		/											
1	1		/	Admin Charge Item At Total	•		+ Add							-
I	1		/		•		+ Add							Ŧ

The receipt preview after making the above changes is now shown as below:

Receipt Preview	Transaction XML	Manage Previews
Sample Receipt for	Transaction ID '0001	078600059211201110620
Description		ansaction Discount Recei eview
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 50088	1
	Sale	1
Article 500	890 Android TV 4 100 0060TAUXXU 50"	0" £239.20
Article 500	-	£519.20 -£189.60
TOTAL	0% Transaction	£948.00
Discount)		-£189.60
TOTAL		£758.40
Cash UK		-£758.40
0001	0786000592112011	106206

There is still a duplicate transaction discount item line that appears above the new element that we added, which is to be removed.

5– Navigate to the Receipt Body Section  $\rightarrow$  Basket Items List and disable the "Transaction Discount Item" element.

Now that we have made all the necessary changes as required, **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

You can **select your Receipt again and preview** it before broadcasting and using this new customised Receipt in the POS.

n ID '00010786000592112011106 Transaction Discount Rec Preview
11011011
nr House coats ttford 4 1PB 192 500881
ale
roid TV 40" £239.20 XU 50" £519.20
£948.00
-£189.60
£758.40
-£758.40

If everything is successful, the customised Receipt with the Transaction Discount customisations will now show in the POS as follows:



The Transaction Discount will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

#### **Price Overrides**

This section will guide you through on how Price Override customisations can be made in Receipts.

#### Price Override Down

Following shows how Price Override Down is displayed in the current customised standard receipt:

Receipt Preview	1	
😣 Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '00010	0786000602112011107210'
Description	Pri Pre	ce Override Down Receipt eview
		e"
TOTAL		£250.00
Cash UK		-£250.00
000	10786000602112011	107210
	ou for shopping a 1:0Hertford Sales	

**Note:** Before starting the customisations in this section, make sure that you have made the customisations to the Standard Receipt as discussed in the sub-section "Initial Customisation for Basket Modifiers".

In this customisation, we will change the content of the receipt and display it in the following order:

- Display only the Product Description of the item without the value.
- Display the Original Price of the item.
- Display the Price Override and its value with a negative symbol.
- Display the Product ID or Active Selling Code and the final value of the item.
- Remove the Duplicate Price Override that appears with a 0 value.

From the above list, the current customised standard receipt needs customisations from lines 2 to 4, which displays the original price, price override and the price override reason of the basket item. We need to also finally remove the duplicate price override that appears.

Let us first enable the original price of the item.

1- Navigate to Receipt Body Section > Basket Items List > Merchandise Item > Item Modifiers > Price Override Modifier.

2 – Enable the "Preitem Modifiers Line" element and change its column alignment to "Item Detail Line 2" from the column dropdown as follows:

Container											
😣 Cancel											
t > Pos/Print/Stand	dardReceiptTemplate44_EN_Sta	dardReceipt44	> Receipt Body Section > Basket Items List > Merc	chandise Item > Item Mo	difiers > *Pr	ice Override	Modifier				
editing Container 'p	priceOverrideModifier' of the Re	eipt 'Pos/Print/S	StandardReceiptTemplate44_EN_StandardReceipt44'.								
nents Translata	table Messages Related C	umns									
Receipt Preview	ē <b>→</b>										-
Receipt Preview											
	+2+-										
1	+1+2+- ааааааааааааааааааааааааа	abbbbbbbbbbb									
1	aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	abbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbb	bbbbb								
1	аааааааааааааааааааааааааааааааааааааа	abbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbb	bbbbb								
1	аааааааааааааааааааааааааааааааааааааа	abbbbbbbbbbb ccccc	bbbbb			Enable	Start	End	Column		
1 2 3 gg	66666666666666666666666666666666666666	Ele	ment					End	Column		
1 2 3 gg	аааааааааааааааааааааааааааааааааааааа	Ele	99999	-			Start	End	Column		
1 2 3 gg	66666666666666666666666666666666666666	Ele	ment	_				End	Column		
1 2 3 gg	66666666666666666666666666666666666666	Ele	ment	Enabl	e			End	Column		,
1 2 3 gg		abbbbbbbbbb ccccc gggggggggggggg Ele Pre	reses ment Element			Start	End	Column			
1 2 3 gg	66666666666666666666666666666666666666	abbbbbbbbbb ccccc gggggggggggggg Ele Pre	nent Line Modifiers Line	Enabl	•		-			×	
1 2 3 gg		eabbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbbb	reses ment Element			Start	End	Column		* <b>*</b>	

The Receipt Preview would now display the Original Price as follows:

Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '00010	)786000602112011107210'
Description	Pri Pre	ce Override Down Receipt eview
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 50088 Sale	1
	A890 Android TV 4	o"
Original		£299.00
Override Article 50	(£299.00 to £250	.00) £250.00
Price Over		£0.00
TOTAL		£250.00
Cash UK		-£250.00
000	10786000602112011	107210
	ou for shopping a 1:0Hertford Sales	
L		

Now we have to add the Price Override and its value with a negative symbol. 3 – In the same Price Override Modifier page, **enable the "Price Difference" element** and now the Receipt Preview will be as follows:

eceipt Preview	Transaction XML M	lanage Previews
Sample Receipt f	or Transaction ID '00010786	000602112011107210
Description	Price O Preview	verride Down Receipt /
	Enactor House	
	Bluecoats	
	Hertford	
	SG14 1PB Tel: 01992 500881	
	Sale	
	CA890 Android TV 40"	
Original		£299.00
Article 50	e (£299.00 to £250.00)	£-49.00 £250.00
Price Over		£0.00
TOTAL	. £	250.00
Cash UK		-£250.00
	9107860006021120111072	210

Let us now disable the duplicate price override line that appears at the end of the basket. 4 – Navigate back to the Basket Items List element and disable the "Price Override Item" element as follows:

• • • •	Non Merchandise Item Multiple	2	5
■ <b>↑</b> ↓ ×	Transaction Void Item	2	5
□ <b>↑</b> ↓ <	No Sale Item	2	5
□ <b>↑</b> ↓ ✓	Discount Item		5
□ <b>↑</b> ↓ <	Transaction Discount Item	2	ú
□ ↑ ↓	Hide Alteration Service Detail Item Void Item		-
□ <b>↑</b> ↓ ✓	Alteration Service Detail Item		ú
□ ↑ ↓ ✓	Price Override Item		-
□ ↑ ↓	Hide Price Override Item		-
□ ↑ ↓ /	Issue Loyalty Card Item		-
□ ↑ ↓ /	Honour Promotion Item		-
□ ★ ↓ ✓	Record Repair Item Voided		-
■ <b>↑</b> ↓ ✓	Loyalty Points Adjustment Item	2	5

Now that we have made all the necessary changes as required, **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

You can **select your Receipt again and preview** it before broadcasting and using this new customised Receipt in the POS.

Close			
Receipt Preview	Transaction XML	Man	age Previews
Sample Receipt for	Transaction ID '0001	100040007	322011115333
Description	P	rice Overri review	de Down Recei
	Bluecoats Hertford SG14 1PB Tel: 01992 5008 Sale	81	
JVC   T-40CA	890 Android TV		
Original			£299.00
Override	(£299.00 to £25	0.00)	£-49.00
Article 500	100		£250.00
TOTAL		£25	0.00
Cash UK			-£250.00
	Tax Breakdown		
			Gross
UK VAT 20%	£208.33 £4		£250.00
0001	000400073220111	1533364	
Thank yo	u for shopping		or 1004 0073

If everything is successful, the customised Receipt with the Price Override down customisations will now show in the POS as follows:



The Price Override down will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

#### Price Override Up

Following shows how Price Override Up is displayed in the current customised standard receipt:



**Note:** Before starting the customisations in this section, make sure that you have made the customisations to the Standard Receipt as discussed in the sub-section "Initial Customisation for Basket Modifiers".

In this customisation, we will change the content of the receipt and display it in the following order:

- Display only the Product Description of the item without the value.
- Remove the Price Override up in the Receipt.
- Display the Product ID or Active Selling Code and the final value of the item.
- Remove the Duplicate Price Override that appears with a 0 value.

From the above list, the current customised standard receipt needs customisations only to the lines 2 and 4, where we need to also remove the price override reason up and the duplicate price override that appears.

Let us first remove the price override reason up of the item.

1 – Navigate to Receipt Body Section > Basket Items List > Merchandise Item > Item Modifiers.

2 – Enable the "Preitem Modifiers Price Override Conditional" element and disable the two "Price Override Modifier" element as follows:

Edit Container				? II ×
	<u>rdReceiptTemplate44_EN_StandardReceipt44</u> > <u>Receipt Ed</u> emModifiers' of the Receipt 'Pos/Print/StandardReceiptTemp	ndv. <u>Section</u> > <u>Basket Items List</u> > <u>Merchandise Item</u> > <b>"Item Modifiers</b> nte44_EN_StandardReceipt44".		
Elements Translata	ble Messages			
Receipt Preview				*
				×
Order		Element	Enable	^
1	± .	Preitem Modifiers Price Override Conditional		3
2	± ↑ ↓ ✓	Preltern Modifiers Conditional		-
3	□ <b>↑</b> ↓ ✓	Preltem Modifiers Promotions Conditional		-
	± <b>1</b>	Table of Modifiers		-
		Element	Enable	*

The Receipt Preview would now display as follows:

Close Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '0001	0786000612112011107556
Description	Pr	ice Override Up Receipt Previe
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 50088 Sale	11
JVC LT-400	A890 Android TV 4	0"
Article 50		£325.00
Price Over	ridê	£0.00
TOTAL		£325.00
Cash UK		-£325.00
	10786000612112011	107556
	ou for shopping a	at Enactor 5 0001 0786 0061

Let us now disable the duplicate price override line that appears at the end of the basket. 3 – Navigate back to the Basket Items List element and disable the "Price Override Item" element as follows:

		<b>T</b>	
□ ↑ ↓ ✓ 🖻	Non Merchandise Item Multiple		-
■ <b>↑</b> ↓ <	Transaction Void Item		S
□ <b>†</b> ↓ ✓	No Sale Item		S
■ <b>†</b> ↓ <i>×</i>	Discount Item	0	ú
□ <b>↑</b> ↓ ✓	Transaction Discount Item		-
□ ↑ ↓	Hide Alteration Service Detail Item Void Item		Ľ.
■ <b>↑</b> ↓ ✓	Atteration Service Detail Item		-
□ <b>↑</b> ↓ ✓	Price Override Item	- 0	-
□ ↑ ↓	Hide Price Override Item		ú
■ <b>↑</b> ↓ ✓	Issue Loyally Card Item		S
■ <b>↑</b> ↓ ✓	Honour Promotion Item		S
■ <b>↑</b> ↓ ✓	Record Repair Item Voided		ú
= + <b>↓</b> ×	Loyalty Points Adjustment Item		5

Now that we have made all the necessary changes as required, **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

You can **select your Receipt again and preview** it before broadcasting and using this new customised Receipt in the POS.

Receipt Preview		
😣 Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt for	Transaction ID '00010	0004000742201111550069'
Description	Pri	ce Override Up Receipt Preview
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 50088	1
	Sale	
JVC LT-40C/ Article 50	A890 Android TV 4 0100	0" £325.00
TOTAL		£325.00
Cash UK		-£325.00
		Tax Gross
UK VAT 20%	£270.83 £54	
000:	10004000742201111	
-	ou for shopping a 5:5Hertford Sales	

If everything is successful, the customised Receipt with the Price Override up customisations will now show in the POS as follows:



The Price Override up will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

## **Promotions**

This section will guide you through on how Promotion customisations can be made in Receipts.

Following shows how promotions are displayed in the current customised standard receipt:

ceipt Preview			
Close			
Receipt Preview	Transaction )	KML Ma	anage Previews
Sample Receipt for	Transaction ID	0001000400	063220111111531
Description		Promotion	ns Receipt Preview
	Enactor Ho Bluecoat Hertfor SG14 1F Tel: 01992 S	ts ~d 98 500881	
	Sal	е	
% Discour	1890 Android It (Dearest F It (Dearest F	Products)	
Article 500 Saving	100		£209.30
	(Dearest Pro	oducts)	-£89.70
TOTAL		£2	09.30
Cash UK			-£209.30
	Tax Break	down	
UK VAT 20%	Net £174.42	Tax £34.88	Gross £209.30
0001	.000400063220	0 <b>1</b> 11111531	2
	ou for shoppi		

**Note:** Before starting the customisations in this section, make sure that you have made the customisations to the Standard Receipt as discussed in the sub-section "Initial Customisation for Basket Modifiers".

In this customisation, we will change the content of the receipt and display it in the following order:

- Display only the Product Description of the item without the value.
- Display the label "Current Value" and the value of the item.
- Display the label "Promotion" and the value.
- Display the Promotion Description.
- Display the Product ID or Active Selling Code and the final value of the item.
- Hide the Savings section that displays the promotion calculations.

From the above list, the current customised standard receipt needs customisations for displaying the current value label and the value of the item, the promotion label and value, the promotion description and hiding the savings section that shows the promotion calculations.

Let us first add the current value label and the value of the item before promotion. 1 – Navigate to the Receipt Body Section > Basket Item List > Merchandise Item > Item Modifiers 2 – Disable the 2 "Promotion Modifier" elements, enable the "PreItem Modifiers Promotions Conditional" element and navigate into "PreItem Modifiers Promotions Conditional > Promotion Modifier" as follows:

Container						
ave 🛞 Cancel						
	io <u>/Ternolate44_EN_Standard/Receiot44</u> > <u>Receiot Body_Section</u> > <u>Basket II</u> fiers' of the Receipt 'Posi/Print/StandardReceiptTemplate44_EN_StandardRec					
nents Translatable Mes	53,0045					
	angua -					
Receipt Preview	<ul> <li>●</li> </ul>					
Order		Element		Enable		
1	0.47	Prettern Modifiers Price Override Conditional		0	۲,	
	□ ★↓ /					
1	□ <b>↑</b> ↓ /	Prefferm Modifiers Promotions Conditional			5	
	□ <b>↑</b> ↓	Table of Modifiers			-ś	
		Element	Enable	Î	•	
	↓	???HideVoideditemModifierFormatElement???	2	5		
	= <b>↑</b> ↓ ×	Pricing Method Modifier	2	5		
	= + + ×	Employee Discount Modifier	8	5		
		Discount Modifier	2	5		
	■ ↑ ↓ ×	Promotion Modifier		S		
	≡ ↑ ↓ ✓	Price Override Modifier	•	S		
	= + + ×	Product Wastage Modifier	2	5		

The receipt preview after making the above changes is now shown as below:

Close		
ceipt Preview	Transaction XML	Manage Preview
ample Receipt for	Transaction ID '00010	0040006322011111
escription	Pro	motions Receipt Pro
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 500881	L
	Sale	
JVC LT-40CA	890 Android TV 40	·
	e it (Dearest Produc it (Dearest Produc	
Article 500 Saving		£209.30
% Discount	(Dearest Products	;) -£89.70
TOTAL		£209.30
Cash UK		-£209.30
	Tax Breakdown	
UK VAT 20%	Net T £174.42 £34.	
0001	.00040006322011111	15312
Thank yo	ou for shopping at	: Enactor 0001 0004 0063

Now we have to display the label "Promotion" and the value, followed by the Promotion Descriptions.

#### **3 – Disable the "Promotion Saving Item Trigger" elements**.

4 – Enable the "Distributed Promotion Savings" and "Distributed Promotion Savings Amount" elements.

5 – Move the **"Distributed Promotion Savings" element above the "Distributed Promotion Savings Amount" element**.

Cancel							
	ate44 EN_StandardReceipt44 > Receipt Body Section > Bi of the Receipt 'Pos/Print/StandardReceiptTemplate44_EN_S		1 > Item Modifiers > Preltem Modifiers Promotions Conditional > *Promotion	Modifier			
rnts Translatable Messages							
nus mansialable messages							
eceipt Preview	@ →						
Order		Element				Enable	
	m 🖡	Table of Promo	tion Triggers				Ú
			Element		Enable		
	± ↓ ×		Promotion Fee Item Trigger		•	5	í
	□ <b>↑</b> ↓ ✓		Promotion Saving Item Trigger	3 —		5	í
	0 t /		Promotion Points Item Trigger			E.	í
			Admin Charge Item At Total 🔹		+ Add		-
	□ <b>↑</b> ↓ ✓	Distributed Pro	motion Points				Í
	<u>■</u> † + <	Distributed Pro	motion Savings Amount				Í
	1 t /	Distributed Pro	motion Savings				-
	5	Admin Charge	e Item At Total			🕂 Add	
ţ	5	Admin Charge	e Hem At Total 👻			+ Add	

The receipt preview after making the above changes is now shown as below:

	Transaction	XML M	anage Previews			
Sample Receipt for	Transaction ID	0001000400	06322011111153			
Description		Promotio	ns Receipt Previe			
-	Enactor H	ouse				
	Bluecoa	ts				
	Hertfo	rd				
	SG14 1					
	Tel: 01992					
	Sal	е				
JVC LT-40CA	890 Android	TV 40"				
Current Value			£299.00			
Promotion			£-89.70			
	t (Dearest	Products)	£209.30			
Article 500 Saving	100	.00 £				
% Discount	(Dearest Pr	oducts)	-£89.70			
			~~ ~~			
TOTAL		£2	09.30			
Cash UK			-£209.30			
	Tax Break	down				
	Net	Tax	Gross			
UK VAT 20%						
	00040006322	0111111531	.2			

Now let us fix the alignments of the Promotion and Current Value labels. 6 – Navigate to the "Distributed Promotion Savings Amount" element and change the column of the "Item" element to Item Detail Line 1 as follows:

	ReceiptTemplate44 EN	StandardReceipt44 > Receip	ot Body Sec	tion > Basket Items List > Merchandise Item > Item Modifiers > Preitem N	Vodifiers Promotions Cor	ditional >	Promotion Modil	fier > *Di	istributed Pron	notion Savings Ar	mount	
				ReceiptTemplate44_EN_StandardReceipt44'.								
nts Translatabl	e Messages Related	Columns										
rits mansiatabl	e messages Ponater	Columns										
	<u>ି</u> ।											
eceipt Preview												
	222222											
Irder			Element				Enable		Start	End	Column	
			Dromotic	in Saving Item Value				۲,				
			Promote	n oaneg non veloe				-				
								-				A
				Element	Enable		Start	End	4	Column		
		+ /		a Item		S	2		34	Item Detail Line	1 🔹 📥 🗕	- 1
		• •		b   Distributed Saving		S	30		44	Item Value	•	
				Admin Charge Item At Total	+ Add							
												Ψ
				Admini Grange reen Ac rotai								
		-	. 1 2220					Γ4	2	44	Information Description 1	
		/	c   ???F	PomotionSavingItemReason???			۵	S	2	44	Information Description 1	

7 – Now navigate back out to the "PreItem Modifiers Promotions Conditional" element and then from there, into the "PreItem Promotions Item Value" element and change the column of the "Original Value Label" element to Item Detail Line 1 as follows:

> Pos/Print/S	StandardReceiptTem	plate44 EN StandardReceipt4	14 > Receipt Body Section > Basket	Items List >	Merchandise Item > Item Modifiers > Preite	em Modifiers Promotio	ns Conditio	nal > *Preitem Pr	omotions Item Val	ve		
			os/Print/StandardReceiptTemplate44									
ents Tra	anslatable Messages	Related Columns										
icins inc	ansialable messayes	Related Columns										
		() →										
Receipt Previe	iew											
Order (		3+										
1	deddedddddddd	4444444444440000000	000000									
Order		Element		Enable	Start		End				Column	
		Preitem Modifiers Line		<b>2</b>								
			Element			Enable		Start	End	Column		-
							-					
1		+ ×	a Original Value Label				S	2	34	Item Det	tail Line 1 🔹 🔫	-
	<b>a t</b>	1	b   Original Value				-	30	44	Item Valu	ue 💌	
			Admin Charge Item At T	tal 🔻		+ Add						
												v
		Admin Charge Item At To	tal 💌	+ Add								
		Admin Charge item At 10	tai 🗸 🗸	- A00								

The receipt preview after making the above changes is now shown as below:

Close		
eceipt Preview	Transaction XML	Manage Previews
Sample Receipt for	Transaction ID '00010	0040006322011111531
Description	Pro	motions Receipt Preview
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 50088 Sale	1
JVC   T-49CA	890 Android TV 4	o"
Current Val		£299.00
Promotion		£-89.70
% Discour Article 500	t (Dearest Produ	cts) £209.30
Saving		
% Discount	(Dearest Product	s) -£89.70
TOTAL		£209.30
Cash UK		-£209.30
	Tax Breakdown	
		Tax Gross
UK VAT 20%	£174.42 £34	.88 £209.30
0001	0004000632201111	115312
		t Enactor

Now we have to finally hide the Savings section that displays the promotion calculations. 6 – Navigate back out to the "Receipt Body Section" element and disable "Promotion Calculation" element as follows:

Container			
Cancel     Pos/Print/StandardReceid	ipTemplate44 EN StandardReceipt44 > *Receipt Body Section		
	dy' of the Receipt 'Pos/Print/StandardReceiptTemplate44_EN_StandardReceipt44		
ents Translatable Mes	sages		
Receipt Preview			
Order		Element	Enable
1	□ ↓ /	Prepare Supplementary Basket Totals	
2		Basket Dispatch List	
3	□ ★ ↓ / 🖸	Collection Receipt Body	•
4	□ ♠ ↓ ✔ 🖻	Basket Items List	•
5	■ <b>↑ ↓ /</b> 🖻	Basket Order List	≥ S
6	□ ♠ ↓ ✓ 🔄	Basket Transaction Void Item List	- <b>E</b>
7	□ <b>†</b> ↓ ✓	Transaction Discount Item List	■
8	□ <b>↑</b> ↓ ✓	Basket Transaction Items List	- <b>S</b>
9	□ <b>↑</b> ↓ ✓	Promotion Calculation	
10	□ ↑ ↓ ✓	Total	
11	□ <b>↑</b> ↓ ✓	Split or Standard Tender Items List	2 5

Now that we have made all the necessary changes as required, **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

You can **select your Receipt again and preview** it before broadcasting and using this new customised Receipt in the POS.

Close			
eceipt Preview	Transaction	XML Ma	nage Previews
Sample Receipt for	Transaction ID	0001000400	063220111111531
Description		Promotion	s Receipt Preview
	Enactor H Bluecoa Hertfo SG14 1 Tel: 01992	ts rd PB	
	Sal	e	
JVC LT-40CA	A890 Android	TV 40"	
Current Val	lue		£299.00
Promotion % Discour	nt (Dearest	Products)	£-89.70
Article 500	0100		£209.30
TOTAL		£2	09.30
Cash UK			-£209.30
	Tax Break	down	
	Net	Tax	Gross
UK VAT 20%	£174.42	£34.88	£209.30
0001	100040006322	0111111531	2
	ou for shopp		ctor 0004 0063

If everything is successful, the customised Receipt with the Promotion customisations will now show in the POS as follows:



The Promotion will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

# **Multiple Basket Items**

This section covers the customisations that are related to multiple basket items, which is where a quantity of two or more of a single product is added in the basket. All the elements related to Multiple Basket Item customisations can be found in the below 2 elements:

Receipt Body Section  $\rightarrow$  Basket Items List  $\rightarrow$  Merchandise Item Multiple Receipt Body Section  $\rightarrow$  Basket Items List  $\rightarrow$  Non Merchandise Item Multiple

The two main customisations that will be covered here will be on how measurement products and item quantity pricing with discounts will be customised.

## Item Quantity Pricing with Discounts

This section will guide you through on how item quantity pricing with discounts customisations can be made in Receipts.

Following shows how an item quantity pricing with a discount is displayed in the current customised standard receipt:

Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '0001	10004000682112131243076
Description	Q	uantity Item with Discount Re review
	Enactor House	
	Bluecoats	
	Hertford SG14 1PB	
	Tel: 01992 5008	81
	Sale	
JVC LT-400	A890 Android TV	40"
3 @ £299	.00	£897.00
Discount		£-8.00
	ange Item Discou	
Article 50	0100 	£889.00
TOTAL		£889.00
Cash UK		-£889.00
000	1000400068211213	1243076
Thank y	ou for shopping	at Enactor
13/12/2021 1	2:4Hertford Sale	s 0001 0004 0068

**Note:** Before starting the customisations in this section, make sure that you have made the customisations to the Standard Receipt as discussed in the sub-section "Initial Customisation for Basket Modifiers".

In this customisation, we will change the content of the receipt and display it in the following order:

- Display only the Product Description of the item without the value.
- Remove the value appearing at the end of this line.
- Display the discount with its value.
- Display the discount reason.
- Display the Product ID or Active Selling Code and the final value of the item.

From the above list, the current customised standard receipt only needs customisations in the second line where we need to remove the final value that appears for this basket item.

### 1– Navigate to the Receipt Body Section → Basket Items List → Merchandise Item Multiple → Merchandise Standard Item Details Multiple and disable the "Value" element as follows:

ments Translatable Messager	Related Columns							
Receipt Preview	@ ⇒							
	□ ↑ ↓	Item Line		☑ [	5			
		Element	Enable	Start	End	Column		*
	□ ↓ /	e Description	<b>2</b>	4	30	8	•	
	• <b>†</b> 🖌	f Value	- 5	30	44	Item Value	•	
		Admin Charge Item At Total 🛛 🔻	+ Add					

Now that we have made all the necessary changes to the item quantity pricing with discounts standard receipt, click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

You can select your Receipt again and preview it before broadcasting and using this new customised Receipt in the POS.

Close         Receipt Preview       Transaction XML       Manage Previews         Sample Receipt for Transaction ID '00010004000682112131243076'       Ouantity Item with Discount Receipt         Description       Cleantity Item with Discount Receipt         Enactor House       Bluecoats         Hertford       SG14 1PB         Tel: 01992 509881       Sale         JVC LT-40CA890 Android TV 40"       3 @ £299.00         Discount       £-8.00         Reason Range Item Discount (Am         Areason Range Item Discount (Am         Outload000682112131243076         Cash UK       -£889.00         00010004000682112131243076         Thank you for shopping at Enactor         13/12/2021 12:4Hertford Sales 0001 0004 0068	Receipt Preview	I	
Sample Receipt for Transaction ID 00010004000682112131243076' Description Preview Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 500881 Sale JVC LT-44CA890 Android TV 40" 3 @ £299.00 Discount £-8.00 Reason Range Item Discount (Am Article 500100 £889.00 TOTAL £889.00 Cash UK -£889.00 00010004000682112131243076 Thank you for shopping at Enactor	S Close		
Description       Enactor House Bluecoats Hertford SG14 IPB         Tel: 01992 500801         DVC LT-44CA890 Android TV 40" 3 @ £299.00         Discount       £-8.00         Reason Range Item Discount (Am Article 500100       £889.00         Discount       £-8.00         Control       £889.00         Openeoded       £889.00         Discount       £-8.00         Cash UK       -£889.00         Openeoded0000682112131243076       Control of the trade o	Receipt Preview	Transaction XML	Manage Previews
Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 500881 <b>Sale</b> JVC LT-40CA890 Android TV 40" 3 @ £299.00 Discount £-8.00 Reason Range Item Discount (Am Article 500100 £889.00 <b>TOTAL £889.00</b> Cash UK -£889.00 00010004000682112131243076 Thank you for shopping at Enactor	Sample Receipt fo	or Transaction ID '000100	004000682112131243076
Bluecoats Hertford SG14 1PB Tel: 01992 500881 Sale JVC LT-40CA890 Android TV 40" 3 @ £299.00 Discount £-8.00 Reason Range Item Discount (Am Article 500100 £889.00 Cash UK -£889.00 Cash UK -£889.00 00010004000682112131243076 Thank you for shopping at Enactor	Description	Qua Prev	ntity Item with Discount Receipt view
Discount £-8.00 Reason Range Item Discount (Am Article 500100 £889.00 TOTAL £889.00 Cash UK -£889.00 00010004000682112131243076 Thank you for shopping at Enactor		Bluecoats Hertford SG14 1PB Tel: 01992 500881 <b>Sale</b> A890 Android TV 40	
Article 500100         £889.00           TOTAL         £889.00           Cash UK         -£889.00           00010004000682112131243076         -£889.00           Thank you for shopping at Enactor         -			
Cash UK -£889.00 			
00010004000682112131243076 Thank you for shopping at Enactor	TOTAL	,	£889.00
Thank you for shopping at Enactor	Cash UK		-£889.00
	000	100040006821121312	43076

If everything is successful, the customised Receipt with the item quantity pricing with discounts standard receipt will now show in the POS as follows:

Enactor House Bluecoats Hertford SG14 1PB Te1: 01992 500	e
Sale	
JVC LT-40CA890 Android TV 3 @ £299.00 Discount Reason Range Item Disco Article 500100	£-100.00
<b>TOTAL</b> Cash UK	£797.00 -£797.00
0001000400069211	
Thank you for shopping 13/12/21 13:10 Hertford Sal	les 0001 0004 0069

The item quantity pricing with discounts standard receipt will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

#### **Measurement Products**

This section will guide you through on how measurement product customisations can be made in Receipts.

Following shows how measurement products are displayed in the current customised standard receipt:

Receipt Preview	Transaction XML	Manage Previews
Sample Receipt for	or Transaction ID '000	10786000642112011109424'
Description	ĥ	Measurement Product Receipt Preview
	Bluecoats Hertford SG14 1PB Tel: 01992 5008 Sale	81
Oil Cloth 3 Metre Article Ø	@ £5.00/Metre	£15.00 £15.00
TOTAL Cash UK		£15.00
000	01078600064211201	1109424

**Note:** Before starting the customisations in this section, make sure that you have made the customisations to the Standard Receipt as discussed in the sub-section "Initial Customisation for Basket Modifiers".

In this customisation, we will change the content of the receipt and display it in the following order:

- Display only the Product Description of the item without the value.
- Display Quantity, @ symbol and POS Price per measurement with the currency symbol.

Eg: 3 @ £5.00

• Display the Product ID or Active Selling Code and the final value of the item.

From the above list, the current customised standard receipt only needs customisations for displaying the second line that consists of the measurements of the product.

1– Navigate to the Receipt Body Section → Basket Items List → Merchandise Item Multiple → Merchandise Standard Item Details Multiple and disable the "Item Line" element and enable the "Quantity Line" element as follows:

ents Translatable Messages	Related Columns										
Receipt Preview	•										
aa bbeececececece	2										
Order		Element				Enable		Start	End	Column	
1	1.47	a ???Merchandiselt	emMutipieDetailsFlagsColumn???				S	0	2	Flag 💌	
	0 <b>†</b> ‡	Details Line					S				
		Element		Ena	ble	Start	End	i.	Column		*
	n + /	b   Retur	1 Flag	•	G	á •		2	Flag	•	
2	0 <b>†</b> ↓ ≠	e   Detait			G	2		34	Item Detail Line 1	•	
	• t /	d   Consu	mer Benefit Marker	•	G	á					
		Admin C	harge item At Total 💌	+	Add						-
	□ <b>†</b> ↓	Item Line					S				
		Element		Ena	ble	Start	End		Column		*
3	0.47	e   Desor	ption	•	G	4		30	8	*	
	• t ·	f Value		8	G	30		44	Item Value	•	
		Admin C	harge Item At Total 🔻	+	Add						-

2 – **Navigate into the "Measured Quantity" element** where you will find all the elements that make up the measurement line of the product in the receipt.

3 – Disable the following elements in the same order as shown below:

- Sales Item Units of Measure Description
- Single Spacing
- Item Measured Quantity Per Label Text
- Sales Item Units of Measure Description

Jontai	iner								r "
avo	S Cancel								
_				Merchandise Item Multiple > *Merchandise Standard Rem Details Multiple > MerchandiseItemMultipleItemLineM	asuredDescription				
eaiting			ternMultipleIternLineMeasuredDescription' of the Receipt 'Pos/Print/StandardReceip	Ittemplate44_EN_StandaroReceip144.					
nents	Translatable	Messag	es						
			ēÎ <b>→</b>						*
Receip	t Preview								
Colum				Preview					
Joiem				FIGURE					
5				0					
									-
Order			Element		Enable		Start	End	÷.
		1	Sales Item Measured Quantity			-	4	30	
	= <b>†</b> 4	1	Single Spacing			5	4	30	
	= <b>†</b> 4	1	Sales Item Units of Measure Description			-	4	30	
	= <b>†</b> 4	1	Single Spacing			-	4	30	
	= <b>†</b> 4	ŀ	Hem Measured Quantity At Label Text		eî 🛛	-	4	30	
5	= <b>†</b> 4	1	Single Spacing			-	4	30	
	= <b>†</b>	1	Sales Item Unit Price Currency		2	-	4	30	
3	= <b>†</b> 4	1	Sales Item Unit Price			-	4	30	
9	= <b>†</b> 4	ŀ	Hem Measured Quantity Per Label Text		ei 🛛	-	4	30	
10		1	Sales Item Units of Measure Description		0	S	4	30	

Now that we have made all the necessary changes to the Measurement Product standard receipt, click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

You can select your Receipt again and preview it before broadcasting and using this new customised Receipt in the POS.

Receipt Preview Trai	nsaction XML Manage Previews
Sample Receipt for Trans	saction ID '00010786000642112011109424
Description	Measurement Product Recei Preview
	Bluecoats Hertford SG14 1PB 01992 500881
	Sale
0il Cloth 3 @ £5.00 Article 000001	£15.00
TOTAL	£15.00
Cash UK	-£15.00
00010796	000642112011109424

If everything is successful, the customised Receipt with the Measurement Product customisations will now show in the POS as follows:



The Measurement Product will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

**Note:** If you are going to use card as the tender option, then it is the Combined Receipt type which is used in the POS to print and not the Standard Receipt. Hence, the same changes done above for the Standard Receipt should also be made to the Combined Receipt.

# **Voided Transactions**

This section will guide you through on how customisations can be done for the receipts that get printed when a transaction void is done in the POS. The current Standard Receipt displays transaction void as follows:

ena	ctor
Enactor H Bluecoa Hertfo SG14 1 Tel: 01992	rd PB
Sal	e
*** TRANSACTIC	ON VOID ***
Manager signature TOTAL	£0.00
TOTAL	£0.00

In this customisation, we will change the content of the receipt and display it in the following order:

- Remove the Manager Signature Line.
- Display the list of the items that were in the basket before voiding the transaction by striking-through each of the lines as follows:

```
JVC LT-40CA898Original Price£299.00Discount£ 8.00Item DiscountArticle 500100£291.00
```

**Note:** Receipt Preview cannot be used to validate the customisations. This is because voided transactions are not recorded in the retail transaction archive and cannot be added as a preview. A broadcast needs to be sent to the POS terminal for this receipt and then this receipt can be printed on a physical printer in order to validate the customisations made.

We will first display the list of the items that were in the basket before voiding the transaction by striking-through each of the lines.

1 – In the Standard Receipt, Navigate to Receipt Body Section and Enable the "Basket Transaction Void Item List" element as follows:

Container				? 11
	mplate44 EN_StandardReceipt44 > *Receipt Body Section			
ements Translatable Message	f the Receipt 'PosiPrint/StandardReceiptTemplate44_EN_StandardRe	eipt44'.		
ements Translatable message	15			
Receipt Preview	() →			^
				v
Order		Element	Enable	*
1	1.47	Prepare Supplementary Basket Totals	8	6
2	1 <b>†</b> ‡ ×	Basket Dispatch List	2	5
3	1 <b>†</b> ‡ ×	Collection Receipt Body	2	5
4	1 <b>†</b> ‡ Z	Basket Items List	2	5
5	1 <b>†</b> ‡ Z	Basket Order List	2	5
6	II 1 + /	Basket Transaction Void Item List		5
7	11 <b>†</b> ‡ ×	Transaction Discount Item List	٥	5
8	□ <b>↑</b> ↓ ×	Basket Transaction Items List	D	S
9	1 <b>†</b> ‡ ×	Promotion Calculation		S
10	1 <b>† †</b> <i>i</i> /	Total		5

The receipt after making the above changes is now shown as below:

enact	or							
Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 500881								
Sale								
*** TRANSACTION VOID ***								
Manager signature								
JVC LT-40CA890 Android TV 40"- Article 500100	00.02							
JVC LT-55CF890 Fire TV Edition Article 500101	<del>2</del>							
TOTAL	£0.00							
0001000400091220113093	4579							
Thank you for shopping at En 13/01/22 09:35 Hertford Sales 000								

Now let us remove the Manager Signature Line.

2 – Navigate to Receipt Body Section  $\rightarrow$  Basket Items List  $\rightarrow$  Transaction Void Item and disable the main "Manager Signature" element as follows:

it Container																
Save 😵 Cance	el															
						ipt Body Section > Basket I										
are editing Container	er 'transaction VoidIten	n' of the l	Receipt 'Po	s/Print/	StandardRed	ceipfTemplate44_EN_Stand	ardReceipt44									
Elements Trans	slatable Messages	Relat	ed Column	s												
Receipt Preview	,	ē .	•													
Order						Element					Enable		Start	End	Column	
1	I	n +/				a   Label					S	0	44	Full Width (Centre)		
	T	1.1				Manager Signature					0	S				
		Element					Enable Start End				Column					*
2		🗊 🖌 b   Manag				r Signature 🛛 🗹										
		Admin Charge Item At Total						▼ + Add								w
						Admin Charge Item At	fotal	•			+ Add					
Add Message	e 🕂 Create Messi	ane 🚽	Create F	mressi												

Now that we have made all the necessary changes to the Standard Receipt for Voided Transactions, click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

If everything is successful, the Standard Receipt with the Voided Transaction customisations will now show in the POS as follows:

Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 500881	or						
Sale							
*** TRANSACTION VOID **	**						
JWC LT-40CA890 Android TV 40"- Article 500100	£0-00						
JVC LT-55CF890 Fire TV Edition Article 500101	00.02						
TOTAL	£0.00						
00010004000922201130943222							
Thank you for shopping at En 13/01/22 09:43 Hertford Sales 000	01 0004 0092						

The Standard Receipt for Voided Transactions will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

## **Duplicate Receipts**

This section will guide you through on how customisations can be done for copy receipts in the POS. The current Standard Receipt displays a copy receipt is as follows:



In this customisation, we will change the content of the receipt and display it in the following order:

• Change the header from Copy 1 to Receipt Copy with dotted lines on the top and bottom of the header as follows:

Receipt Copy

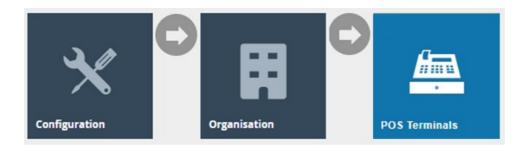
**Note:** Receipt Preview cannot be used to validate the customisations. This is because duplicate transactions are not recorded in the retail transaction archive and cannot be added as a preview. A broadcast needs to be sent to the POS terminal for this receipt and then this receipt can be printed on a physical printer in order to validate the customisations made.

### **Pre-requisites**

Before making any duplicate receipt configurations, we should make sure that we have the following configured:

- POS Terminal should be configured to print the correct receipt as the additional receipt.
- There should be a product or a reason that is configured, which would allow to print additional copy receipts.

To set your customised Receipt as your Additional Receipt, navigate to the POS Terminal Maintenance using the Search or the path:



Click on the **Edit icon of the POS Terminal** that the Additional Receipt is to be changed. Go to the tab Printing  $\rightarrow$  General and in the drop-down for Additional Receipt 1 and Additional Receipt 2, select **Enactor Standard Receipt 44** as follows:

POS Terminal Template Maintenand	ce		? II ×
Save Cancel You are editing POS terminal template 'RETAIL_F	TXED_POS_TEMPLATE		
General Peripherals Printing	Day Start Day End User Interface	Tax Online Auth Loyalty Groups External Tendering	
General Receipt Locales Cards	s Inventory Sundry Flags Ema	ail Reports	
Primary Receipt	Enactor Standard Receipt 44	•	Fixed 🔻
Page Printer Primary Receipt	•	Ŧ	Fixed <b>v</b>
Combined Card Voucher/Receipt	Combined Receipt & Card Voucher 48		Fixed <b>v</b>
Additional Receipt 1	Enactor Standard Receipt 44		Fixed <b>v</b>
Additional Receipt 2	Enactor Standard Receipt 44		Fixed <b>v</b>
Gift Receipt per Item		•	Fixed 💌
Gift Receipt per Transaction		*	Fixed <b>v</b>
Transaction Stored Receipt		·	Fixed •
no Sale Recept	Use Denault Receipt		Fixed •

Now we need to configure a product or reason which would initiate the printing of the duplicate receipts.

Set via product configuration as follows:

Product Maintenance								
Image: Save Save Save Save Save Save Save Save								
General Selling Options Alternat	ive Tenders Tax	Merchandise Prices	Location Supplier	Attributes P	Product Media			
General Prompts Restrictions	Selling Options Option	on Sets Option Details	Allowed Product Types					
Receipt Message				4	English (UK)	v		
Cashier Age Limit	0	(Zero means unlimited)						
Customer Age Limit	0	(Zero means unlimited)						
Additional Receipts	1							
Max Discount	0%	(Zero means unlimited)						
Max Employee Discount	0%	(Zero means unlimited)						
Returns Time Limit (days)	0	(Zero means unlimited)						
Max Qty Per Transaction	0.0	(Zero means unlimited)						

## Set via reason configuration as follows:

Reason Maintenance									
Save       Save         You are editing Item Discount Reason ID: 'ID-UK-01' for region 'United Kingdom'									
General Discount Employee Di	scount Modifier Item Discounts Transaction Discounts Transaction Types Price Types Witness								
Discount Type	Percentage								
Discount Percentage	10%								
Rounding Rule	Down								
Prompt for Amount?									
Maximum Discount Percentage	0% (Zero means unlimited)								
Number of Copy Receipts	1								
Single Use per Transaction?									
Allow Overlap?									
Start Date									
End Date									
Start Time									

Once these configurations have been made send a broadcast to your POS Terminal which includes the following entities:

- POS Terminal
- Product
- Reason

Predefined	l Broadcas	t Mainte	enance				
🔒 Save	× Cancel						
		oadcast IE	D: '0_HADHI_BC'				
General	Details	Entity I	Distribution Details	Source			
			Transform Type		•	POS Terminal	*
			UI Persistent Proce	ss Data		Product	
			UI Process Instance	e		Reason	
			User				
			User Biometric Data	3			
			User Biometric Data	а Туре			
			User Defined Privile	ege			
			User Preference				
			User Status		Move		
			User Template		Move All		
			Voucher History		Remove Remove All		
			Voucher Serial Num	ıber	Remove All		
			Voucher Type				
			Web Service Conta	iner			
			Workroom				
			Workroom Type				
			Message Resource				
			Page Definition				

We can now get duplicate receipts printed in our physical printer.

Page Definition Detail

### Customisations

Let us now start customising this duplicate receipt which is the Enactor Standard Receipt 44 that has been used so far.

We need to first add the dotted lines for the header of the duplicate receipt.

1 – **Navigate to the Receipt Header Section > Copy Header** which is the element that contains the label that displays the header of the duplicate receipt.

2 – **Select the "Dotted Line" element from the dropdown and click + Add twice** and move one of the dotted lines to the line 1 as follows:

😣 Cancel							
		dReceipt44 > Receipt Header Section > *Copy Header					
e editing Container 'cop	vyHeader' of the Receipt 'Pos/Prin'	VStandardReceiptTemplate44_EN_StandardReceipt44'.					
ments Translatable	e Messages Related Column	15					
Receipt Preview	(©) →						*
1 [dotter 2 aaaaaaa	1	dottedLinedo] aaaaaaaaaaaaa					
1 [dotter 2 aaaaaaa	dLinedottedLinedottedLine aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	dottedLinedo] aaaaaaaaaaaaa	Enable	Start	End	Column	
1 [dotte 2 aaaaaa 3 [dotte	dLinedottedLinedottedLine aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	dottedLinedo] aaaaaaaaaaa dottedLinedo]	Enable	Start	End	Column	
1 [dotte 2 aaaaaa 3 [dotte	dLinedottedLine aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	dotted(inedo] aaaaaaaaaaaa dotted(inedo] Element		]	End 44	Column Full Width (Centre)	
1 [dotte: 2 aaaaaa 3 [dotte: Order 1	dLinedottedLinedottedLine aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa	dotted(Lined) asaaaaaaaa dottedLInedo] Element Dotted Line	☑ 3	0			

Now let us change the text of the header in copy receipt.

3 – **Click on the Translatable Messages tab** which shows the Message Resource, Message ID and Message Text that is used as follows:

Edit Container						? II X
Cancel						
Receipt > Pos/Print/StandardReceiptTemplate44_EN_StandardReceipt4-						
You are editing Container 'copyHeader' of the Receipt 'Pos/Print/Standard	ReceiptTemplate44_EN_StandardRece	eipt44'.				
Elements Translatable Messages Related Columns Message Resource PoorPrint ReceiptMessages			Locale English (UK)		•	
Element	Message ID			Message Text		
Label	· c	COPY_HEADER		Copy {receiptCopyNumber}		
						v

**Note:** It is important to make a note of the Message Resource and Message ID that is used and then navigate to the Application Translation Maintenance where we would change the Message Text for the Message ID.

5 – Now click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

6 – Navigate to Application Translations using the Search or the path



7 – In the Application Translation Maintenance, **Filter the Package as Enactor POS** and then **click Ctrl+F on the keyboard and search for the "Pos/Print/ReceiptMessages" Message Resource**.

enact	or	Location: Estate valuation estate of values of
pplication Translat	tion Maintenance	? и х
Application Package	Enactor POS 🗸	Hide
Locale	English (UK)	
TApply Filters	Reset Filters $\beta_{ab}^{ab}$	
+ 土	Promotion Item Details	Pos/Product/PromotionItemDetailsMessages •
+ 3	Promotional Voucher	Pos/Promotional/Voucher/Promotional/Voucher/Messages
+ 土	Queue Status	Pos/Queue/QueueStatusMessages
+ 土	Reason	Pos/Reason/ReasonMessages
∞≠≞Ł	Receipt	Pos/Print/ReceiptMessages
+ ±	Receipt Locale	Pos/ReceiptLocale/ReceiptLocaleMessages
+ ±	Recent Transaction	Pos/Transaction/RecentTransaction/Messages
+ ±	Redeem Voucher	Pos/Voucher/Redeem/Voucher/Messages
+ 土	Repair	Pos/Repair/RepairMessages
C Identify Outdated Mes	sage Resources 📩 Upload Message Set JAR 📩 Upload Message Set Archiv	
Download Message R	lesources Bundle 👌 Upload To Database 🛃 Download Translation Tool	

8 – Click on the + icon to navigate into this Message Resource and then **click Ctrl+F on the keyboard and search for the "COPY\_HEADER" Message ID**.

### 9 – Change the text from "Copy {receiptCopyNumber}" to "Receipt Copy" as follows:

	Location: Estate COPY_HEADER			2/4 ^ Y X 2.7.411.338		
enactor		Â	 	≡	Q	₽
Application Translation Maintenance					?	11 ×
Save Cancel L Upload To Database You are editing Message Set Receipt' for Locale English (UK)' There are new messages, highlighted in yellow, not currently in the version stored in the database. Saving this message resource will add these messages to the stored version.						
Message ID: 'COLLECT_FROM' Default Text: 'Collect from'						
Collect from					h	1
Message ID: 'COLON_SPACE' Default Text: `_'						
					h	
Nessage ID: COPY_HEADER Default Text: 'Copy (receiptCopyNumber)'						
Receipt Copy					h	
Message ID: 'CREDIT_DUE' Default Text: 'Refund Due'						
					1	
Message ID: 'CREDIT_NOTE_EXPIRY_DATE'						

10 – Now send a broadcast to your POS Terminal which includes the following entities:

- Message Resource
- Page Definition
- Page Definition Detail
- POS Terminal

Predefined Broadcast Maintenance									
🔒 Save	😣 Cancel								
You are editing Predefined Broadcast ID: '0_HADHI_BC'									
General	Details	Entity D	Distribution Details	Source					
			User Preference			*	Message Resource	•	
			User Status				Page Definition		
			User Template				Page Definition Detail		
			Voucher History				POS Terminal		
			Voucher Serial Num	ber					
			Voucher Type						
			Web Service Contair	ner					
			Workroom						
			Workroom Type			Move			
			Device			Move All			
			POS Terminal Templ	ate		Remove Remove All			
			Product						
			Product Price						
			Promotion						
			Reason						
			Tax Group						
			Tax Group Tax Metho	od					
			Tax Scheme						
			Page Definition Type						

If everything is successful, the customised Receipt with the duplicate receipt customisations will now show in the POS as follows:



The duplicate receipt will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

### **Stored Transactions**

This section will guide you through on how customisations can be done for the receipts that get printed when a transaction is stored in the POS.

The Stored Transaction Receipt is of a different receipt type and this new receipt must be created and configured in the POS Terminal as well.

Let us first create this new receipt.

1 – Navigate to the Receipt Maintenance and click on + New Receipt Document.

2 – Set the appropriate values for the new Stored Transaction Receipt as follows:

New Receipt	
Please enter the following details for the ne	w Receipt Document record
Туре	Stored Transaction
Receipt Document Id	EN_StoredTransaction
Original Receipt Document	Pos/Print/StoredTransactionTemplate44
+ Back + Create	

### 3 – Set an appropriate Receipt Name and click on Save.

Edit Receipt							
Save       Save         Receipt > Pos/Print/StoredTransactionTemplate44_EN_StoredTransaction         You are editing Receipt 'Pos/Print/StoredTransaction Template44_EN_StoredTransaction'.							
Receipt Sections Receipt Columns							
Receipt Preview	→						
Receipt Name E	Enactor Stored Transaction Receipt						
Default Message Resource F	Pos/Print/ReceiptMessages						
	Section	Enable					
<b>↓</b> <i>×</i>	Receipt Preparation						
<b>↑</b> ↓ ✓	Stored Transaction Preparation						
<b>↑</b> ↓ <i>×</i>	Receipt Header Section						
<b>↑</b> ↓ <i>×</i>	Stored Transaction Header Section						
<b>↑</b> ↓ <i>×</i>	Stored Transaction Body Section						
<b>↑</b> ↓ <i>×</i>	Stored Transaction Barcode Section						
<b>†</b> 🖌	Stored Transaction Footer Section						

Now let us configure the POS Terminal to use this Receipt to print the Stored Transaction Receipt.

4 – Navigate to the POS Terminal Maintenance using the Search or the path:



5 – Click on the **Edit icon of the POS Terminal** that the Stored Transaction Receipt is to be changed. **Go to the tab Printing** → **General** and in the **drop-down for Transaction Stored Receipt**, select **Enactor Stored Transaction Receipt** as follows:

POS Terminal Template Maintenan	ce		? II X
Save Sancel			
You are editing POS terminal template 'RETAIL_I	FIXED_POS_TEMPLATE		
General Peripherals Printing	Day Start Day End User Interface	Tax Online Auth Loyalty Groups External Tendering	
General Receipt Locales Card	is Inventory Sundry Flags En	nall Reports	
Primary Receipt	Enactor Standard Receipt 44	▼	Fixed <b>v</b>
Page Printer Primary Receipt	•	<b>v</b>	Fixed 🔻
Combined Card Voucher/Receipt	Combined Receipt & Card Voucher 48	¥	Fixed 💌
Additional Receipt 1	Enactor Standard Receipt 44	¥	Fixed 🔻
Additional Receipt 2	Enactor Standard Receipt 44	•	Fixed 🔻
Gift Receipt per Item	Gift Item Receipt 48 Col	•	Fixed <b>v</b>
Gift Receipt per Transaction	Gift Transaction Receipt 48 Col	•	Fixed 🔻
Transaction Stored Receipt	Enactor Stored Transaction Receipt	•	Fixed 🔻
No Sale Receipt	Use Default Receipt	•	Fixed 💌

**Save and broadcast the following entities** which will successfully set up your new Transaction Stored Receipt to be printed in your POS Terminal printer:

- POS Terminal
- Page Definition
- Page Definition Detail

The Stored Transaction Receipt displays in the POS Terminal as follows:



In this customisation, we will change the content of the receipt and display it in the following order:

- Change the Sale header inside the dotted lines to display the text as Stored.
- Remove the 2 lines after total that displays the date, time and transaction stored text.

**Note:** Receipt Preview cannot be used to validate the customisations. This is because stored transactions are not recorded in the retail transaction archive and cannot be added as a preview. A broadcast needs to be sent to the POS terminal for this receipt and then this receipt can be printed on a physical printer in order to validate the customisations made.

Let us first get the Sale header to appear inside the dotted lines.

1 – In the Receipt Maintenance for this new Stored Transaction Receipt, **enable the "Stored Transaction Header Section" element** which would show the following receipt preview:



10/12/21 16:44 Hertford Sales 0001 0004 0062

Now let us disable the duplicate Sale header.

2– Navigate to Receipt Header Section, disable the "Sale Header" element and click on Save.

Now we have to change the Sale header to display the text as Stored.

3 – Navigate to Stored Transaction Header Section > Sale Header > Header and click on the Displayed Text icon as follows:

😢 Cancel							
> Pos/Print/StoredTransac	tionTemplate44 EN StoredTransaction > St	tored Transaction Header Section > Sale H	nadar > SaleHeader				
editing Container 'SaleHead	ler' of the Receipt 'Pos/Print/StoredTransaction	onTemplate44_EN_StoredTransaction'.	10				
ents Translatable Mes	sages						
Receipt Preview	<b>→</b>						
teceipt Preview							
Column			Preview				
Full Width (Centre)			0+				
rui ividui (Centre)							
Order		Element		Enable	Start	End	
1		Sale Header Line		 <b>2</b>	0	44	
	-						
		Admin Charge Item	it Total 👻	🕂 Add			

4 – Now click on the edit icon and in the Message Translation field, enter a new unique Message ID which we will create next in the application translation.

Edit Messages		? 11 >
Concept > <u>DestPriveConcepTransactionTempEnted EN StoreTransaction</u> > Sub Section > Sale Header > Messages > Sale Header Line You are editing the culput for element "Self-teader"Ext.		
Current	Template	
Message	Original template values displayed below Message	
Message Value	Message Value	
Message Translation STORED_TRANSACTION_MEADER D Pos/Print/ReceptMessages	Message Translation P(instanceO(transaction, 'com enactor.mtc retail tr + PosiPrintReceiptMessages +	

5 – Now **click on Save and navigate to the root of the Receipt and save all changes** to this Receipt.

We have to now create a new message for the message ID that was entered. 6 – **Navigate to Application Translations** using the Search or the path



7 – In the Application Translation Maintenance, **Filter the Package as Enactor POS** and then **click Ctrl+F on the keyboard and search for the "Pos/Print/ReceiptMessages" Message Resource**.

enact	or	Location: Estate PooPhint/ReceiptMessages 1/1 ^ × × np 2.7.411.338
chact		
Application Translati	ion Maintenance	? п х
Application Package	Enactor POS	Hide
Locale	English (UK)	
T Apply Filters S R	Reset Filters	
+ 2	Promotion Item Details	Pos/Product/Promotion/temDetailsMessages
+ ±	Promotional Voucher	Pos/Promotional/oucher/Promotional/oucher/Messages
+ ±	Queue Status	PosiQueueIQueueStatusMessages
+ 土	Reason	PosiReason/Reason/Messages
∞/111	Receipt	Pos/Print/ReceiptMessages
+ 土	Receipt Locale	Pos/ReceiptLocale/ReceiptLocaleMessages
+ 土	Recent Transaction	Pos/Transaction/RecentTransactionMessages
+ ±	Redeem Voucher	Pos/Voucher/Redeem/VoucherMessages
+ ±	Repair	Pos/Repair/RepairMessages
C Identify Outdated Mess	sage Resources 📩 Upload Message Set JAR 📩 Upload Message Set Archive	
Jownload Message Re	esources Bundle 👌 Upload To Database 👌 Download Translation Tool	

8 – At the bottom enter the Message ID and Message Text as follows and click on + Add Message:

pplication Transl	ation Maintenance	
🖬 Save 🕺 Cance	L Upload To Database	
ou are editing Message	Set 'Receipt' for Locale 'English (UK)'	
here are new messages	, highlighted in yellow, not currently in the vers	ion stored in the database. Saving this m
·		
Message ID: "WARRA	NTY_PERIOD_MONTH	
Default Text: 'Month'		
Message ID: "WARRA	NTY_PERIOD_MONTHS'	
Default Text: 'Months'		
Message ID: 'WARRA		
Default Text: 'Warranty		
Message ID: 'WARRA Default Text: 'Year'	NTY_PERIOD_YEAR	
Delault Text. Teat		
Message ID: 'WARRA	NTY_PERIOD_YEARS	
Default Text: 'Years'		
Message ID: 'WARRA		
Default Text: "Warranty		
New Message ID:	STORED_TRANSACTION_HEADER	
New Message Text:	STORED	
-		
Add Message		
+ Add Message		

9 - **Click on Save** which will successfully create a new Message for the Message ID that you defined for the Sale Header.

Let us now remove the 2 lines after total that displays the date, time and transaction stored text.

10 – In your Stored Transaction Receipt, **Navigate to the Stored Transaction Body Section** and **disable the "Transaction Stored" element** as follows:

Cancel	nplate44 EN StoredTransaction > *Stored Transaction Body S	lection	
	mBody of the Receipt 'Pos/Print/StoredTransactionTemplate44_E		
Translatable Messages			
cceipt Preview	<b>→</b>		
rder		Element	Enable
	n + /	Basket Ilems List	<b>2</b> S
	□ <b>†</b> ↓ ✓	Promotion Calculation	•
	□ <b>↑</b> ↓ ✓	Total	•
	□ <b>↑</b> ↓ ✓	Tender Items List	•
	■ <b>↑</b> /	Transaction Stored	<b>-</b> - 🖬
		Admin Charge Item At Total	+ Add

Now that we have made all the necessary changes to the Stored Transaction Receipt, click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

Make sure to broadcast the following entities to your POS terminal:

- Message Resource
- Page Definition
- Page Definition Detail
- POS Terminal

If everything is successful, the Stored Transaction Receipt with the customisations will now show in the POS as follows:



The Stored Receipt will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

## **Receipt Return**

This section will guide you through on how customisations can be done for the receipts that get printed when a receipt return is done in the POS. When this is done, there is a separate receipt type called "Customer Signature Slip" which is used to get the signature of the customer when returns are made. The current Standard Receipt and Customer Signature Slip displays receipt returns as follows:



First the customer signature slip is printed and then the standard receipt which shows the refund of the receipt return is printed.

This section will cover each of these receipt types in separate sub-sections.

### Standard Receipt Customisation

This is the Receipt that prints the items that are returned and following is the preview for this:

eceipt Preview		
Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '0001	10004000592112101409516'
Description	R	eceipt Return Receipt Preview
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 5008	
	Refund	
Salesperson:	Hertford Sales	Asst
R JVC LT-40C Article 50	A890 Android TV - 0100	40" £-299.00
TOTAL		-£299.00
Refund Cas Auth User: a	dmin	£299.00
000	1000400059211210	
-	ou for shopping 4:1Hertford Sale	

**Note:** The above preview is the standard receipt after making the changes shown in the section "Addition of the Active Selling Code in the Receipt", which has changed the formatting that the basket items are shown.

In this customisation, the changes we will make are:

- A line that says "Refund" should be added before each basket item.
- The letter that appears at the start of each basket item should be removed.

1 – In the Standard Receipt, Navigate to Receipt Body Section  $\rightarrow$  Basket Items List  $\rightarrow$  Merchandise Item  $\rightarrow$  Merchandise Standard Item Details.

2 – Enable the "Flags" element, Disable the "Return Flag" element and change the column from Flag to Item Detail Line 1 as follows:

Cancel	sceiptTemplate44 EN StandardRece	iot44 > Receipt Body !	Section > Basket Items List > Merchandise Item > *Merchar	ndise Standard Item Details								
			dReceiptTemplate44_EN_StandardReceipt44'.									
nts Translatable N	Messages Related Columns											
eceipt Preview	ē` <b>→</b>											
	1	444										
bbdddddd	000000000000000000000000000000000000000											
rder		Eleme	nt			Enable		Start	End	Column		
							-	2	34	Item Detail Line 1	•	
	n + /	a Fl	aga		-							
	n + /	a   Fli Details			-							
						-	G					
				Enable		-			Column			*
			Line	Enable	5		e	2	Column	¥		*
	11 <b>†</b> ↓		Element		N N N	Start	e			•		*
	n † ↓ n ↓ /		Element b   Buy Back Flag	2		Start 0	e	2	Flag	•		*
			Element b   Buy Back Reg c   Return Plag		3	Start 0	e	2 2	Flag Flag	•		
			Element D Buy Back Reg c   Return Reg d   tem		S	Start 0 2	e	2 2 34	Flag Flag Item Detail Line	▼ 1 ▼		

The receipt preview after making the above changes is now shown as below:

eceipt Preview	Transaction XN	IL Ma	nage Previews
Sample Receipt for Tr	ansaction ID '00	01000400	078220111164617
Description			eturn Receipt Prev
	Enactor Hou Bluecoats Hertford SG14 1PB el: 01992 50		
	Refun		
R JVC LT-40CA89 Article 50010	0 Android T	V 40"	£-299.00
TOTAL		-£2	99.00
Refund Cash U	к		£299.00
	Tax Breakdo	wn	
UK VAT 200	Net £249.17 -:		Gross -£299.00
UK VAT 20% -			

Now we have to change the text R to Return.

3 – Navigate into the "Flags" element and Click on the Displayed Text icon of the "Item Return Flag Label Text" element as follows:

dit Container								
Save S Cancel								
			<u>Merchandise Item</u> > <u>*Merchandise Standard Item Details</u> > MerchandiseItemFlagsColumn					
u are editing Container 'Merchandise	eltemFlagsColumn' of the Receipt 'Pos/Print/Stand	dardReceiptTemplate44_EN_Standa	rdReceip144'.					
Elements Translatable Messa	ages							
Receipt Preview	() →							^
Column			Preview					
Flag			0					
Order		Element			Enable	Start	End	*
1	m +	Item Buyback Flag L	abel Text	Õ	<b>2</b>	0	2	
1	<b>a †</b>	Item Return Flag Lab	lel Text		•	0	2	
		Admin Charge Item	At Total 👻		+ Add			
+ Add Message + Create	e Message 🕂 Create Expression							w

You will notice the Message Translation ID is "ITEM\_RETURN\_FLAG".

4 – Now click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

We have to now change the message of the Message Translation ID "ITEM\_RETURN\_FLAG", which displays the message R, into Return.

6 – Navigate to Application Translations using the Search or the path



7 – In the Application Translation Maintenance, **Filter the Package as Enactor POS** and then **click Ctrl+F on the keyboard** and **search for the "Pos/Print/ReceiptMessages" Message Resource**.

enact	or		Location: Estate to Wind Receipt Managers 1/1 ^ × × 1 pp 2.7.411.338
onact			
Application Translat	ion Maintenance		? н х
Application Package	Enactor POS	•	Hide
Locale	English (UK)		
▼ Apply Filters 🏷 F	Reset Filters $b_{ab}^{T_{ab}}$		
+ 土	Promotion Item Details		Pos/Product/PromotionItemDetailsMessages
+ 土	Promotional Voucher		Pos/PromotionalVoucher/PromotionalVoucher/Messages
+ ±	Queue Status		Pos/Queue/QueueStatusMessages
+ 土	Reason		Pos/Reason/Reason/Messages
∞/≞±	Receipt		Pos/Print/ReceiptMessages
+ 土	Receipt Locale		Pos/ReceiptLocale/ReceiptLocaleMessages
+ 土	Recent Transaction		Pos/Transaction/RecentTransactionMessages
+ ±	Redeem Voucher		Pos/Voucher/Redeem/Voucher/Messages
+ 土	Repair		Pos/Repair/Repair/Resages .
C Identify Outdated Mess	sage Resources 📩 Upload Message Set JAR 📩	Upload Message Set Archive	
🛃 Download Message Re	esources Bundle 📩 Upload To Database 🛃 Down	nload Translation Tool	

8 – Click Ctrl+F on the keyboard again and search for the "ITEM\_RETURN\_FLAG", enter the text "Return" in the field of that Message ID and click on Save as follows:

enactor	
Application Translation Maintenance	? II Х
🖬 Save 🕴 Cancel 🕹 Upload To Database	
You and offling Message Set Receipt for Locale English (UK)	
There are new messages, highlighted in yellow, not currently in the version stored in the database. Saving this message resource will add these messages to the stored version.	
3	* #
Message ID: ITEM_GIFT_RECEIPT_HEADER	
Default Text: 'Gift Receipt'	
Gift Receipt	k
Message ID: 'ITEM_ORIGINAL_UNIT_PRICE'	
Default Text: 'Original Price'	
	4
Mossage ID: ITEM_ORIGINAL_VALUE	
Default Text: Original Price	
Mossage ID: ITEM RETURN FLAC Default Toxt: IR	
Refund 2	
	h.
Message ID: ITEM_SAVING	
Default Text: 'Item Saving'	
	<i>h</i>
Message ID ITEM_SELECT_FLAG	
Default Text 1S	
	4
Message ID: TTEM_SPLIT_NAME	
Default Text: ITEM	
ITEM	· ·

You can **select your Receipt again and preview** it before broadcasting and using this new customised Receipt in the POS.

Close			
eceipt Preview	Transaction XML	Man	age Previews
Sample Receipt for	Transaction ID '000	10004000	782201111646 <b>1</b> 73
Description	F	Receipt Re	turn Receipt Previ
	Bluecoats Hertford SG14 1PB Tel: 01992 5008		
	Refund		
Refund JVC LT-40CA Article 500	890 Android TV 100		£-299.00
TOTAL		-£29	9.00
	UK		£299.00
Refund Cash			
	Tax Breakdown Net -£249.17 -£4	Tax	Gross -£299.00
UK VAT 20%	Net	Tax 49.83	-£299.00

If everything is successful, the customised Receipt with the Return customisations will now show in the POS as follows:



The Return will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

### Customer Signature Slip Customisation

This is a separate receipt that is printed before the standard receipt, where the purpose is to receive the customer details and the signature at the point of the return transaction. The Customer Signature Slip is a receipt that is of a different receipt type and this new receipt must be created and configured in the POS Terminal as well. Let us first create this new receipt.

### 1 – Navigate to the Receipt Maintenance and click on + New Receipt Document.

### 2 – Set the appropriate values for the new Customer Signature Slip as follows:

New Receipt	
Please enter the following details for the new Rec	ceipt Document record
Туре	Customer Signature Slip
Receipt Document Id	EN_CustomerSignSlip
Original Receipt Document	Pos/Print/CustomerSignatureSlipTemplate44
← Back ← Create	

#### 3 – Set an appropriate Receipt Name and click on Save.

Edit Receipt		
Save Cancel Receive > Pos/Print/CustomerSignatureSlipTemplate44_EN You are editing Receipt 'Pos/Print/CustomerSignatureSlipTemplate		
Receipt Sections Receipt Columns €		
Receipt Name Enactor Custom Default Message Resource Pos/Print/Receipt		
	Section	Enable
<b>↓</b> <i>×</i>	Receipt Preparation	
<b>↑</b> ↓ <i>×</i>	Customer Signature Slip Preparation	
↑↓ /	Customer Signature Slip Header Section	
↑↓ /	Customer Signature Slip Body Section	
<b>↑</b> ↓ ∠	Customer Signature Slip Entry Section	
<b>†</b> 🖌	Customer Signature Slip Trailer Section	

Now let us configure the POS Terminal to use this Receipt to print the Customer Signature Slip.

4 – Navigate to the POS Terminal Maintenance using the Search or the path:



5 – Click on the Edit icon of the POS Terminal that the Customer Signature Slip is to be changed. Go to the tab Printing  $\rightarrow$  Sundry and in the drop-down for Customer Signature Slip, select Enactor Customer Signature Slip as follows:

	Cancel	late 'RETAIL_	FIXED_POS_1	'EMPLATE'												
eral	Peripherals	Printing	Day Start	Day End	User Interfac	e Tax	Online Auth	Loyalty	Groups	External	Tendering					
neral	Receipt Local	es Caro	s Invent	ory Sundry	Flags	Email	Reports									
lection S	Blip		Collect	ion Slip 48 Col		•									Fixed	•
ection F	Request Slip		Collect	ion Request Slip 4	18 Col	٣									Fixed	٠
ration S	ervice Slip		Alterati	on Service Slip 48	Col	*									Fixed	•
alty Enq	quiry Slip		Loyalty	Enquiry Slip 48 C	col	•									Fixed	•
tomer S	Signature Slip		Enacto	r Customer Signal	ture Slip	٠									Fixed	•
ployee S	Signature Slip		Employ	ee Signature Slip	48 Col	٠									Fixed	•
duct Wa	istage Receipt		Produc	t Wastage 48 Col		•									Fixed	•
nown Ite	em Sale Slip		Unknor	vn Item Sale Slip	48 Col	٠									Fixed	•
t Void Ta	ax Refund Reques	st	Standa	rd Receipt 48 Col		٠									Fixed	•
ince Re	port		Balanc	e Report 44 Col		•									Fixed	•
sh Mana	gement Slip		Norma	Receipt 44 Col											Fixed	•

**Save and broadcast the following entities** which will successfully set up your new Customer Signature Slip to be printed in your POS Terminal printer:

- POS Terminal
- Page Definition
- Page Definition Detail

Following is the Receipt Preview in the Receipt Maintenance for the Customer Signature Slip that was created:

Receipt Preview		
S Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	r Transaction ID '00010	004000592112101409516'
Description	Red	ceipt Return Receipt Preview
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 500882 <b>Refund</b>	1
Salesperson:	Hertford Sales /	Asst
R JVC LT-40C	A890 Android TV 40	0" -£299.00
TOTAL	-	£299.00
Refund Cas	h UK	£299.00
	ignature	
10/12/2021 1	4:1Hertford Sales	0001 0004 0059

In this customisation, we will replace the customer signature line that is shown in the above preview by adding the following 3 lines:

- Have a title as Customer.
- Customer Name
- Customer Signature

To do this, **Navigate to Customer Signature Slip Entry Section** and disable the "Customer Signature Compact" element and enable the "Customer Signature Expanded" element as follows:

Pos/Print/CustomerSignatureSlipTemp	slate44 EN CustomerSignSlip > *Customer	Signature Slip Entry Section	
	of the Receipt 'Pos/Print/CustomerSignature'		
nts Translatable Messages			
eceipt Preview	] →		
Drder		Element	Enable
	n +/	Customer Signature Compact	
	• 1 /	Customer Signature Expanded	☑ 🖬
		Admin Charge Item At Total	+ Add

Now that we have made all the necessary changes to the Customer Signature Slip, click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

You can select your Receipt again and preview it before broadcasting and using this new customised Receipt in the POS.

Close		
Receipt Preview	Transaction XML	Manage Previews
Sample Receipt fo	or Transaction ID '00010	00400059211210140951
Description	Red	ceipt Return Receipt Prev
	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 500883	L
	Refund	
Salesperson:	Hertford Sales /	Asst
R JVC LT-400	A890 Android TV 40	0" -£299.00
TOTAL	-	£299.00
Refund Cas	h UK	£299.00
Custom	er	
Customer r	ame	
Customer s	ignature	
10/12/2021 1		

If everything is successful, the Customer Signature Slip Receipt with customisations will now show in the POS as follows:

Enactor House	
Bluecoats	
Hertford	
SG14 1PB	
Tel: 01992 5008	81
Refund	
Salesperson: Hertford Sales	Asst
R JVC LT-40CA890 Android TV	40" -£299.00
TOTAL	-£299.00
Refund Cash UK	£299.00
Customer	
Customer name	
Customer signature	
10/12/21 14:09 Hertford Sale	s 0001 0004 0059

The Customer Signature Slip Receipt appears here as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

## Cash Management Receipts

This section will guide you through on how customisations can be done for the receipts that get printed when Cash Management transactions are carried out in the POS. For Cash Management, there are 3 different types of receipts and based on the cash management function that is carried out, each of these receipts are printed in the printer. Following are the 3 cash management receipt types:

- Cash Management Normal Receipt.
- Cash Management Balance Report.
- Cash Management Session Summary.

Each of these receipts have to be created in the Receipt Maintenance and configured in the POS Terminal as well.

In this section we would walkthrough on how the Cash Management Normal Receipt Type can be created and configured.

Let us first create this new Cash Management Normal Receipt.

### 1 – Navigate to the Receipt Maintenance and click on + New Receipt Document.

### 2 – Set the appropriate values for the new Cash Management Normal Receipt as follows:

New Receipt	
Please enter the following details for the new Red	eipt Document record
Туре	Cash Management Normal Receipt 🔹
Receipt Document Id	EN_CMNR
Original Receipt Document	Pos/CashManagement/CashManagementReceiptTemplate44
- Back - Create	

3 – Set an appropriate Receipt Name and click on Save.

Edit	lit Receipt							
		agementReceiptTemplate44_EN_CMNR tl/CashManagementReceiptTemplate44_EN_CMNR'.						
TOU AI	e editing Receipt Pos/Cashimanagenie	ur dasminariagement receipt template44_EN_CMINK .						
Re	ceipt Sections Receipt Columns							
	Receipt Preview	→						
	Receipt Name	Enactor Cash Management Normal Receipt						
	Default Message Resource	Pos/CashManagement/CashManagementMessage:						
		Section	Enable					
	<b>↓</b> <i>✓</i>	Cash Management Receipt Header Section						
	<b>↑</b> ↓ ∠	Cash Management Receipt Body Section						
	<b>†</b> 🖌	Cash Management Receipt Footer Section						

## Now let us configure the POS Terminal to use this Receipt to print the Cash Management Normal Receipt.

4 – Navigate to the POS Terminal Maintenance using the Search or the path:



5 – Click on the **Edit icon of the POS Terminal** that the Customer Signature Slip is to be changed. **Go to the tab Printing** → **Sundry** and in the **drop-down for Cash Management Slip**, select **Enactor Cash Management Normal Receipt** as follows:

POS Terminal Maintenance				
Save Cancel You are editing POS terminal for device ID 'pos3@	0001.enactor' at store 'Enactor Store'			
General Peripherals Printing	Day Start Day End User Interface T	Fax Online Auth Loyalty Grou	ps External Attributes Tendering	
General Receipt Locales Cards	Inventory Sundry Flags Email	Reports		
Loyalty Enquiry Slip		*		
Customer Signature Slip	Customer Signature Slip 44 Col	¥		
Employee Signature Slip	-	•		
Product Wastage Receipt		•		
Unknown item Sale Slip	-	•		
Post Void Tax Refund Request		•		
Balance Report		•		
Cash Management Slip	Enactor Cash Management Normal Receipt	*		
Session Summary	Session Summary 44 Col	*		
Product Return Slip		*		
Product Notes	-	•		
Page Printer Product Notes		•		
Currency Conversion Quote Slip		•		
Manash. PE.		-		

Note: To configure the other 2 cash management receipt types, i.e., **Cash Management** Balance Report and **Cash Management Session Summary**, select the appropriate receipts from the dropdowns for the fields **Balance Report** and **Session Summary** respectively, in the above shown **Printing** → **Sundry Tab of the POS Terminal**.

**Save and broadcast the following entities** which will successfully set up your new Transaction Stored Receipt to be printed in your POS Terminal printer:

- POS Terminal
- Page Definition
- Page Definition Detail

The Cash Management Normal Receipt displays in the POS Terminal as follows:

		Terminal	Float				
		Terminal	. 787				
Cash					£10,	.00	
Cash					£0.	.00	
04/01/22	13:42	1		1	787	32	
~~~~~~~		~~~~~~~~	~~~~~~				~~~

In this customisation, we will change the content of the receipt and display it in the following order:

- Add the company logo to the header of the Cash Management Receipts.
- Display reasons for all Cash Managements Functions such as terminal float and pickup.

**Note:** Receipt Preview cannot be used to validate the customisations. This is because cash management transactions are not recorded in the retail transaction archive and cannot be added as a preview. A broadcast needs to be sent to the POS terminal for this receipt and then this receipt can be printed on a physical printer in order to validate the customisations made.

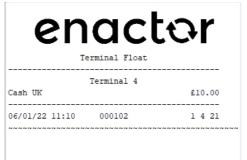
Let us get the Company Logo to appear in the Header in each of the 3 Cash Management Receipts. We will first get the Company Logo to appear in the Header of the Cash Management Normal Receipt.

1 – In the Receipt Maintenance, **navigate to the Cash Management Normal Receipt** which was created and configured to your POS Terminal.

2 – **Navigate into the Cash Management Receipt Header Section** and then enable the Header Logo as follows:

Edit Container				? 11 >
	<u>ulterrolatet 4. EN. CMWP</u> > "Gash Management Receipt Header Sec Receipt PosiCashManagementCashManagementReceiptTemplate44_E			
Elements Translatable Messages				
Receipt Preview				*
				w
Order		Element	Enable	*
1	n + /	Header Logo		5
2	□ <b>↑</b> ↓ ✓	Cash Management Training Mode Header		5
3	□ <b>↑</b> ↓ ✓	Cash Management Voided Header		5
4	0 <b>†</b> ‡ Z	Cash Management Transaction Header		Eí

Following is the Receipt after the Header Logo has been enabled:



Note: To add the Company Logo to the other 2 cash management receipt types, i.e., Cash Management Balance Report and Cash Management Session Summary, navigate into the Cash Management Receipt Header Section of the appropriate receipt and then enable the Header Logo as shown above in the second point. This would then enable the Company Logo for all cash management transactions.

Now we need to display reasons for all Cash Managements Functions such as terminal float and pickup. The current cash management receipt configuration shows the reasons only for income and expence transactions as shown below:

enc	e			ər		
	minal 4 Store Income	£100.00		-	erminal 4 Store Expence	
06/01/22 11:11 0	00102	1 4 22	Cash  06/01/22	11:13	000102	£25.00

The reasons are not displayed for other cash management functions such as float and pickup and we need to configure the receipt to display them.

**Note:** Please make sure that you have reasons already configured for Terminal Float and Terminal Pickup reason types. Only if these are already configured will the below steps display the reasons in the Cash Management Receipts.

3 – In the Receipt Maintenance, **navigate to the Cash Management Normal Receipt** which was created and configured to your POS Terminal.

4 – Navigate into the Cash Management Receipt Header Section and then click on the visibility expression icon of the "Reason" element as follows:

Contair	ner			
t > <u>Pos</u> /		ManagamentTeppinTempiate44_EN_CMMT > Cash Management Receipt Needer Section mentHeader of the Receipt Pos/CashManagement/CashManagementReceiptTemplate44_EN_CMMR.		
ments	Translatable Messag	203		
Receipt	Preview	*		
Order		Esmot	Enable	
1	n + ×	Header Logo		-
2	= <b>†</b> ↓ /	Cash Management Training Mode Header		5
3	= <b>†</b> + /	Cash Management Voided Header		5
4	= <b>†</b> ↓ /	Cash Management Transaction Header		5
5	= <b>†</b> ↓ ≠	Cash Management Owner	•	S
6	■ <b>↑</b> ↓ ≠	Cash Management Ledger in		Ś
7	■ <b>†</b> ↓ ≠	Cash Management Ledger Out		5
8	■ <b>↑</b> ↓ ✓	Cash Management Docket		
9	■ ↑ ↓ ✓	Reason	8	3
10	■ <b>†</b> ↓ ≠	Cash Management Reference	8	5
11	■ <b>↑</b> ↓ ≠	Cash Management Banking Slip Reference		-
12	0 1 4 /	Cash Management Banking Bag Reference	0	5

5 – Click on the Edit button of the popup that appears.

6 – In the Applicability Expression field on the left panel, you will notice the following expression:

#{(cMTransaction.transactionType == 'TerminalExpense' || cMTransaction.transactionType == 'TerminalIncome') && notEmpty(cMTransaction.reasonKey.reasonId)}

You have to remove the expression that checks if the cash management transaction type is terminal expense and terminal income, and leave only the last part of that expression that checks if a Reason ID exists as follows:

Edit Visibility Criteria			? II X
Save 🐼 Cancel			
	CashManagementReceiptTemplate44_EN_CMNR > Sub Section > Cash Management Receipt Header Section > Visibility >	???ReasonFormatElement???	
You are editing the visibility criteria f	for element '164144843376269_formatElement'.		
Current		Template	
Visibility			Original template values displayed below
Visible	2	Visibility	
1000			
Visibility Expression	C	Visibility Expression	•
Applicability	li li	Applicability	m
Аррисалику			
	#(notEmpty(ch/Transaction.reasonKey.reasonKey)	Applicability Expression	#((cMTransaction transactionType == 'TerminalExpense'    cMTransaction transactionType == 'TerminalIncome') &&
Applicability Expression			notEmpty(cMTransaction reasonKey reasonId)}
	Č	Applicable Class	+
Applicable Class			+
Applicable Entity	Ċ	Applicable Entity	

Now that we have made all the necessary changes to the Cash Management Normal Receipt, click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

After broadcasting, if everything is successful, the Cash Management Normal Receipt with customisations will now show in the POS as follows for Terminal Float and Terminal Pickup transactions:

enact	ər	enact	or
Terminal Float		Terminal Pickup	
Terminal 4 Reason: Terminal Float		Terminal 4 Reason: Terminal Pickup	
Cash UK	£100.00	Cash UK	£125.00
06/01/22 11:32 000102	1 4 25		1 4 35

The Cash Management Normal Receipt will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

## Warranty Receipts

This section will guide you through on how customisations can be done for the receipts that get printed when products with warranty are sold in the POS.

The Warranty Receipt is of a different receipt type and this new receipt must be created and configured in the POS Terminal as well.

Let us first create this new receipt.

1 – Navigate to the Receipt Maintenance and click on + New Receipt Document.

2 – Set the appropriate values for the new Warranty Receipt as follows:

New Receipt	
Please enter the following details for the new Receipt D	ocument record
Туре	Warranty Slip 👻
Receipt Document Id	EN_WarrantyReceipt
Original Receipt Document	Pos/Print/WarrantySlipTemplate44
- Back - Create	

3 – Set an appropriate Receipt Name and click on Save.

Edit	dit Receipt					
Rec	Save Cancel pt > Pos/Print/WarrantySlipTemplate te editing Receipt 'Pos/Print/WarrantySli		s.			
Re	ceipt Sections Receipt Columns					
	Receipt Preview					
[	Receipt Name	Enactor Warranty Receipt				
	Default Message Resource	Pos/Print/ReceiptMessages				
			Section	Enable		
	<b>↓</b> ≠		Logo			
	<b>↑</b> ↓ <i>×</i>		Store Address			
	<b>↑</b> ↓ <i>×</i>		Training Mode Header			
	1 <b>+</b> Z		Warranty Slip Header			
	1 ¥ Z		Separator			
	<b>↑</b> ↓ <i>×</i>		Warranty Item Details			
	<b>↑</b> ↓ <i>×</i>		Separator			
	<b>†</b> 2		Receipt Footer Section			

Now let us configure the POS Terminal to use this Receipt to print the Warranty Receipt. 4 – Navigate to the POS Terminal Maintenance using the Search or the path:



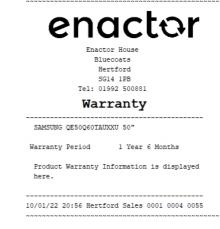
5 – Click on the Edit icon of the POS Terminal that the Warranty Receipt is to be changed. Go to the tab Printing → Sundry and in the drop-down for Warranty Slip, select Enactor Warranty Receipt as follows:

editing POS terminal template 'RETAIL_I	FIXED_POS_TEMPLATE		
ral Peripherals Printing	Day Start Day End User Interface	c Online Auth Loyality Groups External Tendering	
eral Receipt Locales Card	is Inventory Sundry Flags Ema	Reports	
omer Signature Slip	Customer Signature Slip 48 Col	×	Fixed
loyee Signature Slip	Employee Signature Slip 48 Col	×	Fixed
uct Wastage Receipt	Product Wastage 48 Col	×	Fixed
own Item Sale Slip	Unknown Item Sale Slip 48 Col	×	Fixed
foid Tax Refund Request	Standard Receipt 48 Col	×	Fixed
e Report	Balance Report 44 Col	×	Fixed
Management Slip	Enactor CM Normal Receipt	×	Fixed
in Summary	Session Summary 44 Col	×	Fixed
ct Return Slip	Product Return Slip 48 Col	×	Fixed
ct Notes		×	Fixed •
Printer Product Notes		•	Fixed
ncy Conversion Quote Slip	DCC Quote Slip 48 Col	×	Fixed
ranty Slip	Enactor Warranty Receipt	·	Fixed

**Save and broadcast the following entities** which will successfully set up your new Transaction Stored Receipt to be printed in your POS Terminal printer:

- POS Terminal
- Page Definition
- Page Definition Detail

The Warranty Receipt displays in the POS Terminal as follows:



In this customisation, we will change the content of the receipt and display it in the following order:

- The warranty header should be wrapped in between dotted lines.
- Add "[Quantity] @ [Active Selling Code/Product ID]" after the product description line.

**Note:** Receipt Preview cannot be used to validate the customisations. This is because stored transactions are not recorded in the retail transaction archive and cannot be added as a preview. A broadcast needs to be sent to the POS terminal for this receipt and then this receipt can be printed on a physical printer in order to validate the customisations made.

Let us first get the warranty header to appear inside the dotted lines.

1 – In the Receipt Maintenance, **navigate to the Warranty Receipt** which was created and configured to your POS Terminal.

2 – Navigate into the Warranty Slip Header Section.

3 – Select the "Seperator" element from the drop-down and click on the + Add button.

4 – **Move the "Seperator" element to the first row**, above the "Warranty Slip Header Column" element, which would result as follows:

Edit Containe								
	nt/Warranty/SlipTempl	<u>asteri EN Varnany Sip</u> > Warranty Sip Header Jeader d'ha Receipt Pes Print/Varnant/SipTemplaterid_EN_Warrant/Sipt						
Elements	Translatable Messag	es Related Columns						
Receipt Pre	eview	@ →						^
Order 1 2	[separatorsepa	татот кралитот каралитатот кралита] акадот кралитатот каралитатот кралита] акадот кралитатот кралитататот кралитатата (предокрадно предокрадно предокрадно предокрадно предокрадно предокр						
Order		Element	Enable		Start	End	Column	*
1	n +/	Separator Line		S			]	
2	• † /	a   Warranty Slip Header Column		S	0	44	Full Width (Centre)	
		Admin Charge Item At Total	+ Add					
+ Add Me	ssage 🕂 Create I	Message 🛉 Create Expression						~

Now let us add the "[Quantity] @ [Active Selling Code/Product ID]" after the product description line.

5 - Click on Save and navigate to the root of the Receipt and now navigate to the Warranty Item Details section.

	ner								
ave	S Cancel								
		<u>late44_EN_WarrantySig</u> > Warranty Item Details Details' of the Receipt 'PosiPrint/WarrantySilpTemplate44_EN_WarrantySilp'.							
nents	Translatable Messag								
Receipt	Preview	ē <b>→</b>							A
Order 1		+2+3444							
2 4		cccc ddddddddddddddddddddddddddd							
6	ecceccecce	***************************************							,
Order		Element		Enable		Start	End	Column	
1	1.47	a   Warranty Description Column		2	S	2	44	Information Description 1	
1	- •	a   Warranty Description Column b   Warranty Article Column		8	1 1	2		Information Description 1 👻	
1 2 7	- •			-			44		
1 2 7		b   Warranty Article Column			Ľí		44		
1 2 7	<u>■</u> † ↓ ∕ ■ † ↓	b   Warranty Article Column Warranty Description Spacing Line	Enable	0	<b>1</b>		44		
1 2 7 4	<u>■</u> † ↓ ∕ ■ † ↓	E   Warnedy Article Column     Varmady Description Spacing Line     Varmady Period Line	Enable 2	0	1 1 1 1	2	44	Information Description 1	
1 2 7 4		E   Warnerly Article Column     Varmarky Description Spacing Line     Varmarky Period Line     Element			Start	2 End	44 44 Column	Information Description 1 •	
1 2 7 4		b   Warranty Article Column Warranty Description Spacing Line Warranty Period Line Element c   Warranty Period Title Label Column	۵		Start 0	2 End 17	44 44 Column Information	Information Description 1	

Now that we have made all the necessary changes to the Warranty Receipt, click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

After broadcasting, if everything is successful, the Warranty Receipt with customisations will now show in the POS as follows for when a product with Warranty is sold:

Enable the "Marranty Article Col 



The Warranty Receipt will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

## **Gift Transaction Receipts**

This section will guide you through on how customisations can be done for the receipts that get printed when a Gift Receipt is selected to be printed in the POS.

The Gift Transaction Receipt is of a different receipt type and this new receipt must be created and configured in the POS Terminal as well.

Let us first create this new receipt.

1 – Navigate to the Receipt Maintenance and click on + New Receipt Document.

2 – Set the appropriate values for the new Gift Transaction Receipt as follows:

New Receipt	
Please enter the following details for the new F	Receipt Document record
Туре	Gift Transaction Receipt
Receipt Document Id	EN_GiftTransaction
Original Receipt Document	Pos/Print/GiftReceiptTransactionTemplate44
← Back ← Create	
3 – Set an appropriate Receipt Name and o	click on Save.

Edit Receipt		? II X
Respire Pos/Print/GiftReceiptTransa	ctionTemplate44_EN_GiftTransaction	
	eiptTransactionTemplate44_EN_GiftTransaction'.	
Receipt Sections Receipt Colum	ans	
Receipt Preview		Ĩ
Receipt Name Default Message Resource	Enactor Gilt Transaction Receipt Pos/Print/ReceiptMessages	
Delaut message resource	Section	Enable
+ ×	Gift Transaction Receipt Header Section	8
++ /	Gift Transaction Receipt Body Section	۵
±+×	Gift Receipt Barcode Section	8
t /	Gift Receipt Footer Section	2

Now let us configure the POS Terminal to use this Receipt to print the Gift Transaction Receipt.

4 – Navigate to the POS Terminal Maintenance using the Search or the path:



5 – Click on the **Edit icon of the POS Terminal** that the Gift Transaction Receipt is to be changed. **Go to the tab Printing** → **General** and in the **drop-down for Gift Receipt per Transaction**, select **Enactor Gift Transaction Receipt** as follows:

Fierminal Template Maintenan	e	
ave Cancel	XED_POS_TEMPLATE	
eral Peripherals Printing	Dey Start Dey End User Interface Tax Online Auth Loyalty Groups External Tendering	
neral Receipt Locales Card	Inventory Sundry Flags Email Reports	
mary Receipt	Enactor Standard Receipt	Fixed •
e Printer Primary Receipt	· •	Fixed •
bined Card Voucher/Receipt	Combined Receipt & Card Voucher 48	Fixed •
tional Receipt 1	Standard Receipt 48 Col	Fixed •
tional Receipt 2	Standard Receipt 48 Col	Fixed •
Receipt per Item	Gift Item Receipt 46 Col 💌	Fixed •
Receipt per Transaction	Enador Git Transaction Receipt	Fixed •
saction Stored Receipt	Stored Transaction 48 Col 💌	Fixed •
Sale Receipt	Use Default Receipt	Fixed •
t Void Receipt	Standard Receipt 48 Col 💌	Fixed •
tail Quote Receipt	Standard Receipt 48 Col 💌	Fixed <b>v</b>

**Save and broadcast the following entities** which will successfully set up your new Transaction Stored Receipt to be printed in your POS Terminal printer:

- POS Terminal
- Page Definition
- Page Definition Detail

The Gift Transaction Receipt displays in the POS Terminal as follows:



You can notice that the price of the product is shown in an encoded alphabet value. In this customisation we will hide that value altogether and leave the rest of the details in the Gift Transaction Receipt.

**Note:** Receipt Preview cannot be used to validate the customisations. This is because stored transactions are not recorded in the retail transaction archive and cannot be added as a preview. A broadcast needs to be sent to the POS terminal for this receipt and then this receipt can be printed on a physical printer in order to validate the customisations made.

1 – In the Receipt Maintenance for this new Gift Transaction Receipt, navigate toGiftTransaction Receipt Body Section > Gift Receipt Item List > Gift Receipt Item.Gift Receipt Item.

ve 😣 Car	ncel												
		GiftTransaction > Gift Transaction Receipt	Pody Section > Gift	Pacaint Item List > *Gift P	acaint Itam								
		s/Print/GiftReceiptTransactionTemplate44_Ef		House - One has	ecopt nom								
ents Tra	Inslatable Messages Related Co	umns											
Receipt Previe	ew 💽 🔿												
Order 0	aaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaaa												
Order	Element		Enable	Start			End			Column			
Cruci -	Linners		Lindore	oun			Ling			Column			
	Line		S										
		Element			Enable		Start	End	Column			*	
1	n + /	a Item Description				-	2	34	Item Detail Lin	ie 1	•		
	<b>• • /</b>	b Item Value				-	30	44	Item Value		*		
						_							
		Admin Charge Item At To			+ Add							-	
		e Item At Total	▼ + Add										

2 – Disable the "Item Value" element as follows:

Now that we have made all the necessary changes to the Gift Transaction Receipt, click on Save and navigate to the root of the Receipt and save all changes to this Receipt.

If everything is successful, the Gift Transaction Receipt with the customisations will now show in the POS as follows:



The Gift Transaction Receipt will be displayed in the format as required and hence it can be seen that the Receipt has been successfully customised and printed on the physical printer.

## Location based Header & Footer customisations for Receipts

This section will guide you on making customisations to the header and footer sections of the receipts based on each location. These configurations are done using the Location Maintenance function.

1 – Navigate to the Location Maintenance using the Search or the path:



2 – Select the **Edit** option on the desired **location** to which the receipt configurations are to be made.

				н
tegion	- •			
ocation Type	- · · · · ·			
ocation ID	Starts With 💌			
ame	Starts With			
Apply Filters	C Reset Filters			
	Location ID	Location Type	Name	
* 🖌 🔁 🖻	estatemanager	Office	Estate Manager	
* 🖊 🗅 🖻	0001	Store	UK Hertford	
* / 🗅 🖻	0003	Store	UK Oxford Street	
** / Pa 🖻	0100	Warehouse	UK Warehouse	
∞ / ₽ m	0101	Warehouse	UK Web Warehouse	
00 / 🗅 🖻	1001	Store	US Atlanta	
∞ / ₽ m	1003	Store	US New York	
	Page Size 10 C			

3 – **Navigate to the Address tab** of the location. There are 2 sub-tabs here namely, Address and Contact Details. Enter the Address details and Contact Details as shown below:

LUUG		annenance											
	Save Save												
You ar	u are editing store ID: 0001, based upon template: UK Store Template												
Ge	eneral	Address	Purging	Day End	Email	Nearest Stores	Cash Management	Receipt	Display	MM Groups	MM Group Price	Attributes	Collection Points
Γ	Address	Contact D	etails										
c	Organisati	on		Ena	ctor								
s	Street 1			Ena	ctor House								
s	Street 2			Blue	ecoats								
s	Street 3												
т	Town			Hert	lford								
c	County												
F	Postcode			S	G14 1PB		<i>0</i> 0						
C	Country			Uni	ited Kingdom	•							

Save Cancel   You are editing store ID: 0001, based upon template: UK Store Template:   Ceneral Address   Purging   Day End Email   Nearest Stores   Cash Management Receipt   Display   MM Group MM Group Price   Attributes   Collection Points   Prone 1   Offgez   Prone 2   Fax   Fax   Email   Imo@enactor.co.uk	Location	ocation Maintenance												
General Address Purging Day End Email Nearest Stores Cash Management Receipt Display MM Groups MM Group Price Attributes Collection Points   Address Contact Details   Phone 1   01992 500881   Phone 2   Fax	🔒 Save	Save S Cancel												
Address     Contact Details       Phone 1     01992 500881       Phone 2     Image: Contact Details       Fax     Image: Contact Details	You are editi	J are editing store ID: 0001, based upon template: UK Store Template												
Phone 1     01992 500881       Phone 2     Image: Comparison of the second of the sec	General	Address	Purging	Day End	Email	Nearest Stores	Cash Management	Receipt	Display	MM Groups	MM Group Price	Attributes	Collection Points	
Phone 2 Fax	Addres	s Contact De	etails											
Phone 2 Fax														
Fax	Phone	1		0199	92 500881									
Fax	Phone	2												
Email info@enactor.co.uk	Fax													
	Email			info(	@enactor.co.u	k								

The following image shows how each of the fields of the above Address tab is displayed in the Receipt:

е	Enactor House Bluecoats Hertford SG14 1PB Tel: 01992 500881	or
	Sale	
JVC LT-40C	A890 Android TV 40"	299.00
TOTAL Cash UK	£2	2 <b>99.00</b> -£299.00
	Tax Breakdown Net Tax £249.17 £49.83 ve earned 299 points	Gross £299.00
	001000400143220330071	0234
30/03/22 07:	ou for shopping at Ena 10 Hertford Sales 0003	1 0004 0143
e	nact	or

4 – **Navigate to the Receipt tab** of the location. This is where the Receipt Header Lines, Receipt Footer Lines, Receipt Header Logo and Receipt Footer Logo are configured.

Location M	Location Maintenance											
	Save Save Cancel											
General	Address	Purging	Day End	Email	Nearest Stores	Cash Management	Receipt	Display	MM Groups	MM Group Price	Attributes	Collection Points
			Welco	me to Enacto	,							
Receipt Hea	ader Lines		Welco	THE TO ENACIO	,					1		
Header Line	es Centred											
Receipt Tra	iler Lines		Thank	you for shop	ping at Enactor					2		
Trailer Lines	S Centred											
Receipt Hea	ader Logo		Enac	tor	•	_						
Edit Image	1 Edit Image		er	nact	or	3						
Receipt Tra	iler Logo		Enac	tor	•							
Edit Image	📩 Edit Image		er	nact	or	4						

The following image how each of the above fields of the Receipts tab is displayed in the Receipt:



The configurations made in the Image Maintenace produce the images available for selection in the dropdown for the Receipt Header Logo and Receipt Footer Logo.

5 – To add an image, navigate to the **Image Maintenance** using the Search or the path:



### 6 – Select **Upload a New Image** on the Image Maintenance page.

age ID	Starts With			1
itegory	· •			
scription	Starts With			
Apply Filters	<b>)</b> Reset Filters $b_{av}^{v_{p_a}}$			
	Image ID	Category	Description	
* / 🗅 🖬		PRODUCT	3d Floral Crochet La	
∞ / ⊡ ∎	26_1ITVHC7_T	PRODUCT	3d Floral Crochet La	
∞ / ⊵ ∎	26_1ITVHC7	PRODUCT	3d Floral Crochet La	
∞ / D 🗈	27_1ITVHC7	PRODUCT	3d Floral Crochet La	
et 🖌 🕑 🖻	28_1ITVHC7	PRODUCT	3d Floral Crochet La	
∞ / D ∎	74675000	PRODUCT	74675000	
∞ / ⊵ ∎	74675001	PRODUCT	74675001	
∞ / D ∎	74675002	PRODUCT	74675002	
∞ / D i	74675003	PRODUCT	74675003	
∞ / D ∎	74675005	PRODUCT	74675005	

## Page 1 of 115 Page Size 10 C + Upload a new Image + Buik Upload

7 – Select the **Category** as **Receipt Logos**, enter an **Image ID** for the new Receipt Logo image and click on **Create**.

Image Maintenance											
Please select the category and ente	r an ID for the new image:										
Category	Receipt Logos	•									
Image ID	ENACTOR_SMALL_LOGO										
← Back + Create											

8 – Enter a suitable **description** for this image and click on the **Upload Image** button as shown below:

Image Maintenance		
Save Cancel You are editing Image ID 'ENACTOR_SMALL_LOGO' in (	Cotogon (Bossint Logor)	
	Calegoly Receipt Logos	
General		
Description*	Enactor Small Logo	
Original Filename		
Size		
Upload Image	1 Upload Image 2	
* Denotes Mandatory		
Denotes Mandatory		

Note: The following sizes can be maintained,

- Normal logo: 300 x 58 pixels
- Small logo: 150 x 29 pixels

Make sure to maintain a ratio of 5:1 when uploading any new image.

Please find the normal and small logo size samples below:



9 – Click on **Choose File** to select the desired image to upload. Once selected, click on the **Upload button** as shown below:

Image Maintenance		
+ Back		
You are editing Image ID 'ENACTOR_SMALL_LOO	GO' in Category 'Receipt Logos'	
General		
Please select an image file and press Upload		
Image Filename	Choose File Enactor-Small.jpg	1
Upload	t Upload 2	

### A successfully uploaded image will be displayed as shown below:

Image Maintenance		
Save Cancel You are editing Image ID 'ENACTOR_SMALL.	LOGO' in Category 'Receipt Logos'	
General		
General		
Description*	Enactor Small	
Original Filename	Enactor-Small.jpg	
Size	3072	
Upload Image	1 Upload Image	
		enactor
* Denotes Mandatory		

### 10 – Select Save

Navigate back to the Location Maintenance and you will now be able to select the newly uploaded image from the Receipt Header Logo and Receipt Footer Logo dropdown menus in the **Location Maintenance- Receipt Tab** as shown below:

Location Mainte	enance											? II X
Save 😣 Ca You are editing store I	ancel ID: 0001, based upon	template: UK St	ore Template									
General Add	Idress Purging	Day End	Email	Nearest Stores	Cash Management	Receipt	Display	MM Groups	MM Group Price	Attributes	Collection Points	
												Use Template Value
		Weld	come to Enact	tor								
Receipt Header Lin	ines											
								h				
Header Lines Cent	itred											
		Thar	nk you for sho	pping at Enactor								
Receipt Trailer Line	165											
Trailer Lines Centre	red							h				
Receipt Header Lo	ogo	Ena		•								U
Edit Image 📩 Edi	dit Image	e	nact	or								
Receipt Trailer Log	go	Ena	ictor	•								
Edit Image 📩 Edi	dit Image	Enac	tor tor Small									
		-										

11 – Select **Save** and **broadcast t**he following entities which will successfully set up your new location-based header and footer customisations to be printed in your POS Terminal printer:

- Location
- Images

The Standard Receipt with the added customisations will be displayed in the POS Terminal as shown below:



Notice that the logo of the footer is using the Enactor Small image that was uploaded and customised. Hence, all the customisations made appear here as desired and successfully customised and printed on the physical printer.

## Broadcasting

To deliver all the configuration changes to the POS, broadcast the following entities.

- Page Definition
- Page Definition Detail
- POS Terminal
- POS Terminal Template
- Product
- Reason
- Message Resource
- Location
- Images

# About This Document

©2022 Enactor Ltd

All documents produced by Enactor Ltd are supplied to customers subject to Copyright, commercial confidentiality and contractual agreements and must not be copied or transferred without permission.

The amendment history of this document can be found in the table below.

## **Current Document Version information**

## **Document Context**

This document is part of the Enactor Product Documentation Series. All Enactor products include a comprehensive documentation set designed to improve understanding of the product and facilitate ease of use.

## **Document Inquiries**

At Enactor we aspire to producing the highest quality documentation to reflect and enhance the quality of our product. If you find that the document is inaccurate or deficient in any way, please assist us in improving our standard by letting us know.

For matters of document quality or any other inquiries regarding this document please contact:

By Email: documentation@enactor.co.uk

# **Document History**

The following versions of the document have been produced:

VERSION	STATUS	ISSUE DATE	AUTHOR	REASON FOR ISSUE
1.0	Initial Draft	12/01/22	Hadhi Jawahir	Initial version.
2.0	Second Draft	12/05/22	Hadhi Jawahir	Addition of the new "Location based Header & Footer customisations for Receipts" section.